

Uttoxeter Rural Parish Council

MINUTES of a meeting held on Tuesday, 4th April 2017, at the Village Hall, Bramshall. The meeting commenced at 19.35.

PRESENT: Messrs. T. Ollerenshaw, D. Oulsnam, R. Jones, T. Postlethwaite, P. Smith (Chair), Mrs. G. Smith, Mrs J. Pattinson-Evans, Mrs C Smith and the clerk.

1 APOLOGIES: Mrs R Dunn, Cllr Whittaker

2 PUBLIC PARTICIPATION. none

3. MINUTES: The minutes of the last meeting held on Tuesday, 7th March 2017, having been circulated, were signed by the chairman on the approval of the members.

4. CLERK'S REPORT:

4.01 Clerk confirmed to GC McCulloch, SJL Landscaping and Doveridge Landscaping that their contracts were renewed for 2017 maintenance of the parish areas. 08.03.2017

4.02 Clerk confirmed to Eric Roy Associates that extra website invoice had been agreed 08.03.2017

4.03 Clerk received details of the Smart Alert initiative run by PCSO Dave Higgs – Posters, Business Card, purse bells and pencils given to Councillors for Stramshall/Bramshall Village halls.

4.05 Clerk contacted AEDdonate to let them know they will be supplying the Defibs.

4.06 Clerk contacted SCC with regards to the License for Stramshall Village Green – 15.03.2017

4.07 Clerk contacted resident about rubbish bin request for the side entrance of playing fields, advised that access will be closed, so no rubbish bin required.

4.08 Clerk sent Chair and Vice Chair details of required Cilca training - £250 +VAT 08.03.2017

4.09 Clerk received confirmation from SLCC on Cilca course dates – 20th April, 18th May, 20 June, 18th July 2017

4.10 Clerk requested an annual review from Chair and Vice Chair – 08.03.2017

4.11 Clerk wrote to BT and asked for the paint kit to be sent in order that the Stramshall phone box can be maintained. Cllr Oulsnam and Cllr Ollerenshaw will paint telephone box.

4.12 Clerk stopped cheque for SLCC - £78, as it has not been received or cashed by SLCC. Charge is £10 from HSBC for stopping a cheque.

4.13 Asset Register sent to Councillors for ratification 31.03.2017 – Ratified by Councillors

4.14 Clerk wrote to resident requesting the hedge on Stocks Lane, Bramshall be maintained.

4.15 Clerk contacted Newborough Parish Council clerk requesting a copy of Neighbourhood Plan Questionnaire.

4.16 Clerk asked Open Spaces Team for a Dog Sign and Public Spaces sign for Stramshall Playing Fields.

5. CORRESPONDENCE:

5.01 SPCA annual renewal invoice received 10.03.2017 - £354

5.02 Received a Remittance from SCC for the Lengthsman Fund - £672

5.03 Clerk confirmed with SJL Landscapes Ltd to cut twice a month and to ensure wildflowers in Church Yard be preserved.

5.04 Clerk received a full inventory of the Archive materials deposited at Staffordshire Records office.

5.05 BT confirmed they have received the contract and will remove the telephone from Stramshall Phone Box – provided notice to be displayed in phone box, announcing that URPC now responsible for phone box.

5.06 South Staffs Water letter explaining now South Staffs Water Business

5.07 A resident confirmed they have contacted GIS Bureau to get the OS map corrected for Spath – Ashbourne Road changed to Stramshall Road.

5.08 NALC/SPCA/SCC Workshop - Developing a Community Based Approach 23 February 2017 update. Our communities and individuals can play their part in making their parishes, towns and localities a better place by simply taking greater responsibility for things. There is a space created by the changing landscape of government, parishes are well placed to fill this space and can use their precepting powers to make a difference to their communities.

5.09 Best Kept Village – Bramshall Village will enter this year – entrance fee £34.70.

5.10 Housing White Paper – Fixing The Broken Housing Market - this consultation setting out the Government's plans to reform the housing market and boost the supply of new homes in England. Clerk to send no comment.

5.11 Nalc sent update on the recommended practice on local authority publicity – code of practice –

www.gov.uk/government/publications/recommended-code-of-practice-for-local-authority-publicity

5.12 Grant Thornton will despatch Audit forms by end of March. Clerk advised Councillors that no audit trail had been undertaken as yet, as per Business Risk. Alan Toplis Associates will carry out internal Audit on 20th April 2017. Cllrs asked to minute they objected to over zealous audit process.

5.13 Clerk forwarded details of the Checkley Parish Council Neighbourhood Plan meeting. Cllr requested Neighbourhood Plan be discussed in June meeting.

5.14 Notice of Election for the County Council elections on the 4th May 2017.

5.15 Simon Poole, Staffordshire Fire and Rescue Service, running London Marathon for Cardiac Risk in the Young (CRY) <http://www.c-r-y.org.uk> and requesting donation from Council. Voted against donation.

5.16 SPCA sent details of the The Rural Enterprise Programme offers grants of between £10,000 and £65,000 to sympathetically convert under-utilised buildings or construct new rural workspaces. , www.staffordshire.gov.uk/REP

5.17 SCC provide a flow chart for the Neighbourhood Plan and Village Plan guidelines.

5.18 Staffordshire County Council provided a list of highway maintenance to be carried out by PC after 2018.

5.19 ESBC confirmed that Dog control signs will be put in place on the Playing Fields, Stramshall.

6 HIGHWAYS – Stramshall Gateway signs

6.01 Clerk approached Aggregate Industries with regards to the fundnign of the 3 gateway signs for Stramshall Village. Cllr requested a Thank you letter be sent to Mr Orme, Lord Williams Luncheon Guild, for his extensive research and subsequent design of the sign.

6.02 Clerk sent details of the gateway signs to Highways to ensure they are highways approved.

6.03 Cllrs requested Clerk to contact Richard Rayson with regards to a chicane in Stramshall.

6.04 Speed Watch co-ordinator – Chair and Vice Chair will meet with the co-ordinator to thank her for her efforts and set out guidelines for reporting.

6.05 Speed Watch co-ordinator provided a quote to obtain a second Bushnell Radar Device for Bramshall - £363.50. Cllrs requested Clerk to contact Cllr Whittaker, Cllr Atkins and Matthew Ellis for funding.

6.06 Highways Log sent to Councillors on 28.03.2017

6.07 Michelle Shaker, Coordinator Staffordshire Police Staffordshire Safer Roads Partnership, offered to stage an event in Stramshall Village hall to attract more speed watch volunteers. Cllrs decide to advise requirement on website, notice boards, newsletters.

6.08 Cllrs requested Clerk request the Speed Control vans in Stramshall.

6.09 Cllrs requested Clerk to obtain insurance clarification for speed watch volunteers

7 WEBSITE Working Group

7.01 Eric Roy Associates have finished the new website.

7.02 Bramshall History document still to be provided.

7.03 Cllr voted to launch the new website during the week of the Annual Meeting – w/c 1st May 2017.

7.04 Clerk to confirm with ClickIT the date for ending contract.

7.05 Clerk will be trained by Eric Roy Associates on adding planning applications, minutes, agenda before launch.

8 BRAMSHALL LIGHTING

8.01 Cllr discussed the lighting by Bramshall village green/play area. Clerk to approach ESBC to install more lighting.

9. STRAMSHALL PLAYING FIELDS

9.01 Came and Co responded to Clerk with regards to insurance position with regards to Play Inspection report. “Having looked at the accompanying copy of the Annual Play Inspection Company Report, we would advise that while the Play Inspection Company have designated the various action points as very low risk or low risk the Parish Council should ensure that where remedial action is stipulated that this should be undertaken as soon as possible and that any recommended programme of monitoring should be implemented”. Councillors voted 8 FOR to continue to monitor.

9.02 Clerk to invite ESBC, JCB, Tesco to the opening of the Climbing Frame. To obtain a suitable date in w/c 15th May or w/c 22nd May 2017. To ensure children are present at the opening, the time was set for 4.30pm

10 DEFIBRILLATORS – Bramshall and Stramshall

10.01 Clerk sent press releases to Advertiser/Utttoxeter Echo newspapers and Utttoxeter Voice Magazine. Echo published on 29.03.2017 and Utttoxeter Voice will publish in Issue 72

10.02 clerk wrote to a number of business to request funding.

10.3 AEDdonate set up two links on their website for donations to be made

<http://aeddonate.org.uk/projects/bramshall-village-hall-defibrillator-campaign/>

<http://aeddonate.org.uk/projects/stramshall-defibrillator-campaign/>

10.04 Clerk asked all Councillors to forward donation links to their address books to obtain “crowd funding”

10.05 Clerk forwarded funding raising links to Bramshall News and Stramshall website – both agreed to include it.

11 PLANNING APPLICATIONS

NEW

P/2017/00317 - Blythe Barn Caverswall Lane Lower Loxley Staffordshire ST14 8RZ - Prior approval for the conversion of an agricultural building to form a dwelling – comments 13.04.2017

Comments to be added. URPC would object to this plan, as does not meet the agricultural stipulation for a development of this nature.

PERMITTED

P/2016/01789 – Home Farm, Old Utttoxeter Road, Crakemarch – erection of an extension to an existing agricultural building – PERMITS

P/2016/01415 – Dagdale Farm, Dagdale Lane, Dagdale – conversion and alterations to an agricultural building to form a dwelling - PERMITS

P/2017/00008 – The Garden House, Old Utttoxeter Road, Crakemarsh – erection of a detached two bay timber frame car park – PERMITS

P/2017/00109 – Crowtree Farm, Stafford Road, Lower Loxely, ST14 8RX – erection of a detached building to provide

garaging for commercial vehicles – PERMITS

P/2017/00118 – Crag Mount, Leigh Lane, Bramshall – erection of a single storey side and part single part two storey rear extension and open porch to front – PERMITS

P/2017/00051 – Land opposite Old Wood Farm, Hollington Lane, Stramshall - Retention of shipping container used for storage of implements for agricultural use - PERMITS

APPEAL

APP/B3410/W/16/3160945 – 11 Broomyclose Lane, Stramshall - The development proposed is the change of use of attached garage to dwelling - The appeal is allowed and planning permission is granted for the change of use of attached garage to dwelling at Eaton Villa, 11 Broomyclose Lane, Stramshall, Staffordshire ST14 5AN in accordance with the terms of the application, Ref P/2016/00665, dated 11 May 2016, subject to the conditions in the schedule.

APP/B3410/D/16/3161523 - Yew Tree Farmhouse, Dagdale Lane, Dagdale, UTTOXETER, ST14 - The appeal is allowed and planning permission is granted for outbuilding for use as storage in connection with the residential dwelling at Yew Tree Farmhouse, Dagdale Lane, Dagdale, ST14 5BJ in accordance with the terms of the application, Ref P/2016/00940, dated 6 July 2016, subject to the conditions in the schedule.

12 ACCOUNTS/FINANCIAL MATTERS:

12.01 Clerk received 2017-2018 Tax Code

12.02 Clerk updated Brightpay for 2017/2018 PAYE submissions

12.03 HMRC have confirmed there is a credit of £4.39 on URPC account

CHEQUES

SLCC – Annual Subs – replacement cheque - £78

SPCA – annual renewal - £354

Entrust – March invoice - £84

Click IT – website updates - £20

WH Durose – Scounslow Green, Creighton Lane, Playing Fields fencing - £241.20

Community Council of Staffordshire – Annual Subs - £25

SLCC -CILCA training course - £300 (incl £50 VAT)

Mrs J Patterson-Evans – Best Kept Village Fee - £34.70

Mrs VRE Gibson – Clerks expenses – stamps, printer ink, photocopying - £40.25

Stramshall Village Hall – Annual meeting room rent - £30

STANDING ORDERS

Mrs VRE Gibson – Clerks Wages - £270.12

DIRECT DEBITS

Staffordshire Water – Allotment water - £6.50

RECEIVED

Lengthsman Fund - £672

HMRC – VAT Refund £849.31

OPENING BALANCE- 04.04.2017 - £5,226.69

CLOSING BALANCE after spend - £3,802.92

BUILDING SOCIETY BALANCE - £9,497.40

The above accounts were passed for payment on the approval of the members.

13 COUNCILLORS' REPORTS:

13.01 Cllrs discussed two caravans on the Car Wash, Spath, needs to be reported to ESBC enforcement officer.

13.02 Cllrs discussed water spray and noise from Car Wash, Spath, needs to be reported to ESBC enforcement officer.

13.03 Cllr discussed the speed limit on the B5013, to obtain a reduction in speed to 40mph. Clerk to contact Richard Rayson in order that he can report to the May meeting about request.

13.04 Cllrs discussed Bramshall Football Club parking on match day. Cars on pavement, so pedestrians have to use road. Clerk to contact PCSO Dave Higgs for advice.

13.05 Cllrs discussed the hedge on Stocks Lane, dangerous for cyclists, as have to use middle of the road, due to the overhang. Clerk to follow up reported issue as a matter of urgency.

14 DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 2nd May 2017 at Bramshall Village Hall and will include the Annual Meeting at 7.00pm, followed by the Parish Meeting at 7.30pm. The meeting was formally closed at 21.07.

.....CHAIRMAN