

Uttoxeter Rural Parish Council

DRAFT MINUTES of a meeting held on Tuesday, 3rd May 2016, at the Village Hall, Stramshall. The meeting commenced at 7.30pm.

PRESENT: Messrs. D. Oulsnam, T.Postlethwaite, P. Smith (Chair), Mrs. G. Smith, Mrs. R. Dunn (Vice Chair), Mrs J. Pattinson-Evans, Mrs C Smith, Cllr. C. Whittaker and the clerk.

1. APOLOGIES Messrs Ollerenshaw & R Jones.

2 PUBLIC PARTICIPATION. NONE

3. MINUTES: The draft minutes of the last meeting held on Tuesday, 5th April 2016, having been circulated, were signed by the chairman on the approval of the members.

4. CLERK'S REPORT:

4.01 Two union jack flags ordered, we purchased woven polyester at £35 each, as printed ones would not last – DO agreed this on 08.04.2016. – arrived 12.04.2016.

4.02 Mr Durose informed Clerk that fencing on playing fields has sagged along an 18 post length; he is putting temporary posts in to hold it up for now 11.04.2016 – forwarded photos to councillors. Clerk asked for a quote to replace fencing. Mr Durose provide a quote to fully repair 18 fence post length of fencing - £769 + VAT - The Councillors advised that a second was needed to comply with Financial Regulations of the Parish Council.

4.03 The dog fouling sign has been removed by someone from the cut through post on the playing fields – it was decided not to replace it at this time, as there is one on the rubbish bin and by the main gate.

4.04 Britannia Building Society withdrawal form signed by two councillors and Clerk sent the book to Britannia Head Office so that a final cheque could be raised and the account closed. Once funds arrive they will be paid into new Leek Building Society Account.

4.05 Title Deeds for Stramshall Village Green requested from Land Registry – 22.04.2016 – cost £35.94.

4.06 Bennetts Lane Crossing – Staffordshire County Council have made a decision to not move forward with the priority signage on the railway crossing. Tim Buxton from SCC sent an e-mail to this effect on 26.04.2016. The Councillors requested the Clerk to write to Cllr P Atkins highlighting that the 7.5 tonne weight restriction should be enforced and that Councillors are concerned that the volume of traffic that uses Bennetts Lane as a cut through has not been taken into consideration. The Clerk will gather further evidence of the volume of cars and the danger of cars stopping on the railway crossing, when waiting for cars to get through the narrow bridge higher up the road.

4.07 Came and Co were informed that assets are £54k now for insurance purposes, last year's figure was not a detailed account of assets, but now a detailed account has been compiled.

4.08 The Clerk has been advised to buy Arnold Baker – Local Council Admin book – edition 10, its £69 – The clerk has sixth edition for ILCA course that was purchased at a cost of £14.91. When Clerk starts the CilCA then the book will need to be purchased.

4.09 Mr Durose provided a quote for the Willslock Bus Stop Roof repairs - £300 + VAT – The Councillors will review this at the next meeting.

4.10 Land Registry can find no title number for the Stramshall village green, they are doing more searches – received update on 29.04.2016

4.11 Monthly Risk Assessment form for playing fields completed by Cllr P Smith – this will be filed by the Clerk each month.

4.12 The Allotment Shed that was due to be removed will now be repaired by the new tenant. New tenant needs to be sent a contract and rent statement.

4.13 The Clerk obtained a quote for Bramshall and Stramshall notice boards to be varnished - £132.50 – It was decided to leave this until the warmer weather, put on agenda for next meeting. Cllr Patterson-Evans washed the notice board in Bramshall for the BKV competition.

4.14 The Clerk would like to go to Staffordshire County Council to observe the process of how the defects on our Highways Log are managed; some of the items are long standing. The Councillors requested the Clerk to send the Highways Log to Stafford County Council Chief Executive, asking for an explanation on overdue.

4.15 Willslock Bus Stop – fly tipping of Grass Cuttings. A letter was sent to all residents in Willslock about the fly tipping of grass cuttings behind the Bus Stop. The letter asked if they had information that could be passed to the Enforcement Team so that a prosecution could be considered. Parishioners were reminded that fly tipping is covered by the Environmental Protection Act 1990 s 33, with a max fine of £95,000.

4.16 The Clerk passed the first part of the ILCA course, will continue with studies and hopes to complete course by June meeting.

5. CORRESPONDENCE:

5.01 An e-mail from Election Services, regarding the 5th May election of Police commissioner, forwarded to Councillors on 08.04.2016 for display on notice board.

5.02 Marchington neighbourhood development plan – consultation from 7th April to 20th May – forward to councillors on 08.04.2016 – Councillor have no comment to make on the plan.

5.03 Letter from Staffordshire Parish Councils Association confirming our award of £1154 from NALC/DCLG Transparency Fund. – forwarded spreadsheet of application details to Councillors. Clerk to decide by next meeting if a new phone line should be installed in her home.

5.04 Community Speed Watch training dates, forwarded to all councillors, along with poster for notice boards.

5.05 Community Council of Staffordshire annual membership fee renewal.£25

5.06 Zurich Insurance Co offering a quote for insurance.

5.07 Staffordshire Safer Roads Partnership sent some extra 30 mph stickers for the wheelie bins.

5.08 e-mail from the Parliamentary petitions committee responding to the signing of the petition that the Parish Council signed – “Give Parish Councils the Right to Appeal planning permissions”- the response concluded that the Government does not believe that a right of appeal against the grant of planning permission for communities, including parish councils, is necessary. The Government considers that communities already have opportunity to guide and inform local planning issues via Local Plans and Neighbourhood Plans, and it would be wrong for them to be able to delay a development at the last minute, through a community right of appeal, when any issues they would raise at that point could have been raised and should have been considered during the earlier planning application process. The Government does not think that the planning system would benefit from the grant of a community right of appeal which would lead to added delay, uncertainty and cost for all those involved.

5.09 An e-mail from parishioner about speeding in Checkley – The Clerk replied giving the Highways Team contact details and Staffordshire Safer Roads Partnership speed concern form details, so that a report can be made by the parishioner. The Councillors advised Clerk to also forward Checkley Parish Council details to the Parishioner.

5.10 Cllr Ollerenshaw has been accepted onto the Staffordshire Safer Neighbourhood Panel – Congratulations to him.

5.11 An e-mail from Ash Connor – Neighbourhood Watch – Liaison Officer – regarding break in of van on 18th April in Bramshall – anybody with any information please contact him via patrick.connor@staffordshire.pnn.police.uk Tel: 01785 232584

5.12 Came and Co provided 3 quotes for Council insurance – Aviva £970.52 – Hiscox - £858.82 – Ecclesiastical - £817.92 – reduced to £777.02 if a 3 year contract is accepted. – forwarded to Councillors on 27.04.2016 – The Councillors voted unanimously to accept the 3 year contract with Ecclesiastical insurance. Clerk to send cheque for £777.02 to Came and Company.

5.13 letter from HSBC with regards to changes to Business Banking Terms from 30 June 2016. Payments by post no longer acceptable.

5.14 An e-mail from Amy Fulloway, Lioncourt Homes, about drainage for parks with regards to Planning application p/2013/01287 –After consultation, this was forwarded to East Staffordshire Borough Council, as not in our Parish.

5.15 An e-mail with regards to road closures for Iron Man event is on Sunday 12th June – does not affect Parish.

5.16 A notice of extraordinary meeting of Society of Local Council Clerks – 10 June 2016 – clerk will not attend.

5.17 Community Partnership Meeting – Graham Hunt – Draycott in the Clay is venue – Agenda still to be agreed – date of meeting is 19th May – Cllr Dunn and Clerk will attend.

5.18 The Neighbourhood Highways Team (NHT) is due in Uttoxeter Rural Parish Council week commencing 16th May. – The Councillors have been asked for a list of things that need doing. The clerk to submit the following list: Grass Clippings behind Willslock to be removed, Creighton Lane grass in middle of the road to be removed, Ditch going from St Michaels Road heading towards Tean to be cleared, Ditch on left of Playing Fields lane to be cleared, Pigeon Hay Lane/Leigh Lane junction ditch to be cleared, Creighton Lane ditches to be cleared by drainage plate, blocked ditch opposite Knightsland Farm, Quee Lane is causing flooding.

6 RESOLUTION PENSION PROVISION RESOLUTION

The item is on the agenda so that Councillors can consider the pension to be offered to Clerk and any future employees. The Council must decide which scheme to make available, even if the Clerk opt out, as the Pension Regulator needs a record of what will be offered.

The Clerk obtained the Local Government Pension Service figures and needs to obtain further figures for consideration. The Government scheme NEST figures will be obtained for the next meeting.

The Parish Council staging date is 1st November 2016. The start of process is called your 'declaration of compliance' and this should begin 1st August 2016. The Parish Council must inform the Pension Regulator of which scheme by 1st August.

Staffordshire Pension Fund Representative from Staffordshire County Council gave the following figures for the Local Government Pension Service (LGPS). The rate for employers' contributions is 20% from 1st April 2016. The Employee pays 5.50% of earnings if below £2651

Council contribution £46 per month
Clerk contribution £12 per month
Annual cost to Parish Council £552
Annual cost to Clerk £144

The present Clerk will be opting out of the pension scheme, but the Council need to make a provision for a pension in case another member of staff is ever employed.

7 STRAMSHALL PLAYING FIELDS – PUBLIC CONSULTATION RESULTS

7.01 By the deadline of 27.04.2016 the Clerk received 56 completed public consultation forms.

The votes were as follows:

- Uniplay Ficcorenta – 1
- AC11 – R Dart Activity centre b – 35
- Trojan Ant Hill Climber – 20

Comments that were received on the back of the consultation leaflets are as follows:

Thank you to the Council. I have ticked this one, for older Children, as the Park is too remote for small children to be there on their own, also the humps are a waste of time and an eyesore.

If Climbing frame is really a necessity, the one ticked is the only one that fits with rural setting, if it is used as little as the cycle track(never), then it is another waste of money. I have noticed a seat has been installed; a skate ramp would be good for all ages, a small one and a big one for older children, as they are really popular. The Parish Council are doing a good job, thank you. Re-paint the posts for the swings please and new swing seats needed. Love the Climbing frame plans, thank you. Thank you. It is great that some play equipment is provided for children, the climbing frame, Trojan Ant Hill, is low maintenance and my 5yr old has one at school and she is on it every chance she gets, they find it a great challenge even at 4-5yrs old. Please consider durability and maintenance when choosing.

7.02 The Parish Council Clerk will now investigate funding opportunities. The bodies to approach will include, Tesco Bag, St Mowdens, JCB, Aggregate Industries, Alton Towers, Biffa Awards & Awards for all.

The Clerk will try to obtain 100% funding, but Parish Reserve Funds allow for a contribution to the project. Councillors will also need to keep reserve funds for the "Swing Frame" replacement project later in the Year.

8.0 ANNUAL RETURN.

The figures for last year had to be restated, due to an uncashed cheque of £25 and the Council Support Grant being put in the wrong box. See Audit report from last year.

8.01 The Chair and Clerk signed Part 1 of the Form – Governance Statement.

8.02 The Chair and Clerk signed Part 2 of the Form – Accounting Statements 2015/2016.

8.03 The Clerk would like to thank Mr Jepson for the Internal Audit, which he signed on 23.04.2016.

8.04 The Clerk would like to thank Cllr Oulsnam for his help in producing the accounting statements.

8.05 The Accounts need to be available for public consultation this year for 30 working days, from 3rd June and must include the first 10 working days of July. The Annual Return will therefore be available to view from 3rd June – 15th July 2016. A notice will be displayed from 1st June on all Parish Notice Boards.

8.06 The Audit form will be displayed on the website in an "Unaudited format" (the accounts and audit regulations act 2015 SI 2015 no 234) for the time that they are available for public consultation.

9.0 SPEED WATCH SIGNS FOR STRAMSHALL AND BRAMSHALL.

9.01 The Councillors agreed that the MoreLock signs quote had been considered and would now like the Clerk to obtain a second quote on a like for like basis, as per Financial Regulations.

9.02 The Clerk will discuss with Morelock about funding option and how these are facilitated.

9.03 The Councillors confirmed that these signs are a priority for the villages due to the increase in traffic.

10.00 PLANNING APPLICATIONS

DECISIONS

P/2016/01601 – Quee Lane Farm, Quee Lane – two storey side and first floor extension and front porch – permitted.

P/2016/00245 – Sweet Meadow Farm, Dagdale Lane, Dagdale – approval for part conversion of an agricultural building to form dwelling – permitted

P/2016/00057 – Old Bramshall Inn, Bramshall – display of 2 x externally illuminated fascia signs, 1 x non illuminated post sign – PERMITTED

P/2016/00238 - 3 Church Croft Bramshall Staffordshire ST14 5DE - Retention of a wire ariel attached to existing trees and 5

metre high flagpole – PERMITTED

P/2016/00289 – 2 Crakemarsh Hall, Old Uttoxeter Road, Crakemarsh – erection of a single storey side extension – PERMITTED

P/2016/00347 – proposed barn conversion, Caverswall Lane, Lower Loxley – for the conversion of an agricultural building to form a dwelling – REFUSED.

P/2016/00384 – The Croft, High Street, Stramshall – detached garage – PERMITTED

P/2016/00404 – Cropwell House, High Street, Stramshall – felling of one Holly Tree (TPO 153)- GRANTED

NEW

P/2016/00434 – JCB Woodseat Level Rocester – 18 hole golf course and improvements to access to Hollington Road and B5030 – comments by 02.05.2016 – NO COMMENTS ADDED

P/2016/00423 – JCB Woodseat Level Rocester - Erection of a gatehouse, gates, associated walling and the realignment of internal access road – comments by 06.05.2016 – no comment

P/2016/00421 - Pinewood Cottage Hollington Road Rocester Staffordshire ST14 5HY - Conversion of dwelling to form delegates accommodation linked to the JCB Golf Course, erection of a two storey rear extension, single storey side extension and formation of outdoor terraces and car and buggy parking areas – comments by 11.05.2016 –no comment.

P/2016/00216 – land to the west of Uttoxeter A50 Bypass, Uttoxeter - New residential devpts, U - Development Type - Reserved Matters application relating to P/2013/00882 for the erection of 166 dwellings and garages, including details of access, appearance, landscaping, layout and scale (Phase 1B) – comments by 05.05.2016 – comment to be added – will a green space be allocated for residents on this site?

P/2016/00448 - Lightwood Fields Leigh Road Bramshall Staffordshire ST14 5BH - Erection of two storey rear and single storey side extensions and porch and formation of new access off Leigh Lane – comments by 06.05.2016 - NO COMMENT

P/2016/00486 - Home Farm Old Uttoxeter Road Crakemarsh Staffordshire ST14 5AR - Erection of an agricultural building – comments by 11.05.2016 – NO COMMENT

P/2016/00429 - Dove View Land South of Moisty Lane Marchington Staffordshire - Application for the variation of condition 6 of planning permission P/2014/00825 dated 15/10/2014 for the erection of 13 No. Pole mounted CCTV cameras – comments by 12.05.2016 – NO OBJECTION

P/2016/00405 - Cropwell House High Street Stramshall Staffordshire ST14 5AL - Change of use of agricultural land to form part of garden including erection of 1.2m high post and rail fence – comments by 12.05.2016 – NO OBJECTION.

11 ACCOUNTS/FINANCIAL MATTERS:

CHEQUES

DCS Ltd – printing of Stramshall playing fields play equipment consultation leaflet - £30

GC McCulloch – grounds maintenance of playing fields - £125

Community Council of Staffordshire – annual membership fee - £25

Doveridge Landscaping – Strimming Stramshall Church yard x 2 - £96

Gc McCulloch – Stramshall playing fields - £250

WH Durose – Repair and Replace fencing on walk through of Playing Fields - £104.40

SJL Landscaping – Bramshall Church yard and Plaque, Strimming and cutting grass - £ 216

Clerks expenses – includes Union Jack Flags x 2 – Willslock Mailing – Land Registry Fee - Clerk Reference books - £191.70

Came and Company – annual insurance - £777.02

STANDING ORDERS – clerks wages £220.97

DIRECT DEBITS – Staffordshire Water – allotments - £6.50

Total spend with insurance 2012.59

RECEIVED

Western Power - Wayleave Payment - £16.14

NALC/DCLG Transparency Fund - £1154

OPENING BALANCE from 05.04.2016 meeting - £1231.09

CLOSING BALANCE after expenses of 03.05.2016 meeting - £388.64

BUILDING SOCIETY BALANCE £14,990

The above accounts were passed for payment on the approval of the members.

11.01 The Clerk suggested to move £1000 from Building Society to Current account – vote by Councillors unanimously.

12 COUNCILLORS' REPORTS:

12.01 Playing Fields – a local resident runs a Junior Football Team and will use the Playing fields for training. Council will repair the surface in the goal mouths. Cllr Oulsnam is gaining a quote from Mr Durose to carry out this repair. The Football Team will provide their own nets.

12.02 The Hare and Hounds Public House in Stramshall is no longer open to the Public. The Councillors requested the Clerk to contact the Licensing Department to investigate the change of license and to see if the Public House has been deregulated. As the property seems to be for sale, will there be a consultation, as a public facility?

12.03 Bramshall is experiencing some late night game- shooting incidents. These are on private land and are part of land management.

12.04 Flooding seems to be occurring outside Knightsland Farm, Quee Lane, it could be a blocked ditch, can this be added to Highways Team Neighbourhood list please.

12.05 Cllr Whittaker advised meeting that brown field sites are now a priority for ESBC and planning teams to ensure these are used for housing and developments.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 7th June 2016 at Bramshall Village Hall at 7:30pm. The meeting was formally closed at 20.51 .

.....CHAIRMAN