

Uttoxeter Rural Parish Council

MINUTES of a meeting held on Tuesday, 7th July 2015, at the Church Hall, Bramshall. The meeting commenced at 7:40pm.

Action

PRESENT: Mr P Smith (Chair), Messrs. T. Ollerenshaw, D. Oulsnam, Mrs. G. Smith, Mrs. R. Dunn (Vice Chair), Mrs J. Pattinson-Evans, Mrs C Smith, Cllr. C. Whittaker and the Clerk.

Invited Speaker - Mr Matthew Griffiths (Staffordshire County Council)

PUBLIC PARTICIPATION

Within the first 15 minutes of each Parish Council Meeting, members of the public may make representations, give evidence or answer questions in connection with items included on the agenda. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

15.07.07.01 APOLOGIES: Messrs .R Jones, T. Postlewaite.

15.07.07.02. MINUTES: The minutes of the last meeting held on Tuesday, 2nd June 2015, having been circulated, were signed by the chairman on the approval of the members.

15.07.07.03. CLERK'S REPORT:

Previous meetings

15.06.09.01 – The Clerk forwarded the Publication Scheme, Media Policy, Came & Co insurance document and Village Shop leaflet to ClickIT for inclusion onto our website

15.05.12 – B5030 roundabout – The Clerk contacted MJ Barrett and his associate replied confirming that a meeting is taking place between themselves and H&G on 11th June to discuss the maintenance of the roundabout. The roundabout will now be maintained by MJ Barrett the clerk received confirmation on 17.06.2015

15.05.12 The litter bin by the allotments was relocated to the wrong place and chained to a lamp post, reference CAS36083Z5NOB3 – this is now on a lamp post, past the allotment gates. The Councillors felt this bin needs to be moved one lamp post further down.

15.06.10.01 P/2011/00582EW – The Clerk contacted Historic England on 08.06.2015 to find out if the Tollgate Cottage can be listed through them to preserve the historic element of the Parish. They confirmed they would be able to assess this cottage, but we need to register on Historic England site, giving all historic details. The Councillors requested the Clerk start this process.

15.06.05.09 The Parishioner, who requested the FOI regarding our right to report, was guided to the Publication Policy and the Media Policy on our website, which deals with reporting at meetings and he confirmed the request was now closed on 08.06.2015.

15.06.05.08 The Clerk replied to PC Graham Johnson to advise the allotment parking will be dealt with by the Allotment Liaison Councillor.

15.06.12.02 – The clerk has received 2 quotes for the notice board for the Willslock Bus Shelter. It was suggested that before we purchase a notice board to write to all Willslock residents to confirm if they require a notice board. The Clerk to contact the residences by post.

15.06.12.07- The Village Shop leaflet is now on the website under “Useful Information” section and the Clerk asked Bramshall News and Stramshall Village website to publicise so that we can gauge opinions on the idea.

15.06.12.08 The Clerk has researched the Honorary title that the Council can bestow and it would require a special meeting, with 2/3 of the Council being in agreement. It was agreed to have this meeting on 1st September, after our normal meeting, so we can bestow the Freedom of the Parish to Mr John Whittaker. The Council confirmed to Cllr R. Jones that he can spend a reasonable sum to purchase the Oak tree in recognition of Mr John Whittaker's service to the Community. A quote from Woodgrow, Findern for a 5 m tree with 16 -18cm girth is £390 + VAT, was felt to be too expensive and the Clerk needed to find a small tree and bring the quote to the next meeting, while liaising with Cllr R Jones they will also offer a planting service, at an extra cost.

15.06.04.04 The Clerk requested Footpath and Right of Way maps from Staffordshire County Council in both paper and PDF format and forwarded all contact details to Cllr Mrs C Smith so that she is able to handle all footpath/right of way enquiries that come to the Parish Council

15.06.05.14 The Clerk attended the Councillor training and has brought photocopies of the handouts for all Councillors to peruse.

15.05.15.12 Mr Marco Crispino from the County Council has confirmed they will empty a reasonably sized bin on the playing fields. Broxap have provided a quote for a new playing fields bin. This needs to be discussed at the next meeting.

14.12.07 - The clerk contacted the Parishioner who requested their name being removed from the 02.12.2014

minutes and asked ClickIT to upload the amended minutes.

This meeting.

3.01 The Clerk sent off Audit forms to Grant Thornton by registered post on 12.06.2015 and they confirmed receipt on 15.06.2015.

3.02 The Clerk wrote to Loxley Café to confirm discussion that signage needs to be moved away from the verge.

3.03 The Clerk wrote to Parishioner about hedge on Hollington Lane, this will be cut in August.

3.04 The Clerk contacted the Register of Interests Team and they will forward us a link for our website within the next 6 weeks, 15.06.2015

3.05 The Clerk had a request from a parishioner on the allotments, they would like to extend the water supply to the top of the allotment site, and they will provide the materials and the labour, so no cost to the Parish. The Council voted against this item.

3.06 The Clerk attended Councillor Training at Stafford County Council office, the training notes were distributed to all Councillors.

15.07.07.04. CORRESPONDENCE:

4.01 The Clerk read out a letter from Angela Wakefield, East Staffs Borough Council, regarding Ethical Training to be run by the Council in September, a reply is needed by 10th July. The Councillor agreed not to attend.

4.02 The Clerk received a Parish Council update form from SPCA and returned it on 08.06.2015 by e-mail.

4.03 The Clerk received an e-mail explaining that Anglesey Parish Council is inviting your organisation to read the initial Consultation Draft Neighbourhood Plan and make considered comments on it by 13th July – forwarded to Councillors on 08.06.2015.

4.04 The Clerk received information from Cllr P Atkins and Matthew Griffin with regards to the New Minerals Local Plan, deadline for submission of representation is 31st July 2015 – forwarded to councillors on 15.06.2015

4.05 Annual Safe Fee invoice received from HSBC – charged via bank account

4.06 We received the Staffordshire Council Councils VCSE survey from the Parish Clerk association – forwarded to Chair and Vice Chair to complete.

4.07 Kingstone Parish Council and Abbots Bromley Parish Council have contacted the Clerk regarding our request for support to ask for a speed survey carried out, they are supportive in principle.

4.08 The Garden Label Co contacted the Parish Council regarding a brass plaque for the Oak Tree for John Whittaker, cost £178 + VAT plus delivery – 6"x6" plaque with up to 30 letters – The Clerk need to research this further.

4.09 An e-mail from Sam Griffiths, Highways Team, confirmed that the NHT Gang will be carrying out the NHT jobs from the list we provided w/c 22.06.2015

4.10 The Clerk received confirmation from Matthew Griffiths that he will attend the 7th July meeting to discuss the New Local Minerals Plans on behalf of Cllr Atkins

4.11 An invitation to the Bramshall Ball, 3rd July, was received and forwarded to Councillors for the notice boards.

4.12 An e-mail from Corido offering 15% off commemorative benches, offer ends 24th July

4.13 A Parishioner forwarded a story from the Uttoxeter Advertiser to the Council about the Quarry delays via e-mail.

4.14 An e-mail from Cllr Atkins regarding the VAT on Village Halls was received and forwarded to Councillors on 26.06.2015

4.15 A Parishioner and his wife commented on the Speed Shop idea and think it would be very good for Bramshall, but not located by the pub. The Councillors requested the Clerk to contact Clifton Parish Council for research on how to locate a shop in Bramshall.

4.16 Harlow Timber merchants sent an introductory letter about their services.

4.17 We have received notices of road closures on 16th July for the JCB Race to take place, posters for noticeboards printed.

4.18 Entrust Invoice

4.19 ClickIT invoice – yearly package and invoice for April – June 2015 services

4.20 SLCC training invoice

4.21 Doveridge Landscaping invoice

4.22 McCullough invoice – plus a note about the humps in the playing fields, he can add these to his cutting list, but it will be a charge of £5 per cut. The Council voted to accept the extra charge.

4.23 The Clerk received an e-mail from Mott MacDonald, regarding the closure of Pinfold Street Railway crossing and the impact this would have on Uttoxeter. The Clerk contacted Town Council to ask if they wanted to advise the meeting. The Town Clerk advised they will be discussing it at their next meeting 10.07.2015 – The Councillors voted No to the closure.

4.24 Chris Mitchell responded to the Bennetts Crossing priority sign – no recorded injury accidents in the vicinity so not proposing to carry out further investigation.

4.25 The Clerk received notification that the Local Plan will be with us by mid- September 2015 – The Councillors discussed the Local Plan and Cllr Whittaker will research who is the contact for this area and invite them to a Parish

Council meeting, if the Councillors require this.

4.26 The Clerk received information from a Parishioner about Quarry statements from Aggregate industries that were published in 2014.

4.27 The Clerk received a copy of the Uttoxeter Advertiser letter by Andrew Griffiths MP about the Quarry.

4.28 The Clerk received confirmation that a new Highways Liaison Officer for County Council will be Jeff Green, replacing Sam Griffiths.

4.29 The Clerk received confirmation that a new Community Infrastructure Liaison Officer will be Richard Rayson, replacing Chris Mitchell at County Council

4.30 A parishioner has contacted the Clerk regarding the road surface on the A518 by the Cattle Farm near Loxley Hall. They believe the surface is unsafe. The Clerk will contact the Highways Team.

4.31 Local Plan letter from Rebecca Slinn, giving a website address to view the consultation information required by the Parish.

4.32 The Clerk was notified that Bramshall Village Hall was not available for this month's meeting, so Bramshall Church Hall was offered.

15.07.07.05 NEW LOCAL MINERALS PLAN 2015 – 2030

Mr Matthew Griffin from Staffordshire County Council gave the Parish Council a detailed review of the Uttoxeter Quarry Plans for a possible extension to the site which included the size, the time scale and restoration, see details below. The Councillors were allowed to ask questions for clarity of the proposal.

Mineral Development Details

- Anticipated Annual Output (tonnes): 150,000-300,000
- Indicated resources (million tonnes): 2.1
- Anticipated duration of mineral extraction (years): 7 to 14
- Area (hectares): 64
- Mineral type: Sand and Gravel
- Geological association: River Gravels
- Cessation date for exiting mineral working: 30.11.2016 (refer to condition 3 of ES.11/13/524M - dated 13.12.2011

15.07.07.06 CONDUCT OF COUNCIL MEETINGS

6.01 Standing Orders – Cllr DO proposed and TO Seconded, these were adopted and need to be uploaded to the website.

6.02 Financial regulations – to be circulated to Councillors for consideration at next meeting.

15.07.07.07 TRAFFIC CALMING

7.01 Report from Traffic Liaison Volunteer. 3 from Bramshall and 2 from Stramshall were trained last month, with 2 more from Bramshall waiting further dates for training.

One session was conducted outside the church and the plan is to carry out a further one this Thursday morning, 9th July. At the moment Stramshall has only one approved site – outside the church but only for traffic moving from Hare and Hounds towards the church. I await a site visit from the Police to discuss further risk-assessed sites. We can confirm that speeding traffic at that time of day (early morning) tends to be down the hill as if from Beamhurst. We did not record any speeding but it was clear people were slowing down. Bramshall have a number of approved sites but are yet to start their monitoring. I have offered the equipment to their 'team' and await a reply.

We have swapped the 2 old speed guns for one new speed gun. They let us have that free of charge – I think if we wanted 2 i.e. one for each village then money would have to be found.

TO confirmed to the Parish Meeting that the training was a success and the sessions on the road side are slowing drivers down.

7.02 The Highways Log to be sent to the Councillors separately.

15.07.07.08 WEBSITE

08.01 It was agreed to include Standing Orders onto the website.

15.07.07.09 PLANNING APPLICATIONS

Historic Planning – P/2011/00582WW – Tollgate Cottage – unable to demolition due to planning application submitted did not require demolition. Mr D Ward, Enforcement Officer advised by e-mail. The Clerk contacted Historic England to find out about historic significance of the Tollgate Cottage – they suggested we register the building and they can then carry out an assessment.

Results

P/2015/00223 – Old Wood, Hollington Lane, Stramshall, ST14 5ER - PASSED

P/2015/00522 – The Woodyard, Stramshall – PASSED

P/2015/00550 – Loxley Café - retention of Porto cabin– REFUSED

P/2015/00426 – Woodford Park Farm, Marchington – mobile home for temp workers – PASSED

P/2015/00632 – The Foxes, Stramshall – single storey front and side extension – PASSED

P/2015/00677 – Knightsfield Farm, Willslock – Barn for storage - PASSED

New

P/2015/00575 – Spath Garage – Porto cabin and canopy retention – comments by 10th July 2015

The Council agreed to add the following - NO COMMENT ON CABIN OR CANOPY

P/2015/00863 – Barn Conversation – Stone Road, Bramshall – comments by 9th July 2015

The Council agreed to add the following – OBJECTION DUE TO UNWARRANTED DEVELOPMENT IN THE OPEN COUNTRY. Comments added 08.07.2015

P/2015/00881 – Dwelling, next to Cloudwood, Bramshall – comments by 10th July 2015

The Council agreed to add the following - NO COMMENT – comments added 08.07.2015

Staffordshire County Council Mineral Plan (Quarry) – comments made by letter of representation on 20th July 2015 to Staffordshire County Council. Unanimous objection to any new quarrying and a speedy conclusion at the site with full restoration.

15.07.07.10. ACCOUNTS/FINANCIAL MATTERS:

Doveridge landscapes - £235

SLCC – ILCA course - £118

ClickIT – bronze package - £50

Entrust – June maintenance - £83

McCullough invoice - £240

ClickIT – website updates April - June - £212

SJL Landscaping - £138

Staffordshire Parish Council Association – Chairman training - £20

Clerks expenses – £61.24

Clerks pay difference* and 4 extra hours for filing – agreed in 03.03.2015 meeting - £64.45

Staffordshire Parish Council Association - Councillor Training £20

Total spend - £1,241.69

*Clerks hourly pay difference for March – July

New Standing Order form signed for Clerks correct wage rate, in line with SPCA guidelines.

The above accounts were passed for payment on the approval of the members.

15.07.07.11. COUNCILLORS' REPORTS:

11.01 DO – We need to have a notice on the allotment gate regarding responsible parking. The Clerk to gain a quote for the next meeting.

11.02 TO – reported that the footpath on the A522 needs to be cut, the verge is impassable. The Clerk to report to Highways Team. Also the pot hole by the Shell Garage on the A522 needs to be reported. The Clerk will add to the Highways Log.

11.03 – RH – nothing to report.

11.04 – CS – reported a pot hole at the top of Bennetts Lane, at the junction with Stafford Road. The grass by Loxley Café has not been cut and needs following up by the Clerk.

11.05 – GS reported that the hedge by the Car Wash in Spath needs trimming again. The Clerk to write to the owners about this issue.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 1st September 2015 at Stramshall Village Hall at 7.45 pm. The meeting was formally closed at 10pm.

.....CHAIRMAN