

Uttoxeter Rural Parish Council - Minutes

Minutes of a meeting held on Tuesday, 6th February 2018, at the Village Hall, Vicarage Drive, Stramshall ST14 5DL. The meeting commenced at 7.50pm.

Present: Cllrs: Mrs. G. Smith, Mrs. R. Dunn, Mrs J. Pattinson-Evans (Chair) Cllrs Messers., D. Oulsnam, P. Smith, T.Postlethwaite and the clerk.

18.02.001 APOLOGIES AND APPROVAL OF ABSENCES – Mr T. Ollerenshaw (Vice-Chair), Mr Jones, Mrs C Smith, Cllr C Whittaker (Borough).

18.02.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Cllr Postlethwaite declared an interest in Planning P/2017/01625

18.02.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 5th December 2017 ARE A CORRECT RECORD - RESOLVED

18.02.004 TO RESOLVE THAT MINUTES OF ANNUAL PARISH MEETING HELD ON 02.05.2017 ARE A CORRECT RECORD – An amendment needed to Cllr responsibilities. Cllr Postlethwaite & Cllr Pattinson-Evans to be added to Highways - RESOLVED

18.02.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- Christmas Tree Event – Councillors RESOLVED to hold the event each year in both villages.
- Bramshall Footpaths – Councillors RESOLVED to suspend Financial Regulations during December to carry out repairs.
- WORKING GROUP – GRASS CUTTING
Councillors RESOLVED to suspend Financial Regulations (18.02) to enable the clerk to give termination of contract (3 month notice) to Entrust by 31st December. The risk was highlighted to the Council on 19.12.2017 of a financial loss if contract were to continue.
Councillors discussed the Grass Cutting Quotes from contractors. It was RESOLVED to make the decision by 1st March, via e-mail after more details of quotes are circulated to all Councillors.
- WORKING GROUP – SPEED WATCH – Volunteers for Stramshall needed, RESOLVED to put posters and a news item on Parish website. The contact will be Michelle Shaker, Community Engagement Officer, Safer Roads Partnership, Staffordshire Police, 01785 232702. Michell.shaker@staffordshire.pnn.police.uk
- Working Group – DATA Protection – NALC update on 22.12.2017 – LO10-12
NALC confirmed that parish councils and parish meetings in England and community councils in Wales are required, under the General Data Protection Regulation (effective on 25 May 2018) and new UK legislation expected next year, to appoint a Data Protection Officer (“DPO”).
Based on the drafting of GDPR and the guidance from the Article 29 Working

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Party, it is NALC's view that most clerks and RFOs **cannot** be designated as a council's DPO. Councillors RESOLVED to wait for Staffordshire County Council to advise on DPO arrangements for Parish Councils within Staffordshire.

- Village Questionnaire – RESOLVED to get questionnaires printed by end of February. To be delivered by Councillors in March, to be returned by end of April. Results to be published in May meeting.
A copy of questionnaire to be loaded onto the website.
- Welcome Sign – Stramshall – The funding for one sign has been agreed by Aggregate industries. Clerk explained issues with the quotes, RESOLVED to discuss in March meeting.
- DEFIB TRAINING AND UPDATE – The training for Bramshall residents will take place on 8th March 2018, between 7.15pm – 9.15pm in Bramshall Village Hall. Clerk to invite all sponsors to attend.
Councillors discussed the fitting of security lights above both Defibs, so that key pad can be viewed in dark. RESOLVED to install one on each Village Hall at a cost of £70 per light.
- Play Inspection – The water on the climbing frame platform was resolved by Creative Play on 29th January. The New Swing Frames will be installed after Easter. The rubber matting will be offered to Uttoxeter Golf Club.

18.02.006 PUBLIC PARTICIPATION* NONE

18.02.007 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

New

P/2017/01477 - Proposed barn conversion at Dagdale Farm, Dagdale Lane, Dagdale, Staffordshire, ST14 5BJ - Prior Approval for the conversion of agricultural building to form dwelling – comments added on 22.12.2017 -

Uttoxeter Rural Parish Council would like to comments that no details have been supplied reference this change regarding the material specification, colour etc and there has been a lot of development down Dagdale and it is single track

P/2017/01619 - Ducks Crossing, Stone Road, Bramshall, ST14 8SH - Application under Section 73 of the Town and Country Planning Act 1990 for the erection of a detached dwelling and installation of package treatment plant in association with equestrian operation on the site without complying with Condition 2 of planning permission

P/2017/00504 relating to inclusion of a roof lantern, removal of door from rear elevation, internal layout changes and removal of conditions 7 and 9 - comments added on 19.01.2018. URPC object to this application to remove the conditions 7 and 9. This latest application does not prove that these conditions are not required. As these conditions relate to contaminated ground it is important that they are adhered to and stay in place.

P/2017/01625 - Lower Loxley Farm, Stafford Road, Lower Loxley, ST14 8RU - Formation of a slurry lagoon – No comment was added on 19.01.2018

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P/2017/01630 - Crowtree Farm, Stafford Road, Lower Loxley , ST14 8RX - Change of use of land to form domestic curtilage and erection of a single storey extension – No comment added on 18.01.2018

DECISIONS

P/2017/01274 - Land Off, Stone Road, Bramshall, ST14 5BG - Conversion of two agricultural buildings to form two dwellings - PERMITS

P/2017/01149 - Spath Farm House, Ashbourne Road, Spath, Staffordshire, ST14 5AP - Retention of hay barn – REFUSED

P/2017/01484 - Land Adjacent Cox Bank Farm, Cullamore Lane, Willslock, ST14 8NJ - Erection of a single storey extension to the south elevation – PERMITS

P/2017/01388 -Pym and Wildsmith, Bramshall Industrial Estate, Bramshall, Uttoxeter, ST14 8TD - Retention of ventilation and extraction flues – PERMITS

P/2017/01316 - Lavender Croft, Old Uttoxeter Road, Crakemarsh, ST14 5AR - Conversion and alterations of former workshop to form a dwelling, external alterations to include recladding, increase in roof pitch, installation of solar panels and septic tank and formation of separate driveway (Revised scheme -PERMITS

P/2017/01227 - Spath Farm, Ashbourne Road, Spath, Stramshall , ST14 5AP - Erection of an agricultural building for grain storage & loose stock housing (Phase 1) – PERMITS

P/2017/01294 - Woodlands Farm, Moisty Lane, Marchington, ST14 8JX - Erection of a replacement two storey rear extension and entrance porch on east elevation – PERMITS

P/2017/01228 - Spath Farm, Ashbourne Road, Spath, Stramshall, ST14 5AP - Erection of an agricultural building for grain, feed storage and loose housing (Phase 2) - PERMITS

18.02.008 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker sent an e-mail suggesting a Litter Pick Day for each village as an annual event. Bramshall already carry out this event, this year on 11th April 2018. Stramshall will consider the event.

18.02.009 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

Entrust – Stramshall Playing Fields - January 2018 invoice - £90

David Oulsnam – Stramshall Defib Training Information Leaflets - £4.50

Mr Durose – Stile replacement – Footpath No 9 URPC - £180

Mrs VRE Gibson – Clerks Wages - £270.12 – January and February by Standing order

DSK Engineering – Play inspection invoice Dec/Jan/Feb - £108.00

Total Pest Control – moles on playing fields - £80

Clerks expenses – stamps/telephone for 2 months - £ 40.35

RESOLVED to consider invoices received after agenda issued

Acorn Garden Machinery – Lawn mower service - £75- RESOLVED

Mr Durose – removal of rubber tiles from Play area - £200 + VAT – Will be discussed in the March meeting

Received

VAT Refund – £495.49 – 22.12.2017

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HSBC Balance – Statement number 353- received 5th January - £14,815.05

Leek BS – updated 12.12.2017 - £6,418.21

18.02.0010 CORRESPONDENCE – Various correspondence was considered.

Clerk confirmed all Allotment contract letters were sent out to tenants on 29.01.2018

18.02.0011 COUNCILLORS REPORTS (information only)

Clerk to contact East Staffordshire Borough Council with regards to planning permission for the Hare & Hounds public house in Stramshall - P/2016/00961 – to gain insight into the access to the public bar area for residents.

Clerk to contact Staffordshire County Council to find out if the new BT box in Stramshall will house the faster broadband cables.

Clerk to follow up the JCB potholes on the roundabout that were reported in 2017.

Clerk to contact the Dog Warden to find out if anything can be done about the increase in dog mess/fouling that is between the allotments grass verge and down to the jct of Creighton Lane grass verge.

18.02.0012 DATE AND TIME OF THE NEXT MEETING: The date of the next meeting was set for Tuesday, 6th March 2018 at Bramshall Village Hall at 7:30pm. The meeting was formally closed at 9.24pm.

Signed byCHAIRMAN