

# Uttoxeter Rural Parish Council Annual Meeting

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DRAFT minutes of an Annual meeting held on Tuesday, 1<sup>st</sup> May 2018, at the Village Hall, Vicarage Drive, Stramshall ST14 5DL. The meeting commenced at 7.20pm.

Present: Mrs. G. Smith, Mrs. R. Dunn, Mrs J. Pattinson-Evans, Mrs C Smith, Messrs. T. Ollerenshaw, D. Oulsnam, T Postlethwaite, P. Smith and the clerk.

A18.05.001 ELECTION OF CHAIRMAN – Cllr Oulsnam nominated Cllr Pattinson-Evans and Cllr Dunn seconded. Cllr Pattinson-Evans signed acceptance form.

A18.05.002 APOLOGIES – Cllr Whittaker (Borough)

A18.05.003 DECLARATION OF INTERESTS – ALL COUNCILLORS TO SIGN FORM For ESBC. Clerk to send to ESBC

A18.05.004 CHAIRMAN REPORT – Cllr Pattinson-Evans reported:

It has been an exceptionally busy year for the Parish Council with many projects being completed and some ongoing.

We have had 10 full Parish Council meetings with one extraordinary meeting. There have been additional site visits throughout the year to oversee projects and to coordinate the work undertaken. In November 2017 the Parish Council received training on the new Data Protection Legislation.

We have had 50 planning applications in 2017/2018 which includes several from outside the parish but may have an impact on our villages.

The year has seen the completion of several projects across the Parish:

The play area in Stramshall was completed and opened in July

The Stramshall Telephone Box has been revamped and is now a community asset.

Bramshall won the Best Kept Village competition and has entered again this year.

Our new website is up and running and is very user friendly and informative.

Stramshall had a Christmas lights switch on early in December.

Bramshall and Stramshall had Defibrillators installed following a successful fundraising campaign. Training was provided to parishioners following installation.

Funding has been secured for new swings to be installed on Stramshall Playing Fields, this project will start shortly.

Traffic Calming remains an important issue across the Parish: Progress is being made where some funding will become available to Stramshall from the JCB project, S106 funds. Bramshall will benefit from the funding obtained from the Bramshall Meadows development s106 funding. Agreement has been given for a chicane to be sited in Bramshall but no date for the start of this work has been given.

Speed Watch continues in Bramshall but more volunteers are needed in Stramshall.

A questionnaire has been devised and distributed across the Parish to seek parishioners views on a range of topics. Responses will be collated and coordinated now the deadline has passed.

I would like to Thank our Clerk, Ginny, for all her hard work this year. Certainly, some of these projects would not have been possible without her fundraising work and coordination of these projects. Thank you also to Cllr Tom Ollerenshaw, for his support as Vice Chair and thank you to my fellow Councillors for your hard work and to Cllr Colin

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Whittaker, who's attendance at our Parish Meetings is always most welcome.  
Cllr Oulsnam proposed a vote of Thanks to Cllr Pattinson-Evans for her hard work throughout the year.

## A18.05.005 ELECTION OF OFFICERS

Vice Chair – Cllr Tom Ollerenshaw was proposed and seconded.  
Bramshall Village Hall Committee – Cllr Tom Postlethwaite was proposed and seconded.  
Stramshall Village Hall Committee – Cllr David Oulsnam was proposed and seconded.  
Uttoxeter Charities – Clerk to write to Town Clerk for a status update on this role.  
Neighbourhood Forum – Clerk to contact ESBC for an update on this role.  
Uttoxeter Quarry – Cllr David Oulsnam was proposed and seconded  
Footpaths – Cllr C Smith was proposed and seconded. – Footpath report will be given in June meeting.  
Stramshall Allotments – Cllr David Oulsnam was proposed and seconded  
Highways – Cllrs Oulsnam and Postlethwaite were proposed and seconded.  
Website – Cllr David Oulsnam was proposed and seconded  
Internal Audit Trail – Cllr Dunn was proposed and seconded.

## A18.05.006 POLICY RATIFICATION

Business Risk Table – RATIFIED  
Standing Orders & Financial Regulations - RATIFIED  
Publication Scheme - RATIFIED  
Code of Conduct – all Councillors signed Annual Statement  
Media Policy - RATIFIED  
Grant Application process - RATIFIED  
Freedom of Information - RATIFIED  
Complaints Procedure - RATIFIED  
Health and Safety - RATIFIED  
Discipline and Grievance Policy - RATIFIED  
Asset Register - RATIFIED  
Clerk Delegation Policy – Chair signed this new policy and it was RATIFIED

## A18.05.007 GENERAL POWER OF COMPETENCE

To confirm that the Parish Council is now able to exercise the General Power of Competence. (Localism Act 2011, ss1-8, Local Government Act 1972 s137)  
The Clerk reminded members that the General Power of Competence gives authorities the power to take the reasonable action they need 'for the benefit of the authority, its area or persons resident or present in its area'. Under the provision a local authority has power to do anything that individuals generally have full legal capacity to do. To remain eligible, the Parish Council has to confirm that:

- (a) the number of members of the council that have been declared to be elected, whether at ordinary elections or at a by-election, is equal to or greater than two-thirds of the total number of members of the council;
- (b) the Clerk is qualified in the Certificate in Local Council Administration;
- (c) the Clerk has completed the relevant training.

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There are some restrictions: to abide by statutory duties such as considering the likely effect of crime and disorder and conserving biodiversity, and to abide by legislation, such as employment law, health & safety, equality and data protection.

## A18.05.008 FINANCIAL REPORT – RATIFIED by Councillors

<b>Reconciliation at 31.03.2018</b>			
<u>Receipts and payments</u>			
a. Opening balance 1st April 2017	14,994.21		
b. Total receipts	26,851.45		
c. Total payments	22,475.88		
d. Surplus/(Deficit) in the year (b-c)	4,375.57		
e. Closing balance (a+d)	19,369.78		
<u>Unpresented income</u>			
Total	0.00		
		<u>Bank accounts</u>	
		stat no	
		Current account 356	13,325.57
		Leek Building society	6,418.21
			19,743.78
		Add: unpresented income	0.00
		Less: unpresented cheques	374.00
			19,369.78
		<u>Unpresented cheques</u>	
		91/1854	354.00
		92/1855	20.00
		Total	374.00

## A18.05.009 DATES AND VENUE FOR PARISH COUNCIL MEETINGS IN 2018/2019 MEETINGS:

Councillors were informed that Bramshall Church Room, has now been booked for the Bramshall Parish Council meetings – address for meeting is: Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ

Stramshall Meetings will continue to be held in Stramshall Village Hall, Vicarage Drive, Stramshall, ST14 5DL

5<sup>th</sup> June (B), 3<sup>rd</sup> July (S), (August no meeting) 4<sup>th</sup> September (B), 2<sup>nd</sup> October (S), 6<sup>th</sup> November (B), 4<sup>th</sup> December (S), (January no meeting), 5<sup>th</sup> February 2019 (B), 5<sup>th</sup> March 2019 (S), 2<sup>nd</sup> April 2019 (B), 7<sup>th</sup> May 2019(B)

DATE AND TIME OF NEXT ANNUAL MEETING – 7<sup>th</sup> May 2019 at 7.15pm in the Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ  
meeting ended at 19.40