

URPC PARISH BUDGET AND PRECEPT FOR YEAR 2021-2022

Version dated 24.11.2020

RESOLVED 01.12.2020 Meeting

Law/New Items	Budget for	Actual to date	Forecast - 02 Nov - 31	Forecast Total	variance	Proposed Budget	NOTES
	2020-2021 ex VAT	01.11.2020	March 2021			2021-2022 ex VAT	
	PAYMENTS						
	GENERAL ADMINISTRATION						
LGA1972s111	Clerk Salary	4224	2816	1408	4224	0.00	£4,713.28
	National Insurance	0	0	0	0	0.00	£0.00
	HMRC	0	0	0	0	0.00	£0.00
	Office stationery expenses	80	78.91	40	118.91	-38.91	£150.00
	Home Working allowance	120	70	40	110	10.00	£120.00 £10 per month - tax allowance is £18 pm
Authorities and Police and Crime Panels	Zoom - on line service	0	115.12	57.56	172.68	-172.68	£120.00
NEW	Zoom - payments for Councillors by Telephone		55	25			
	laptop /printer/hard drive/lock box	50	12.89	0	12.89	37.11	£0.00 hard drive purchased July 2019 - lockbox in Sept 2020
	Software licenses	39.95	19.95		19.95	20.00	£40.00 bullguard and ccleaner had hard drive for 2019
	Payroll License	60	0	60	60	0.00	£60.00 Brightpay software
	Clerk Training & Exam costs	60	25	0	25	35.00	£60.00 Clerk update training
	Councillor Training	500	25	100	125	375.00	£150.00 last year figure included good councillor guides new councillor training and chair training. Next year Planning Training -
LGA1972s111	Parish Meeting Room Hire - Stramshall	25	0	0	0	25.00	£25.00
	Parish Meeting Room Hire - Bramshall	30	0	30	30	0.00	£30.00
NEW	Confidential Shredding	20	0	0	0	20.00	£10.00 £9 per bag plus VAT- 7 bags shredded in November 2019 - this was 5 years of shredding. Budget for 2 bags per year going forward
	Website - Hosting - Eric Roy	175	170	0	170	5.00	£192.50 10% increase vs 2020
NEW	Website compliance - review and then compliance updated	75	0	0	0	75.00	£25.00 final work carried out in November - include £75 in case more work needed.
LGA1972s143	SPCA Subscription	370	0	370	370	0.00	£390.00 Could look to split between other parish councils - need to vote on this.
	SLCC Subscription	159	0	109	109	50.00	£100.00
	Safe Fee for DEEDS- Nigel Davies Solicitors	0	0	0	0	0.00	£0.00
	STATUTORY REQUIREMENTS						
LGA1972s150(5)	Audit - External	240	0	240	240	0.00	£240.00 This fee depends on if we go over 25k income, if we do, then need an external audit
LGA1972s150(5)	Internal Audit	157.6	160.6		160.6	-3.00	£170.00
	Play Inspection Reports - Monthly	384	270	180	450	-66.00	£360.00 £30 per month DSK Engineering
	Play inspection emergency repairs		0	0	0	0.00	£100.00 Agreed at Council
	Play inspection report - Annual	85	0	85	85	0.00	£85.00 play inspection company
	ICO Data Fee	35	35	0	35	0.00	£35.00 DIRECT DEBIT May each year
	Council running costs - earmarking			1000			Proposal at Dec meeting to move to Leek BS

LGA1972s111	Insurance	753.92	765.79	0	765.79	-11.87	£791.79	clerk requested confirmation of a three year deal starting 2019 30.08.2019 - however £26 increase confirmed for SIDS signs
	Elections - ESBC	0	0	0	0	0.00	£0.00	have earmarked £5000 for this 2018
	GRANTS							
	Grants to other bodies	150	50	0	50	100.00	£150.00	
NEW	REPAIRS/MAINTENANCE							
	Grass Cutting in Parish	3510	3408.58	501.43	3910.01	-400.01	£3,790.00	SJL Landscapes invoice one seventh of the total bill each invoice. 3 yr contract 1st Yr 3250 2nd Yr 3510 3rd Yr 3790 excluding VAT - May 2020 invoice included cutting McDonalds hedge
	Hedge Cutting - Playing Fields/Allotments	70	0	70	70	0.00	£120.00	need to tender this contract in 2021
	Stramshall Church Yard - Grass Strimming	580.8	550	150	700	-119.20	£1,430.00	NEW 11 cuts at £130 - Starting in 2021
	Lengthsman	2700	70	500	570	2130.00	£1,700.00	footpaths, ditches, hedges, groundworks, playing field repairs
	Footpath and stile Repairs	960	1496	1200	2696	-1736.00	£2,160.00	This figure is for £240 per stiles - replace 9 in year (6 Bramshall, 3 Stramshall)
	Playing Fields Repairs	300	146	600	746	-446.00	£675.00	2 fence repairs in July 2020 - Hedge Reduction in December 600 - sapling maintenance - 375 (5cuts at £75)
	Tree Surgery - playing fields	500	0	1090	1090	-590.00	£500.00	Quote from SJL Received 25.11.2019 for £490 + VAT
	Allotment project - Water Trough and Fence			2162	0	0.00	£0.00	
	Allotment Project - Fence			1477	0	0.00	£0.00	
	Allotment Project - Wildflowers - proportional over 3yrs			950.00	0	0.00	£0.00	Set up is £950 this year followed by £450 per year maintenance - £1350 to be earmarked
	Allotment Repairs	100	0	100	100	0.00	£500.00	
	Allotment Water	300	200	100	300	0.00	£300.00	DD for water £25 pm
	Allotment brown bin	0	0	0			£0.00	
	Allotment Ditch maintainance	100	0	0	0	100.00	£100.00	ditch cleared in 2019 - needs doing every 3 years, so build up funds by including £100 each year
	Allotment water trough maintenance		0	0	0	0.00	£100.00	this will be covered by grant received from SSW
	Mole Catcher - Stramshall	80	0	80	80	0.00	£80.00	
	Lawnmower - service	75	80	0	80	-5.00	£0.00	Resolved 3/11 to dispose of asset
	Lawnmower - spares/repairs	30	0	0	0	30.00	£0.00	
	Parish Council Asset List - this amount for maintaining assets	974.99	600	0	600	374.99	£975.00	see asset register tab - stramshall and bramshall noticeboard repairs
NEW	Bramshall Telephone box - Library maintenance		90.78	0	90.78	-90.78	£50.00	installed in June 2020
	Stramshall Telephone box library - maintenance						£50.00	
	Football Goal post maintainance		0	650	650	-650.00	£50.00	300 installation of posts, £350 nets
	Football Pitch maintainance	200	0	200	200	0.00	£0.00	
	Defibrillator - light for over box	20	0	0	0	20.00	£20.00	light bulbs fund
	Defibrillator - electricity - B&S	12	0	12	12	0.00	£12.00	£6 allocated for each village hall - never claimed - VOTE on donation to be made
	Defibrillator - pads	0	0	0	0	0.00		renewed in 2019
	Flag Poles - maintainance	100	0	0	0	100.00	£100.00	stramshall pole replaced 2019 and top of bramshall one yr before
	Flags - Union Jacks	32.7	0	6	6	26.70	£32.70	
	Howard Orme bench maintenance						£50.00	

Speed Watch equipment	270	0	0	0	270.00	£0.00	see invoice from Tele Traffic 13.04.2017
Speed Watch Indicator Signs	50	0	0	0	50.00	£50.00	build up fund so if repairs needed
Junction Flashing Signs - Loxley Junction	3000	0	3000	3000	0.00	£2,200.00	Solar sign for loxley junction - need to wait for inquest 2021 - Transfer to Leek BS
Stramshall Questionnaire projects(Speed)	1000	0	600	600	400.00	£600.00	using 600 to move speed indicator sign
Bramshall Questionnaire projects(Speed)	1000	0	5400	5400	-4400.00	£1,000.00	figures from working groups full project cost £6286.99 so will build up funds
ONE OFF EXPENDITURE							
transfer to Leek BS	0			0	0.00		to make leek £5000 for election
MISCELLANEOUS							
Support Staffordshire Subscription - annual	25	0	25	25	0.00	£25.00	started subscription 11.2019
Countryside alliance subs			36			£36.00	
Stramshall playing field development(Questionnaire)		0		0	0.00	£1,800.00	Work in progress following questionnaire responses
Bramshall and Stramshall Gateway Signs						£3,738.00	this for one on Bennetts Lane, One St Michaels Road.
Retiring Councillor present	100	35		0	100.00	£0.00	£35 garden voucher 2020
Best Kept Village	40	0	0	0	40.00	£0.00	limit of £40 from PC to this scheme did not take place in 2020
Local Council Admin book (Yellow Book)			150	150	-150.00	£150.00	SPCA advised a requirement for yellow book.
Christmas Trees/Lights	320	0	320	320	0.00	£320.00	160 per village
Village Events -	500	0	0	0	500.00	£500.00	2020 no events
Village Events - villagers groups	300	0	150	150	150.00	£300.00	150 for each village
Flower displays in Villages	34.99	21	5	26	8.99	£40.00	stramshall flower box - daffodils for stramshall village green - bramshall plants donated by Clerk
Bramshall Plaque	30	0	0	0	30.00	£25.00	Heathers planted in 2019. these funds for any replacement plants.
Poppy Wreaths - NEW	90	100	0	100	-10.00	£100.00	donation for 2 wreaths, one wreath for each village - propose to increase to £50 each
Computer service	0	60	60	120	-120.00	£60.00	Forecast = memory for laptop
TOTAL PAYMENTS	£25,199	£11,527	£23,339	£29,126	-3926.66	£31,856.27	
							PRECEPT REQUEST in line with budget will be £31,856 for 2021-2022