

Uttoxeter Rural Parish Council

DRAFT MINUTES of the **Annual Meeting** held on Tuesday, 3rd May 2016 at the Village Hall, Stramshall.
The meeting commenced at 7.02 pm.

PRESENT: Messrs. T.Postlethwaite, D.Oulsnam, P. Smith, R. Jones, Mrs. G Smith, Mrs. R. Dunn, Mrs J. Pattison-Evans, Mrs C Smith, Cllr. C. Whittaker and the Clerk.

1. APOLOGIES: Messrs. T Ollerenshaw & R Jones.

2. MINUTES: The minutes of the Annual Meeting held on 19th May 2015, were signed by the chairman on the approval of the councillors. It was agreed to put draft minutes on the website until next Annual Meeting. Proposed DO, Seconded RD.

3. DECLARATION OF ACCEPTANCE OF OFFICE FORM FOR CHAIR -

3.01 Philip Smith signed a declaration of acceptance as Chair for coming year.

4. CHAIRMAN'S REPORT:

Over the last 12 months we had had 10 meetings, all of which have had a high attendance by Councillors. There have been 48 planning applications and 2 appeals. Over the year there has been many issues that we have had to deal with, many of which are ongoing. In our efforts to make the Parish a safer place, we have seen, with the help from this Council, the speed watch campaign started by volunteers providing a worthwhile and hopefully enabling us to improve conditions as both villages speeding traffic raises concerns for residents. We now have a better understanding of the speed awareness signs available and hopefully in future will be able to fund for the villages.

Over the past year, I feel that the Parish Council has got up to speed with the procedures and standing orders that have been adopted by the council to make our actions and procedures more transparent. Although every year we are burdened with more and more paperwork and regulations, we seem to be on top of this now.

This year we have had a complete review of the rents and contracts for tenants at Stramshall Allotments. Also in Stramshall we are striving to get grants and funding for new play equipment for the playing fields. By using the highways log, we are able to keep an eye on problems on highways in the Parish. One problem that has been ongoing over the years has been the flooding at Spath but we have made good progress with this in the past year.

The most memorial occasion this year has to be the Tree Planting Ceremony for John Whittaker's award of Freedom of the Parish. This was granted for 46 yrs of service to our Parish. Taking place on a cold winter morning and then at Bramshall Village Hall, everyone enjoyed the morning.

I would like to thank my fellow councillors for their support during the past year and thank you to our clerk, Mrs VRE Gibson, for all the hard work she does on our behalf with so much enthusiasm. The Clerk will have an annual appraisal in later in May 2016.

5. ELECTION OF OFFICERS:

Chairman – RD proposed and DO seconded that Phillip Smith continue as Chair unanimously voted in for second year.

Vice Chairman – Rachel Dunn was proposed to continue as Vice Chair - unanimously elected

Bramshall Village Hall Committee – Tom Postlethwaite agreed to continue in the role and was unanimously elected

Stramshall Village Hall Committee – David Oulsnam agreed to continue was proposed and unanimously elected

Uttoxeter Charities – Jean Patterson – Evans agreed to continue and was proposed and unanimously elected

Neighbourhood Forum – Jean Patterson-Evans agreed to continue and unanimously elected

Uttoxeter Quarry – David Oulsnam agreed to continue in the role and was unanimously elected

Footpaths initiative – Cathy Smith agreed to continue and unanimously elected.

6.FINANCIAL REGULATIONS, STANDING ORDERS, CODE OF CONDUCT, MEDIA POLICY, PUBLICATION POLICY & GRANT APPLICATION.

The Councillors unanimously voted to accept the Policies in their current form for the coming year.

7. REGISTER OF INTERESTS FORMS

These will be issue by East Staffordshire Borough Council after 13th May 2016 and will be completed before 7th June 2016 Parish Council meeting.

8 ANNUAL FINANCIAL REPORT:

The clerk presented the financial report for the financial year 2015/2016:

BALANCE BROUGHT FORWARD	18,886
PRECEPT	9300
TOTAL RECEIPTS	3971
STAFF COSTS	2774
ALL PAYMENTS MADE	11,170
ASSET REGISTER VALUE	54,111

FUNDS

BALANCE ON BANK STATEMENT – 31.03.2016 CURRENT ACCOUNT BUILDING SOCIETY	2350 14990
UNPRESENTED CHEQUES	126
BALANCE	17213

The Asset Register was signed by the Chair and Clerk.

9.0 DATES OF 2016/2017 COUNCIL MEETINGS:

7th June at Bramshall Village Hall,
5th July 2016 at Stramshall Village Hall,
6th September at Bramshall Village Hall
4th October at Stramshall Village Hall
1st November at Bramshall Village Hall
6th December at Stramshall Village Hall
7th February at Bramshall Village Hall
7th March at Stramshall Village Hall
4th April at Bramshall Village Hall
2nd May at Bramshall Village Hall

DATE AND TIME OF THE NEXT MEETING: The date of the next meeting was set for Tuesday, 2nd May 2017 at Bramshall Village Hall at 7.30pm. The meeting was formerly closed at 7.15pm.

.....CHAIRMAN