

# Uttoxeter Rural Parish Council

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Minutes of a Parish meeting held on Tuesday, 1<sup>st</sup> May 2018, at the Village Hall, Vicarage Drive, Stramshall ST14 5DL. The meeting commenced at 7.45pm.

Present: Cllrs: Mrs. G. Smith, Mrs. R. Dunn, Mrs J. Pattinson-Evans, Mrs C Smith, Messrs. T. Ollerenshaw, D. Oulsnam, P. Smith, T.Postlethwaite, Cllr C Whittaker (Borough) and the clerk.

18.05.001 APOLOGIES AND APPROVAL OF ABSENCES – None received

18.05.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. None received

18.05.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 3<sup>rd</sup> April 2018 ARE A CORRECT RECORD - RESOLVED

18.05.004 NOTICE OF VACANCY IN OFFICE OF COUNCILLOR – The Chair received a letter from Cllr Richard Jones with regards to his resignation dated 16<sup>th</sup> APRIL 2018. ESBC provided a Notice for website/newspaper/noticeboards, which must be displayed from 20<sup>th</sup> April – 11<sup>th</sup> May, if no one comes forward then the Council will co-opt a renew Councillor. A vote of Thanks was agreed for Cllr Jones and the 12yrs of Service he has provided to the Parish Council. The Councillors discussed siting a bench on the Bramshall Plaque area in recognition of his service. Clerk to investigate the costs involved.

18.05.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- STRAMSHALL TREE PLANTING – Woodland Trust Tree pack for 30 Saplings and 30 copse pack was sent on 4th April 2018, reference CTP6831, Woodland Trust advised that notified of the outcome is within eight weeks of application.
- VILLAGE QUESTIONNAIRE – The Councillors were informed that the Clerk has received, completed questionnaires as follows: Stramshall 154 – Bramshall 63 Cllr Oulsnam will form a working group to collate the Stramshall results Cllr Pattinson-Evans will form a working group to collate the Bramshall results.
- STRAMSHALL PLAYING FIELDS – SWING INSTALLATION AND OWNERSHIP UPDATE – Due to the bad weather the swing installation was delayed, should be first week of June now. The Clerk updated the Councillors on the ownership of the Land. The conveyance was signed on 14<sup>th</sup> February 1978. Clerk to obtain a certificate from Land Registry.
- DATA PROTECTION POLICY CHANGE – Councillors were advised that registration was needed of the Council with Information Commissioner's Office ("ICO") before 25<sup>th</sup> May 2018 at a cost of £35. RESOLVED to register. Under the new Data Protection Policy, the Clerk will write to all Allotment Holders to explain the data that is being kept by the Council.

18.05.006 PUBLIC PARTICIPATION\*

18.05.007 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

## NEW

P/2018/00376 - Creighton Cottage, Creighton Lane, Stramshall, Staffordshire, ST14 5AX - Erection of single storey side and rear extensions – No comment added on 13.04.2018

P/2018/00496 – Dagdale Farm Dagdale Lane Dagdale Staffordshire ST14 5BJ -Prior approval for the conversion of an agricultural building to form a dwelling – No Comment to be added.

P/2018/00494 - Olympic House Bramshall Industrial Estate Bramshall ST14 8TD -

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Continued siting of portacabin for use as staff room for a further 5 years – No comment to be added.

## **DECISIONS**

P/2018/00022 - BROOK HOUSE FARM, DAGDALE LANE, DAGDALE, STAFFORDSHIRE, ST14 5BJ - PRIOR APPROVAL FOR THE CONVERSION OF AGRICULTURAL BUILDING TO FORM 3 DWELLINGS – REFUSED

P/2018/00116 - LOWER LOXLEY FARM, STAFFORD ROAD, LOWER LOXLEY, STAFFORDSHIRE, ST14 8RU -ERECTION OF AN AGRICULTURAL BUILDING TO HOUSE LIVESTOCK (PHASE 1) – PERMITS

P/2018/00117 - Lower Loxley Farm, Stafford Road, Lower Loxley, Staffordshire, ST14 8RU - Erection of an agricultural building to house livestock (Phase 2) -PERMITS

P/2018/00118 - LOWER LOXLEY FARM, STAFFORD ROAD, LOWER LOXLEY, STAFFORDSHIRE, ST14 8RU -ERECTION OF AN AGRICULTURAL BUILDING TO HOUSE LIVESTOCK (PHASE 3) -PERMITS

P/2018/00119 - Lower Loxley Farm, Stafford Road, Lower Loxley, Staffordshire, ST14 8RU - Erection of an agricultural building to house livestock (Phase 4) and formation of slurry settlement ponds – PERMITS

P/2018/00148 - Quee Lane Farm, Quee Lane, Willslock, Staffordshire, ST14 8RB - Formation of a menage for private use – PERMITS

P/2018/00177 - Lavender Croft, Old Uttoxeter Road, Crakemarth, ST14 5AR - Conversion and alterations of former workshop to form a dwelling, external alterations to include recladding, increase in roof pitch, installation of solar panels and septic tank and formation of separate driveway (Revised scheme) PERMITS

## **NEIGHBOURING APPLICATIONS –**

P/2018/00232 - Woodseat Level Rocester Staffordshire - Erection of single storey extension and associated glass link to existing Golf Academy building to form Golf Clubhouse.

P/2018/00358 - Land to the West of Uttoxeter A50 Bypass Uttoxeter ST14 7RB - Reserved Matters application for the erection of 5 detached buildings for use as 13 Class B1 (Business), Class B2 (General Industrial) and Class B8 (Storage & Distribution) and gate house building, including details of access, appearance, scale, layout and landscaping.

- 18.05.008 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker - Cllr Whittaker reported that the leisure options are still being worked on by ESBC. Thomas Alleyne's Swimming Pool may have received sufficient funding to be kept open. The Public Toilets consultation ends in September. Uttoxeter Rural Parish Councillors requested the Clerk to write a letter of support to keep the Uttoxeter Toilets open to Cllr Leese at ESBC. If any business wants to become involved with the running/funding of the toilets, they need to approach ESBC before September.

- 18.05.009 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

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Cheque Number/Item Number	To Whom	Details	Amount
07/SO	Mrs VRE Gibson	Clerk Wages - MAY	£282.77
08/1886	Doveridge Landscapes	Stramshall Church mowing	£96
09/1887	Entrust	Final cut of Stramshall Playing Fields	£75 + VAT (£90)
10/1888	Entrust	Stramshall Padlock	£15 + VAT (£18)
11/1889	Mrs VRE Gibson	Clerk expenses	£12.70
<b>Payments to consider that were received after Agenda issued.</b>			
12/1890	WH Durose	Removal of Rubber Tiles	£250 + VAT (£300)
14/1891	Came & Co	Annual Insurance – renewal 1 <sup>st</sup> June 2018	£806.39 +IPT (£903.16)
15/1892	SJL Landscapes	Parish Grass Cutting Contract – 1/7 <sup>th</sup> of total contract	££557.86 +VAT (£669.43)
16/1893	ICO – Information Commissioners Office	Data Protection Fee – see 18.05.005 for details	£35
17/1894	Cllr Oulsnam	Photocopying of reminder leaflet	£5
18/1895	The Echo Newspaper	Advert for Notice of Vacancy of Councillor	£45 + VAT (£54)

Received			
02	Wayleave Fee	Stramshall Allotments	£16.14

Bank Balances		
HSBC	Statement date 2/3/18-1/4/18	£13,325.57
Leek BS	Last entry 12.12.2017	£6,418.21

## 18.05.0010 CORRESPONDENCE

The landlord of Spath Industrial Units wrote the Parish Council on 13.04.2018 in response to the Parish Questionnaire. The landlord advised the land at The Garage, Spath was suitable for housing which would tidy the area up. The councillors unanimously agreed and said The Parish Council would be in support of this. The Councillors asked the Clerk to write to the landlord to confirm their views.

Received an email from a resident to accompany Stramshall Questionnaire, providing insight into the areas that could be developed in Stramshall.

Help UK Air Ambulance Services by recycling your Used Postage Stamps - Stamps can be posted to: Air Ambulance - Stamp Appeal, 59 Mitre Copse, Bishopstoke, Near Eastleigh, Hants, SO50 8QE – Clerk has put this on to website.

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A50 closures for June were received from Staffordshire County Council – The clerk put the dates on the website in the News Area.

## 18.05.0011 CLERK UPDATE

The Councillors were informed that the previous Clerk of the Council, Malcolm Bagguley, had sadly passed away. A condolence card was signed by all Councillors and a donation of £25 will be made to a Cancer Charity.

The Playground signs have been installed near Stramshall Playing Fields by SCC.

Bramshall Church have confirmed the booking to use the Church Room for any further meeting in Bramshall.

S106 Funds – P/2013/01530 – Stramshall moneys will be released to SCC at the start of the works, £15,000 for highways improvements.

<http://www.eaststaffsbc.gov.uk/MVM.DMS/Planning%20Application/624000/624656/P201301530%20S106%20Agreement%20Waterloo%20Farm%20Uttoxeter.pdf> – page 10 for full details. – Cllr Oulsnam will set up a working group to design appropriate request for traffic calming in Stramshall.

WW1 Bench – Councillors requested the Clerk to apply to Tesco Bags of Help fund to cover the cost.

Gunn JCB were approached about pot hole machine by Clerk, awaiting a response.

Website update – Eric Roy Associates has transferred the server to a new provider. The new email addresses have been created and will be issued to Councillors once SCC have confirmed the need for them.

Footpath URPC42b was reported by a resident. Clerk reported this to [rightsofway@staffordshire.gov.uk](mailto:rightsofway@staffordshire.gov.uk) on 27.04.2018. Cllr Ollerenshaw will take a photo, as requested by Rights of Way Team.

Dog Mess in Stramshall -Clerk to contact the Dog Warren and ask if they can issue the Council with some pink paint to spray any mess found.

Permanent 'Community Speed watch Area' Signs – Councillors discussed the request to purchase 4 signs for Bramshall. The cost is £19.95 for the signs and £150 each to install by AMEY (SCC). The Councillors RESOLVED to purchase and have install 2 signs now.

Clerk to contact Michelle Shaker (Speed Watch coordinator, Police) to place order.

Naming a Lane – update from clerk. ESBC advised that the lane in question is classed Lane From Netherland Green To Highwood, Netherland Green, Uttoxeter. But a name plate would not be possible for this length of name. The fee charge of £200 plus £30 per property affected by the proposal, a formal consultation where all the residents affected would have to agree to the change. The Parish Council RESOLVED not to move forward with this cost and the Clerk to advise the resident of the procedure/cost so they can apply as residents.

2018 National Rural Crime Network Survey received. Councillors received posters for the noticeboards and Cllr G Smith will complete the survey on behalf of the Parish Council.

## 18.05.0012 COUNCILLORS REPORTS (information only)

Councillors requested a follow up with regards to the Tree that is dangerous on Bennetts Lane. Clerk to contact SCC/ESBC again.

Clerk was requested to report carriageway erosion by 1-6 Leigh Lane, Bramshall.

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Clerk was requested to report pot holes on Pigeonhay Lane, Bramshall.

Clerk was requested to contact Richard Rayson, SCC, to request they review the Speed issue on B5034, as previous update was not acceptable.

Stramshall Telephone Box Library opening – Cllr Oulsnam and Cllr Ollerenshaw will contact Mr and Mrs Smith to find a suitable date for an official opening event.

Cllr Oulsnam reported to the Council that the triangle land opposite Stramshall Village Hall, was gifted to the Village in 1919 and was to be known as The Park.

Clerk was requested to report the gully opposite Springfield House, Stramshall to be blocked, cars are avoiding the flooded area and using the wrong side of the road or the verge, which has a drop of 2ft below it. A discussion took place about the gullies in the parish and how the answer, “seasonal maintenance rota” was not acceptable from SCC when requesting the machine to visit the parish. Clerk to submit a Freedom of Information request to SCC for the route that the gully machine takes within the parish and the schedule for clearing the Parish gullies and last date of visit.

## DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 6<sup>th</sup> June 2018 at 7.30pm at Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ. The meeting was formally closed at 21.07.

.....CHAIRMAN