

Uttoxeter Rural Parish Council - Annual Meeting

MINUTES of the Annual meeting held on Tuesday, 2nd May 2017, at the Village Hall, Bramshall. The meeting commenced at 7pm.

PRESENT: Messrs. T. Ollerenshaw, D. Oulsnam, T.Postlethwaite, P. Smith, Mrs. G. Smith, Mrs. R. Dunn, Mrs J. Pattinson-Evans, Mrs C Smith and the clerk.

1 ELECTION OF NEW CHAIRMAN

Mrs J Pattinson-Evans was nominated by Cllr Dunn and seconded by Cllr G Smith – voted unanimously

2. APOLOGIES: Mr Jones, Cllr C Whittaker

3 MINUTES FROM PREVIOUS ANNUAL COUNCIL MEETING - The minutes of the previous Annual Meeting, held on Tuesday, 3rd May 2016, having been circulated, were signed by the chairman on the approval of the members.

4. DECLARATION OF INTERESTS

4.01 All Councillors signed forms

4.02 Clerk will send to East Staffordshire Borough Council.

5. OUTGOING CHAIRMANS REPORT – Cllr P Smith

5.01. In the last 12 months there have been 10 meetings, all with good attendance from the Councillors. There have been approximately 47 planning applications and 2 appeals.

In and around Uttoxeter and including our parish, many changes are taking place, changing the landscape forever. Work on the A50 trunk road has begun and houses are being built at an increased level, as well as a new recycling centre and the groundworks for industrial units on land south of the A50, all affecting Uttoxeter Rural Parish.

This year we have had to increase the precept considerably to take into account the end of the Lengthsman fund. As a parish council we try and save as much money as possible. We have managed to upgrade Stramshall Playing Field with new equipment which has been possible with funding from JCB, Tesco and East Staffordshire Borough Council. Another area which has long been an issue in both Stramshall and Bramshall is speeding traffic. The speed watch campaign continues to report traffic statistics to us and hopefully through funding will soon be able to implement more measures to help calm the speed of traffic through the villages.

We have also upgraded our website, making it easier for us to provide more information to the public and keep it up to date sooner.

I have enjoyed my term as Chairman and look forward to welcoming the next Chairperson to take over. I'd like to thank all the Councillors for their support and the clerk for doing her job with efficiency and enthusiasm.

5.02 Cllr Oulsnam proposed a vote of Thanks to Cllr P Smith and Cllr Ollerenshaw seconded

6. QUESTIONS FROM RESIDENTS

No Residents attended

7. ELECTION OF OFFICERS

Vice Chairman – Tom Ollerenshaw– nominated by Cllr G Smith and seconded by Cllr C Smith

Bramshall Village Hall Committee – Cllr T.Postlethwaite & Cllr Mrs J. Pattinson-Evans

Stramshall Village Hall Committee – Cllr D. Oulsnam

Uttoxeter Charities – Clerk to gain details with regards to role.

Neighbourhood Forum – Cllr Dunn

Uttoxeter Quarry – Cllr D Oulsnam

Footpaths – Cllr C Smith

Stramshall Allotments – Cllr D Oulsnam

Highways – Cllr Ollerenshaw & Cllr Oulsnam, Cllr Postlethwaite & Cllr Pattinson – Evans (amended 09.02.2018)

Website – Cllr Oulsnam

Internal Audit trailer – Cllr R Dunn

8 POLICY RATIFICATION

8.01 Business Risk Table- ratified

8.02 Financial Regulations - ratified

8.03 Publications Scheme - ratified

8.04 Standing Orders - ratified

- 8.05 Code of Conduct – each Councillor signed a statement to confirm they have read and will abide by code.
- 8.06 Media Policy - ratified
- 8.08 Grant Application - ratified
- 8.08 Freedom of Information - ratified
- 8.09 Complaints Procedure - ratified
- 8.10 Health and Safety Policy - ratified
- 8.11 Discipline & Grievance Policy and Sickness Policy – ratified & sent to Clerk as part of her contractual requirement
- 8.12 Asset Register - ratified
- 8.13 Lengthsman Contract – no contract will be issued due to change in SCC funding.
- 8.14 Meeting will stay the same times – Stramshall 7.45pm and Bramshall 7.30pm

9. FINANCIAL REPORT – Reconciliation at 31.03.2017

<u>Receipts and payments</u>	
a. Opening balance 1st April 2016	17,213.52
b. Total receipts	27,706.23
c. Total payments	29,925.54
d. Surplus/(Deficit) in the year (b-c)	-2,219.31
e. Closing balance (a+d)	14,994.21

<u>Bank accounts</u>	
statement 341	31.03.2017
Current account	5,496.81
Building society	9,497.40
	14,994.21
Add: unrepresented income	0.00
Less: unrepresented cheques	0.00
	14,994.21

10. DATES AND TIMES OF 2018/2018 MEETINGS

The meetings take place monthly, first Tuesday of the month and rotate between Stramshall (S) and Bramshall (B) Village Halls. The Annual Meeting also rotates.

Dates for 2017/2018 are – 6th June(S), 4th July(B), (August no meeting), 5th September(S), 3rd October(B), 7th November(S), 5th December(B), (January no meeting), 6th February 2018(S), 6th March(B), 3rd April(S), 1st May 2018(S)

DATE AND TIME OF THE NEXT MEETING:

The date of the next Annual meeting was set for Tuesday, 1st May 2018 at Stramshall Village Hall at 7:45pm. The meeting was formally closed at 7.30pm.

.....CHAIRMAN