

**Uttoxeter Rural Parish Council BUDGET AND PRECEPT FOR YEAR 2020-2021**  
<https://utttoxeterruralparishcouncil.org.uk/>

**RESOLVED 26.11.2019 Meeting**

	Actual Spend 1st April - 25.11.2019	Forecast Spend 26.11.2019- 30.03.2020	Budget for 2020-2021 ex VAT	NOTES
<b>PAYMENTS</b>				
<b>GENERAL ADMINISTRATION</b>				
Clerk Salary	2244.96	1147.2	4224	Clerks hours to increase from 24hr per month to 32hr per month
back pay	936.35		0	
National Insurance	55.43	0	0	clerk paid this
HMRC	174.6		0	tax on back pay
Office stationary expenses	117.29	40	80	
Home Working allowance	70	80	120	£10 per month - tax allowance is £18 pm
General laptop /printer/hard drive	44.99	0	50	hard drive purchased july 2019
Software licenses	14.95	25	39.95	bullguard and ccleaner had hard drive for 2019
Payroll License	58.8	0	60	Brightpay
Clerk Training & Exam costs	0	48	60	SLCC conference half fee
Councillor Training	80.5	250	500	last year figure included good councillor guides new councillor training and chair training. Next year Planning Training -
Parish Meeting Room Hire - Stramshall	25	0	25	
Parish Meeting Room Hire - Bramshall		30	30	
Confidential Shredding		52.5	20	£9 per bag plus VAT- 7 bags shredded in November 2019 - this was 5 years of shredding. Budget for 2 bags per year going forward
Website - Hosting - Eric Roy	150	0	175	email increase
Website compliance - review and then compliance updated	75	75	75	final work carried out in November - include £75 in case more work needed.
SPCA Subscription	354	0	370	
SLCC Subscription	159	0	159	rate increase due to CILCA qualified clerk - but may reduced in 2020 as not enough CPD to be principal clerk
Safe Fee - Nigel Davies Solicitors	0	0	0	
<b>STATUTORY REQUIREMENTS</b>				
Audit - External	0	0	240	This fee depends on if we go over 25k income, if we do, then need an external audit
Internal Audit	157.6	0	157.6	

Play Inspection Reports - Monthly	240	120	384	£30 per month DSK Engineering
Play inspection report - Annual			85	play inspection company
ICO Data Fee	35	0	35	DIRECT DEBIT set up
				clerk requested confirmation of a three year deal starting 2019 30.08.2019 - however £26 increase confirmed for SIDS signs
Insurance	727.99	0	753.92	
Elections - ESBC	167.04	0		have earmarked £5000 for this 2018
<b>GRANTS</b>				
Grants to other bodies	50	0	150	£50 grant awarded to Dougie Mac Charity
<b>REPAIRS/MAINTENANCE</b>				
				SJL LandscapesName of company Price - Year 1 Price - Year 2 Price - Year 3 Comments
Grass Cutting in Parish	3250.03	0	3510	SJL Landscapes Ltd 3250 3510 3790 excluding VAT
Hedge Cutting - Playing Fields/Allotments	140	70	70	paid 2 yrs of invoices this year
Stramshall Church Yard - Grass Strimming	528	0	580.8	11 cuts at £48 for 2019 - then inflation increase in 2020 and 2021
Lengthsman	815.9		2700	footpaths, ditches, hedges, groundworks
Footpath and stile Repairs	220	440	960	This figure is for £160 per stiles - replace 6 in year.
Playing Fields repairs	222		300	fence repair september 2019
				Quote from SJL Received 25.11.2019 for £490 + VAT
Tree Surgery - playing fields			500	
Allotment Repairs	237	0	100	allotment path repair in 2019
				DD for water £25 pm - rent for allotments will increase from 01.02.2020
Allotment Water	318.5	100	300	ditch cleared in 2019 - needs doing every 3 years, so build up funds by including £100 each year
Allotment Ditch maintainance	350	0	100	
Mole Catcher - Stramshall	0	80	80	
Lawnmower - service	75	0	75	
Lawnmower - spares/repairs	0	0	30	
Parish Council Asset List - this amount for maintaining assets			974.99	see asset register tab
Telephone Box Glass	20.7	0	80	
				hammerite for goal posts and padlock for playing field gate in 2019
Football Goal post maintainance	114.88			
Football Pitch maintainance			200	need earth in goal mouths for 2020
Defibrillator - light for over box	0	0	20	light bulbs fund
				£6 allocated for each village hall - never claimed
Defibrillator - electricity - B&S			12	
Defibrillator - pads	78.98	0		renewed in 2019

Flag Poles - maintainance	88.95	0	100	stramshall pole replaced 2019 and top of
Flags - Union Jacks		32.7	32.7	bramshall one yr before
				two flags bought in 2019
Speed Watch equipment	0	0	270	see invoice from Tele Traffic 13.04.2017
Speed Watch Indicator Signs	5280	0	50	build up fund so if repairs needed
Junction Flashing Signs - Loxley Junction			3000	Solar sign for loxley junction
Stramshall Questionnaire projects			1000	figure received from working group
			1000	figures from working groups full project
			1000	cost £6286.99 so will build up funds
Bramshall Questionnaire projects				
<b>ONE OFF EXPENDITURE</b>				
transfer to Leek BS	669.79		0	to make leek £5000 for elelction
shortfall between Speed Watch Grant and price of				
Stramshall Speed Watch signs	0	280		one off payment
Memorial Bench WW1 - Stramshall				installation 240
Memorial Bench WW1 - Bramshall				installation 240
Howard Orme Bench	240	0		paid for installation.
<b>MISCELLANEOUS</b>				
Support Staffordshire Subscription - annual	0	25	25	started subscription 11.2019
Village Plan - questionnaire etc				
Retiring Councillor present		50	100	£50 donation to Guide Dogs Charity
Best Kept Village	61.48		40	limit of £40 from PC to this scheme
Parish Map - SCC	22	0	0	
Gill Allen picture	0	0	0	
Christmas Trees/Lights	0	320	320	160 per village
Village Events -			500	2020 VE Day Stramshall event
Village Events - villagers groups			300	150 for each village
Stramshall Village Green License	0	0	0	
grass seed and wild flower seed	6	0	34.99	goal mouths grass seed and wild flower
				seed by allotment on verge
Heathers for Bramshall Plaque	53.94	0	30	Heathers planted in 2019. these funds for
welcome Gate Way sign installation	0	0		any replacement plants.
Poppy Wreaths - NEW	90	0	90	donation for 2 wreaths, one wreath for
				each village
<b>TOTAL PAYMENTS</b>	<b>£18,822</b>	<b>£3,265</b>	<b>£25,279</b>	
<b>PRECEPT REQUEST</b> in line with budget				
of £25,918 FOR 2020-2021				

	Actual spend March 2019 to November 2020	Forecast Spend to 31.03.2020	Suggested Budget 2020-2021
Summary			

General Admin	4560.87	1747.7	5987.95
Statutory requirements	1327.63	120	1655.52
Grants to others	50	0	150
Repairs / Maint	11739.94	722.7	16045.49
One Off Expenditure	909.79	280	0
Miscellaneous	233.42	370	1439.99
<b>TOTAL</b>	<b>18821.65</b>	<b>3240.4</b>	<b>25278.95</b>
<b>Total spend from April 2019-March 2020.</b>			
<b>(Actual plus Forecast)</b>	<b>22062.05</b>		