

# Uttoxeter Rural Parish Council - Minutes

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Minutes of a meeting held on Tuesday, 6<sup>th</sup> March 2018, at the Village Hall, Church Croft, Bramshall ST14 5BE. The meeting commenced at 7.30pm.

Present: Cllrs: Mrs. G. Smith, Mrs J. Pattinson-Evans (Chair) , Mrs C Smith, Messrs. T. Ollerenshaw (Vice-Chair), D. Oulsnam, T.Postlethwaite, Cllr C Whittaker (Borough) and the clerk.

18.03.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr Dunn, Cllr Jones, Cllr P Smith.

18.03.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. – Cllr T Postlethwaite for planning P/2018/00116/00117/00118/00119.

18.03.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 6<sup>th</sup> February 2018 ARE A CORRECT RECORD - RESOLVED

18.03.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- WORKING GROUP – DATA PROTECTION – Councillors’ RESOLVED to sign up to the Staffordshire County Council(SCC) Data Protection service. £140 an initial Gap Analysis and £150 per annum. Councillors will be guided by SCC with regards to the email addresses and Data Protection.
- WORKING GROUP – Bramshall S106 funding. Councillors received an email from Richard Rayson, Staffordshire County Council Highways to confirm the following: AMEY will begin the works to deliver to this agreed option through the S106 funding. It is likely to commence after the end of March. SCC/Amey would undertake the consultation required to make a TRO as part of the statutory process. Therefore, the agreed works will be:- to introduce a chicane as per the original drawing. To reduce the speed limit to 40mph between the Bramshall Meadows development and Stocks Lane. Introduce lining measures at the other end of the village as you approach the 30mph up the hill.
- WORKING GROUP - CLERK DELEGATION DOCUMENT – The Councillors reviewed the document and the Clerk will make changes and bring to the Annual Meeting for ratification.
- VILLAGE QUESTIONNAIRE – The questionnaire has been delivered in Bramshall with the Parish Magazine. The Councillors thanked the Parish Magazine for their help. Bramshall will be delivered with the Newsletter. The closing date for returns is 30<sup>th</sup> April 2018. There is a copy on the website and Clerk to ask Bramshall Newsletter to include item in next issue.
- WELCOME SIGNS - The Councillors decided to gain more quotes and to refer back to next meeting.
- COMMUNITY SPEED WATCH SIGNS – Councillors decided to wait until May 2018 before making a decision on purchasing these signs.
- Defib training. The Bramshall Training will take place on 8<sup>th</sup> March at 7.15pm. The Bramshall light has been installed. The Bramshall light will be installed during March.

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18.03.005 PUBLIC PARTICIPATION\* NONE

18.03.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

## NEW

P/2018/00116 - Lower Loxley Farm, Stafford Road, Lower Loxley , Staffordshire, ST14 8RU - Erection of an agricultural building to house livestock (Phase 1)

P/2018/00117 - Lower Loxley Farm, Stafford Road, Lower Loxley , Staffordshire, ST14 8RU - Erection of an agricultural building to house livestock (Phase 2)

P/2018/00118 - Lower Loxley Farm, Stafford Road, Lower Loxley , Staffordshire, ST14 8RU - Erection of an agricultural building to house livestock (Phase 3)

P/2018/00119 - Lower Loxley Farm, Stafford Road, Lower Loxley , Staffordshire, ST14 8RU - Erection of an agricultural building to house livestock (Phase 4) and formation of slurry settlement ponds – No objection added 01.03.2018

P/2018/00022 - Brook House Farm, Dagdale Lane, Dagdale, Staffordshire, ST14 5BJ - Prior approval for the conversion of agricultural building to form 3 dwellings. Clerk to add no comment.

P/2018/00148 - Quee Lane Farm, Quee Lane, Willslock , Staffordshire, ST14 8RB- Formation of a manege for private use – Clerk to add no comment.

P/2018/00181 - 12 Mallens Croft, Bramshall, ST14 5NG - Re-positioning of boundary fence – Clerk to add no comment.

P/2018/00080 – Waterloo Farm, Uttoxeter Road, Beamhurst, Uttoxeter, ST14 5DY - Application under Section 73 of the Town and Country Planning Act 1990 relating to planning permission P/2013/01530 erection of a detached factory building together with associated offices, delivery, storage and despatch facilities and associated lorry, visitor car parking, security gatehouse and sprinkler tanks, associated drainage, bunding and structural landscaping without complying with conditions 10 and 11 commencement time scale to extend the time frame to allow for the lighting and external venting details to be agreed by the LPA –Clerk to add no comment and to investigate the S106 funding attached to this application.

## DECISIONS

P/2017/01619 - Ducks Crossing, Stone Road, Bramshall, ST14 8SH- Application under Section 73 of the Town and Country Planning Act 1990 for the erection of a detached dwelling and installation of package treatment plant in association with equestrian operation on the site without complying with Condition 2 of planning permission P/2017/00504 relating to inclusion of a roof lantern, removal of door from rear elevation and internal layout changes – PERMITS

P/2017/01625 - Lower Loxley Farm, Stafford Road, Lower Loxley, ST14 8RU – Slurry lagoon - PERMITS

P/2017/01630 - Crowtree Farm, Stafford Road, Lower Loxley, ST14 8RX – change of use of land to form domestic curtilage and erection of a single storey extension - PERMITS

18.03.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker updated the meeting that the Council Tax has now been voted on and will stay the same. The Council are carrying out foot fall monitoring of the public toilets in Uttoxeter

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(Bus Stop/Bramshall Park) to establish usage. The Leisure Centre outsourcing project is concluding soon and a decision is likely in July.

## **18.03.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:**

Clerk proposed we use the CiLCA approved cheque layout for future minutes. RESOLVED  
Staffordshire Water confirmed new direct debit will be £21 per month for Allotment Water. The Councillors requested investigation into this amount. Clerk to contact SW.

Society of Local Council Clerks – Annual Membership - £84 - RESOLVED

Entrust – February proportion of annual invoice for Playing Fields maintenance - £90 - RESOLVED

Clerk expenses – includes Annual Bullguard protection for laptop (£22.74) and printer ink (£31.78) - Total £64.52 - RESOLVED

Clerks wages – New Pay Rate – March 2018 - £282.77 – CiLCA qualified Clerk RESOLVED

Bramshall & Loxley Parish Hall – Annual meeting rent - £30 RESOLVE

### **consider invoices received after Agenda issued**

Staffordshire Parish Council Association – Annual Subscription - £354 - RESOLVED

WH Durose – Rubber Tiles removal - £200 + VAT - this invoice will be considered in April meeting.

Stramshall Village Hall – Annual Meeting rent - £20 - RESOLVED

### **RECEIVED**

Allotment Rents - £274.65

### **Balance of Accounts**

HSBC – statement number 354 (Jan-Feb) – £14,076.81

Leek BS – 12.12.2017 - £6,418.21

**Accounts will be closed on 31<sup>st</sup> March 2018 for Audit purposes.**

## **18.03.009 CORRESPONDENCE**

Enforcement officer at ESBC about Dog Fouling was contacted, 16.02.2018, Jude at the Enforcement Team will investigate the black and white dog signs and also some literature for our notice boards. The signs will be displayed in Villages

Came & Co were informed about the Defibs and the Telephone Box for the insurance, they made a small increase for next year - £14.45 including Insurance Premium Tax (IPT), I have amended the policy and deferred charging this until the next renewal date on 1st June 2018.

Miss Gill Allen, a long standing resident of Stramshall has passed away. The parish council would like to pay tribute to her involvement in the village throughout her life, especially with the Cubs and Scouts, for which she received the Silver Wolf Award from the Scout Association, their highest award.

Funding Fair – Rugeley Community Church – 19<sup>th</sup> April – 4pm – 7.30pm.

Updated Highways Log sent to Councillors on 01.03.2018

Clerk sent Doveridge Landscapes confirmation of the grass cutting contract for Stramshall Church Yard

clerk sent SJL Landscapes Ltd confirmation of the grass cutting contract for all parish works, except Stramshall Church Yard.

Clerk sent other contractor update that they had not been successful.

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Clerk updated contractors list on website

Clerk updated the Play Inspection sheet for Cllr Ollerenshaw to use.

Glasdon Lowther Seat Brochure – This will be discussed in April meeting.

WH Durose – Liability insurance document received.

Clerk has confirmed that the new swing frames and flooring at Stramshall Playing Fields will be installed w/c 16<sup>th</sup> April 2018 and take 3 days.

## 18.03.0010 CLERK/COUNCILLORS REPORTS (information only)

Lease on Playing Fields – Councillors requested the Clerk to investigate the Lease.

Allotment – a slab is moving on pathway, this will be repaired by Cllr Oulsnam.

Rubber tiles from Playing Fields. Clerk advised that if these are given away for free, the Council will need to return the £300 received from the Lottery Grant.

Clerk asked Councillor to confirm details of February meeting - reference 18.02.001 -

Staffordshire Safety Grant – The Councillors asked the Clerk to apply for 6 Speed Signs.

HSBC – commercial name change letter from Bank

Staffordshire Safer Roads – updated Just to let you know we're live on Twitter as of this morning. Come and follow us @StaffsCSW for the latest road safety news and updates for our region.

SPCA Local Councillor Training Course – Tuesday 17 April 2018 – no booking required

Clerk received a request from a resident to investigate the name of a road near Queen Lane, with the view to having street signs installed.

Clerk contacted ESBC with regards to the Hare and Hounds/Olive Tree Guest House, to establish entry to the bar for the community – awaiting update.

Clerk received an email from a resident to request the Parish Council investigate a sign for Kiddlestich – Councillors advised Clerk that this is for Uttoxeter Town Council to deal with.

## 18.03.0011 COUNCILLORS REPORT

The Council has been advised that a field off Stocks Lane, Bramshall, has open gates and joy riders are going into the field. The Clerk will write to the landowner.

The Clerk was requested to report several pot holes on Stramshall High Street.

The Clerk was requested to order a new Union Jack for Stramshall.

Councillors requested the Clerk to write to Doris Bird's husband to offer any support needed.

DATE AND TIME OF THE NEXT MEETING: The date of the next meeting was set for Tuesday, 3<sup>rd</sup> April 2018 at Stramshall Village Hall at 7:45pm. The meeting was formally closed at 20.44.

.....CHAIRMAN