

UTTOXETER RURAL PARISH COUNCIL

MINUTES of Parish Council Meeting held on Tuesday 1st September 2015 at the Village Hall, Stramshall started at 7.45pm.

Present: Messrs. R. Jones, T. Ollerenshaw, D. Oulsnam, P. Smith(Chair), Mrs. G. Smith, Mrs J. Pattinson-Evans, Mrs. R. Dunn (Vice Chair), Mrs C Smith, Cllr. C. Whittaker, the Clerk

15.09.01.01. APOLOGIES – T Postlewaite.

15.09.01.02. MINUTES OF THE PREVIOUS MEETING – DO proposed, TO seconded as a true record

15.09.01.03. PUBLIC PARTICIPATION – A parishioner attended the meeting to request a road sign for Quee Lane, Willslock.

15.09.01.04. CLERK'S REPORT

Previous meeting

15.06.10.01 – P/2011/00582 – Tollgate Cottage, Crakemarsh, ST14 5AR, the Clerk registered this building on 15th July 2015, with Historic England, reference 1428795 to be considered as a historic building of interest. They required further information to consider the application; a history information document created by Historic Environment Office, Staffordshire County Council was forwarded on 21.08.2015 for consideration.

15.07.07.05 – Mineral Plan(Quarry) – our representation was sent on 20.07.2015 to Matthew Griffin – “unanimously objected to plan, requested a speedy conclusion to restore area to the agreed plan”.

15.07.07.04.01 – Ethical Training by Angela Wakefield – The Clerk responded on 13.07.2015 that the Councillors will not attend the training.

15.06.04.04 The Rights of Way/Footpath maps arrived for Cllr Mrs C Smith, a pdf version is stored on the laptop.

15.07.07.04.15 The speed shop – The clerk approached Clifton PC and one of the Councillors will advise our Council. The Clerk replied to the parishioners who wrote confirming they thought it was a good idea to explain the council will discuss the issue in September meeting. See response from Clifton PC below.

15.07.4.25 Local Plan – Cllr Whittaker has suggested that the Parish Council invite Corrine O'Hare from Neighbourhood Planning and Policy Team, ESBC to our October meeting to discuss the local plan in detail. The Councillors asked the Clerk to make the invitation.

15.06.12.02 – The clerk sent 25 letters to Willslock residents, guided by Cllr. Mrs C Smith, asking them if they required a notice board in Willslock Bus Shelter for Parish Information – reply date set for 14th August 2015. Replies received - YES –9 No - 2. Clerk obtained a pro forma invoice from Boards Direct for £ 246 incl VAT of £41 – The Councillors voted 7 for and 1 against to purchase the notice board. The notice board will be ordered

15.07.07.11.05 – The Clerk wrote to the owner regarding the hedge at Spath Car Wash and asked for a maintenance schedule for the hedge. The owner replied within 2 days, 5th August, and assured the Parish Council that the hedge will be regularly maintained. The Hedge has now been cut.

15.05.12. The clerk asked the Council to move the bin by the allotment to the next lamp post – reference CAS36083Z5NOB3. However the Street Cleaning Team requires the Council to provide a lamp post reference number if they are to move the bin again. The Councillors agreed to leave the bin by the allotment gate now.

15.07.07.11.01 Allotment sign for the gate – 10in x 14in with the message, “Please do not park on the pavement when using the allotments” The price obtained is £63 + VAT. Quote from JCA Graphics – The Councillors voted unanimously to buy the sign.

This meeting

4.01 The Clerk informed her House Insurance Company that she was working from home, as per my employment contract conditions, there will be no fee incurred as a result of this change to the policy.

4.02 VAT refund sent for April – June 2015 refund

4.03 As per, Financial Regulations, the Chair and Vice Chair were sent a sealed envelope with all passwords, seal only to be broken in emergency.

4.04 The clerk started the training course iLCA

4.05 The Clerk contacted The Play Inspection Company as our annual inspection on Stramshall Playing Field is due on 12th September. The 2014 report highlighted some areas that needed work. See Stramshall Playing Fields 15.09.01.10

4.06 The Clerk wrote to Loxley Café to ask them to maintain the grass cutting on the green. 19.08.2015 –

the tenant confirmed by telephone that she will be arranging the cutting now.

4.07 Clerk holiday – 15th & 16th September 2015

15.09.01.05. CORRESPONDENCE

05.01. South Staffordshire Water Invoice for allotments

05.02 HSBC Bank Statement

05.03 Commissioner of Staffordshire – SPACE summer initiative – posters for noticeboards – sent to DO and JPE for notice boards – 13.07.2015.

05.04 Local Plan modification consultation information from Anna Miller – forwarded to Councillors on 27.07.2015 – DO prepared a response about Spath and Stramshall Green Spaces requirements – letter of representation sent to Amanda Willis on 18th August 2015.

05.05. Bradley Club license extension letter – comments by 4th August – no comments received

05.06 Anglesey Local Plan sent again, it is just south of Burton Upon Trent, comments by 31st July.

05.07 Came & Company Local Council Insurance Brokers has joined the Stackhouse Poland Group (www.stackhouse.co.uk) from July 2015.

05.08 Sophie Lea from Mott MacDonald replied to our comments about closing Pinfold Street Railway crossing, by advising they will be putting a foot bridge at the crossing point with both step and ramp facilities.

05.09 Letter from FoSSA's Staffordshire Tithe Map Digitisation Project requesting funding to make tithe maps of our Parish, the donation of £220 is suggested as a funding requirement. The Clerk is to obtain a copy of a Tithe Map and to send the link to the FoSSA website to all Councillors, so that a donation can be considered for next meeting.

05.10 Letter from Office of Police and Crime Commissioner regarding our funding application for People Power Fund, they declined our funding application for speed signs in Bramshall and Stramshall.

5.11 e-mail from Cllr Philip Atkins regarding the refuse site, it will close on 31st August and a temporary site will be located in Hockley Crossing, Uttoxeter site from October 2015. The Council will collect green bagged green waste on the green waste rubbish collection days.

5.12 e-mail from Cllr Aitkins regarding the Quarry extension – forwarded to Cllrs on 29.07.2015

5.13 email from parishioner regarding Quee Lane signage and how it needs to be increased for deliveries The Clerk is to contact the Borough Council to enquire if an extra sign can be located at Quee Lane and to keep the Parishioner informed of the progress.

5.14 e-mail from Council regarding licensing request for 1 Lion Buildings, Uttoxeter – forwarded to councillors on 31.07.2015 – deadline for responses 28th August

5.15 Press release from Staffordshire Village Hall Association inviting Village Hall mentoring scheme.

5.16 Press release from Community Council of Staffordshire regarding Best Kept Village, Bramshall came third this year, congratulations to all concerned.

5.17 Staffordshire Water – demand letter – they confirmed payment had been received on 29th July so demand letter crossed in post. They suggested we pay a monthly direct debit of £18.50 to cover the yearly bill – The Councillors voted unanimously to implement the direct debit, it was proposed by RJ and seconded by GS. The Clerk to send to Staffordshire Water.

5.18 e-mail from Anna Halliday, Staffordshire County Council regarding the Learning infrastructure Framework, deadline for comments 10th August – forwarded to Councillors on 07.08.2015

5.19 e-mail from parishioner regarding the Quarry – forwarded to Councillors on 11.08.2015.

5.20 e-mail from Amanda Willis regarding the Local Plan and a judgement that affects affordable Housing aspect of local plans. – forwarded to Councillors on 11.08.2015

5.21 Glenn Jones ESBC sent a newsletter giving details about Neighbourhood Local Plan appeals and how to object.

5.22 information about Entrust becoming Chartwells and Tommy Spiller offering the Council two quotes, 1 year or 3 year contract to maintain Stramshall Playing Fields. £830 for one year or £810 if we take a 3 year contract – contract details are 16 visits per year to mow and 14 visits to re-mark football field and aeration of the pitch. The Councillors voted unanimously to sign for a one year contract and for the Clerk to research other mowing/maintenance companies to gain a comparison price for next year's contract renewal.

5.23 letter from Your Shout, giving information about Woodhouse Field Farm, Hollington Lane, which is becoming a **solar farm** – 19 acres 5MW in size. Councillors agreed that it does not affect the Parish.

5.24 SPCA sent details of finance courses, Budget, Precepts and Annual Returns – 22nd September 7-9pm – Councillors agreed the Clerk to attend. Fee £20.

5.25 e-mail from Grant Thornton regarding Audit, see 15.09.01.12

5.26 e-mail from a resident of Rugeley asking for advice on housing needs, the Clerk directed them to ESBC.

5.27 e-mail from Corinne O'Hare, ESBC regarding Tattenhill Neighbourhood Development Plan – forwarded

to Councillors on 21.08.2015

5.28 SPCA are running a Planning Course on. 13th October or 21st October - £20 per delegate. It was agreed that the Chair and Clerk could attend.

5.29 Staffordshire Playing Fields Annual General Meeting information – date of meeting 21st October – Stafford Boat Club. – It was decided that our Parish Council would not attend.

5.30 Bus Timetable Changes e-mail received from Cllr Winnington – use the link to view report.

<http://moderngov.staffordshire.gov.uk/ieDecisionDetails.aspx?Id=857>

5.31 Village SOS Mentor press release – received from Community Council of Staffordshire.

5.32 Staffordshire Playing Fields Association – subscription reminder - £15 – agreed not to join this year.

5.33 Christine Redfern introducing business to the council – Plant Scape UK – highlighting solar Christmas trees.

5.34 SPCA e-mail about Planning Training – 13th or 21st October at 7.30pm – Stafford Place One, Stafford Council.

5.35 SPCA e-mail about VAT training – 26th November at 7.30pm – Stafford Place One, Stafford Council.

5.36 SPCA e-mail about Budgets, Precepts and Annual Returns training – 22nd September – Stafford Place One, Stafford

5.37 SPCA e-mail about Internal and External Audit training – 29th October – Stafford Place One, Stafford

5.38 SPCA e-mail about internal audit governance training – 5th November – Stafford Place One, Stafford

5.39 letter from SLCC giving details of Annual General Meeting – 16th October, 4pm at Hinckley Island Hotel, Hinckley

5.40 e-mail from a parishioner requesting some footpaths in Stramshall be repaired – forwarded to Cllr C Smith. Cllr Smith will investigate and report the issues to ESBC. The Clerk will then inform the parishioner of the outcome.

5.41 Staffordshire Playing Fields Association – info on the £6,000 loans for playing fields at 0% interest they provide.

5.42 letter from a parishioner in Stramshall about the humps on the road by Chapel Cottage, can these be removed as the noise pollution is excessive with the lorries that travel over them. The Clerk to write to the Highways Team to highlight the issue and ask for a resolution.

5.43 Jasmine Cottage, Stramshall High Street, the hedge needs to be cut because of visibility for turning onto high street from Broomy Close Lane. The Clerk to write to the owner.

15.09.01.06. TRAFFIC CALMING & HIGHWAYS REPORT

The Traffic Calming Coordinator reported the following:

06.01 We have recently acquired 2 more spots in Stramshall – the bus stop at the top of the village for vehicles leaving the village and opposite the lorry depot down at the end of Creighton Lane. We have done one session at this second new spot and recorded about 9 speeding vehicles in one hour.

Whilst we have stood at the church a few times we can only monitor traffic heading towards Beamhurst: the speeding traffic is down the hill. I need to ask PC Graham Johnson again to put in a risk assessment for traffic monitoring for traffic coming down the hill and by the church.

Bramshall have not done any monitoring as they have been unable to co-ordinate volunteers at present, if anyone would like to volunteer from Bramshall, please contact the Clerk.

The downside is that when you get tail gate speeders you cannot get the number plates – it might be easier with 3 people on patrol for this reason.

Cllr R Jones requested the Clerk to enquire about the Black and White signs for both villages, so that speeding drivers are aware that Speed Watch is operating in the area.

06.02 **Highways Issue Report** sent to Councillors on 28.08.2015 this gave details of all updates to reported issues.

06.03 The Councillors asked the Clerk to gain more information about the Root Jetting at Spath, as this has been signed off as completed, but no works van has been seen.

06.04 The Councillors also asked the Clerk to contact Mr Reeves at D&G Bus company, Uttoxeter, to gain a letter in support of the priority sign needed on the bridge on Bennetts Lane so that the Parish Council can present this to the Highways Team.

15.09.01.07. WEBSITE – Financial Regulations

07.01 Standing orders were sent to ClickIT for inclusion on website on 15.07.2015

07.02 Financial Regulations for Website. – These will be voted on at the next meeting.

15.09.01.08 – BRAMSHALL VENDING SHOP – response from Clifton Parish Council

08.01 The Clifton Parish Council have had no negative responses from the use or location of the "vending

shop,"It does seem quite popular & the consensus is that it is very "handy".The only point that the Parish Council wish to make is that the location of the vending shop is an important consideration. as traffic, parking & pedestrians must be considered.that is why in our locality the vending shops are in pub car parks. The one in Clifton is at the "Cock Inn", Cock Hill, Clifton.
08.02 The Councillors asked the Clerk to contact the Vending Shop Company and ask them what the procedure is for locating a Vending Shop in Bramshall.

15.09.01.09 LOCAL PLAN

Our letter of representation was sent to Amanda Willis on 12.08.2015 – COPIES sent to councillors. We asked for Green Spaces to be allocated between Stramshall and Spath and between Spath and Uttoxeter and for confirmation of the Green Space provision between Bramshall and Uttoxeter

15.09.01.10 STAMSHALL PLAYING FIELDS

Next inspection is due, they can attend at the end of October 2015 - this year's fee is £62.50 + VAT and Came & Co now require company to provide a life expectancy of play equipment and an assessment of stock valuation. Last year's stock valuation was £15,071.46 The Councillors discussed the report and asked the Clerk to gain prices so that we can apply for funding to carry out any repairs.

15.09.01.11 PLANNING APPLICATIONS

Results

P/2015/00523 – Mallens Court – fence – PERMITTED

P/2015/00736 – Oaklands, Dagdale – PERMITTED

P/2015/00863 – Stone Road, Bramshall – Farm buildings to 3 dwellings – REFUSED

P/2015/01527 – West of Springfields, St Michaels Road, Stramshall – detached dwelling – P/2013/01200 – PERMITTED

P/2015/00881 – Cloudwood, Bramshall, erect a detached dwelling - PERMITTED

New

P/2015/00734 – Ducks Crossing – Bramshall – conversion of barn to dwelling – Council recommended refusal. This planning application was withdrawn on 17th August 2015.

P/2015/01445 – Spath Cottage Farm, Spath – demolition of existing dwellings, erection of detached dwelling and garage. – NO COMMENT

P/2015/01032 – Woodhouse Fields Farm, Hollington Lane, Rocester – **Solar Farm** – 5MW – 19 acres. NO COMMENT

15.09.01.12. ACCOUNTS FOR PAYMENT/FINANCIAL MATTERS

The Audit –

Grant Thornton had questions about the internal audit and figures presented by e-mail on 14.08.2015. These questions were resolved by the internal auditor and Grant Thornton will now issue an audit report in October. The Parish Council need to obtain figures for the Asset Register, as Nil value is not acceptable and insurance valuation is not accurate. The Clerk will bring a list of Assets to the next meeting so that we can confirm the Assets List is correct and then the Clerk can gain valuation figures for next year.

August payments

South Staffordshire Water - £101.43 – this was sent on 27.07.2015 to Cllr Oulsnam

Entrust – July ground maintenance - £83.00 – this was sent on 29.07.2015 to Cllr Oulsnam

This meeting payments.

SJL Landscaping – July - £ 216

G C McCulloch – July cuts - £250

Doveridge Landscapes – 188

Entrust – August ground maintenance - £83.00

SJL Landscaping – August - £216

Clerk expenses – July & August - £68.97

Notice Board - £246

Total spend at this meeting = £ 1,267.97

Total Received - VAT refund £246.80 – for April – June 2015.

The above accounts were passed for payment on the approval of the members.

15.09.01.13. COUNCILLORS' REPORTS

13.01 There is a pot hole which is owned by BT, on the junction between Hall Orchard and Leigh Lane

13.02 There is a car that parks on the junction of Bennetts Lane, near to Sargeant Butchers, this needs to be

reported to the Highways or Police. The distance from the junction is paramount due to visibility issues when pulling out of the junction.

13.03 We are still short of volunteers for the Traffic Calming Teams, if anyone is interested please contact The Clerk.

13.04 The Quarry fencing and posts are damaged; the location is at the Back of Leasows Farm. The Clerk to contact Aggregates Industry to report the issue.

13.05 Cars are parking on the pavement by cottages in Spath. The Councillors explained that footpath widened in order to be able to accommodate both pedestrians and cars, as parking on that stretch of the road would be difficult for visibility.

13.06 A parishioner has requested that the hedge opposite her house be laid this year. The Council confirmed that the owner had been contacted, but the hedge might be too young to be laid yet. The Clerk to enquire with the owner of the hedge.

13.07 The footpath on A522 from Beamhurst along St Michaels Road, by the slip road, has still not been cut back and is making pedestrian walk in the road.

13.08 A parishioner has requested we investigate the removal of the speed hump by Chapel Cottage, High Street, Stramshall. The noise of lorries, cars, tractors and trailers traveling across the humps is excessive. The Clerk to investigate with the Highways Team.

13.09 Mr G Price, Stramshall, was responsible for transforming the planters in Stramshall this year, this included repairing and painting the planters and buying plants to fill them. All the Councillors agreed this was a lovely display for Stramshall. The Councillors requested the Clerk to contact Mr Price and ask him if he would like reimbursing for the paint and plants and to thank him for his efforts to enhance the village.

13.10 The quarry meeting on 28th July highlighted that the quarry still has 2 years life in it, unless they purchase further land. The Council will continue to keep the Council informed of any outcome from the Mineral Plan that the County Council have put forward.

13.11 A parishioner living at Mill Farm, Stramshall, has asked if the Council could contact the Highways Team with regards to the speeding drivers that travel over the narrow bridge next to her entrance. The Clerk to contact Highways Team to arrange a site visit.

13.12 An unauthorised widening of an entrance on St Michaels Road, by Springfields has been created. The Clerk to contact Highways to ask them to inspect it.

The next meeting is 6th October 2015 at Bramshall Parish Hall, Bramshall at 7.30pm

The meeting ended at 9.20pm

.....CHAIRMAN