

Uttoxeter Rural Parish Council - Minutes

Minutes of a meeting held on Tuesday, 1st October 2019, at the Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ. The meeting commenced at 7.45pm.

Present: Cllr Dunn, Cllr Dartnell, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Slater, Cllr G Smith, Cllr P Smith, Cllr C Whittaker (Borough) and the clerk.

Before the meeting started there was a moment of reflection to remember Mrs Cathy Smith, a former Councillor.

The Council RESOLVED to issue the following statement to the Echo Newspaper.

"Uttoxeter Rural Parish Council would like to pay tribute to Mrs Cathy Smith, former Parish Councillor. The Councillors were shocked and saddened by the news of Cathy's death on 29th September in a road traffic accident near to her home. At the Parish Council meeting held on 1st October there was a moment of reflection to remember Cathy and the hard work she carried out for the residents of the Parish during her 4yrs as a Parish Councillor.

Tom Ollerenshaw, Chair of the Parish Council added, "Cathy was a well-respected member of the Council and worked tirelessly to ensure that the views of residents were considered by the Parish Council." The Council have sent their condolences to the family at this very sad time."

19.10.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr Moore

19.10.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Cllr Slater declared a work-related interest in P/2019/01116

19.10.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 3rd September 2019 ARE A CORRECT RECORD

19.10.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- BRAMSHALL CHICANE – SCC NOTICES AND DRAWING FOR COMMENTS –
The drawings and notices are on the Council website, notices will be put on the street and in newspaper w/c 30.09.2019.
- COUNCILLOR DATA – EMAIL CONSENT FORM – All Councillors signed the consent form.
- PARISH QUESTIONNAIRE– BRAMSHALL – WORKING GROUP UPDATE
Bramshall Working Group had a meeting and prioritised the following areas for Traffic Calming: outside Bramshall Inn, Stocks Lane, Mallens Croft, Leigh Lane. Councillors RESOLVED that Cllr Pattinson-Evans and Cllr Slater will obtain quotes for Speed Indicator Signs, Highways costs for installation and cost of speed humps installation and bring it back to the December meeting.
Wildflower seed for some verges in the Parish were also consider, along with plans for the Christmas Tree. Clerk to gain prices for seed and stand. Cllr Pattinson-Evans will liaise with Cllr Ollerenshaw with regards to the tree.

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- **PARISH QUESTIONNAIRE – STRAMSHALL – WORKING GROUP UPDATE**
Stramshall Working Group met and discussed the traffic calming for High Street. Councillors to meet with Staffordshire County Council to present proposed plans: Give way chicane build outs from allotments (High Street) to Hill Cottage. Full width speed cushion/bump across high street by bus shelter. Improve the pavements in selective areas. Investigate how to stop over-weight and unnecessary heavy through-traffic passing through the village via the weak bridge. Possibilities: Signage, 20mph speed limit, priority system. Re-do the rumble strips in Spath + repeater 30 sign or roundels to reduce speed on bend. Based on the above, there is a potential requirement for an additional £12,000 in addition to the S106 Funds of £16,670 received by JCB for traffic calming.
- **WEBSITE ACCESSIBILITY UPDATE – 19.07.004 REFERENCE**
Clerk has training for word for websites and documents from December meeting will be accessible. Any previous documents will only be accessible format upon request.
- **Local Government Boundary – Electoral Review –**
Consultation on warding patterns: 22 October 2019 to 13 January 2020.
Consultation on draft recommendations: 31 March to 8 June 2020. For full details please see review website - www.lgbce.org.uk
- **BUDGET – DRAFT for consideration**
Councillors agreed that budget would be discussed further in November meeting and finalised in December meeting. Clerk to add Spath Green Maintenance – replacing wooden bollards approx. cost £200 plus installation cost. Clerk to obtain a quote from WH Durose for installation.
Clerk to add wild flower seed to budget.
- **Lloyds Bank – RESOLVED to add Mr Moore and Mr Dartnell onto signatures of bank.** Clerk to obtain paperwork.
- **Dougie Mac Grant – £50 Donation - RESOLVED to sign donation cheque at tonight's meeting.**
- **RUBBISH BIN – STRAMSHALL PLAYING FIELDS – CONSIDER QUOTE AND UPDATE ON PERMISSION FROM ESBC.**
Councillors voted 3 against, 2 for, 4 abstained. The small rubbish bin will not be moved.

19.10.005 PUBLIC PARTICIPATION*

19.10.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

NEW

P/2019/01053-A50 Bypass Uttoxeter ST14 7RB-Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment to planning permission P/2018/00510 for the erection of 450 dwellings and garages including 121

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affordable units, together with drainage and highways infrastructure, and including details of access, appearance, landscaping, layout and scale (Phase 2) without complying with condition 1 of planning permission P/2018/00510 dated 24th October 2018 relating to amendments to approved plans to house types for Plots 401-474 which include new internal specification, technology upgrades and some minor elevational changes- Parcel 2E – No comments received.

P/2019/01094 - Barn at Holly Hayes Farm Holly Lane Kingstone Staffordshire ST14 8QD- Prior Approval for the conversion of an agricultural building to form a dwelling – Councillors require No Comment to be added.

P/2019/01116 - The Alders Old Uttoxeter Road Crakemarsh Staffordshire ST14 5BL- Retention of hardstanding and static caravan – Councillors require that following comments to be added:

There is no mention in site history of previous applications P/2013/00672 (12/8/13) which was for the hard standing & caravan and P/2016/00764 for retention of same. The two previous permissions were granted, each for 2 years limit and were not adhered to. Any continued use should also have the same conditions i.e. a time limit and if the B&B ceases trading then the caravan is removed and the land restored. The Council would like planners to consider if the caravan needs change of use, as now used as part of guest accommodation.

DECISIONS

P/2019/00761 - Highbarrow Residential Rest Home Toothill Road Uttoxeter Staffordshire ST14 8JT - Application under Section 73 of the Town and Country Planning Act 1990 for the variation of Condition 4 of planning permission P/2013/00722 relating to the erection of a single storey front, side and rear extension to form additional accommodation and facilities for existing residential care home relating to materials – PERMITS

APPEAL

P/2018/01235 - Barn at High Street, Stramshall, Staffordshire ST14 5AL.

Appeal Ref: APP/B3410/W/19/3225892 - The appeal is allowed and planning permission is GRANTED for the conversion of the barn to residential at Barn at High Street, Stramshall, Staffordshire ST14 5AL, in accordance with the terms of the application Ref P/2018/01235, dated 7 September 2018, subject to the conditions.

19.10.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker

Colin Whittaker confirmed he would like to add the following to the Parish Council statement about Mrs Cathy Smith to the Echo Newspaper:

“As Borough Councillor I had the pleasure of working alongside Cathy on the Uttoxeter Rural Parish Council. She was extremely proactive in her approach and took that responsibility seriously and always to a conclusion to the benefit of the residents. My sympathy goes to all affected by this tragedy especially her family.”

He then gave an update from ESBC. Reviews are ongoing on parking and waste management. The Leisure Centre has been updated and comments are favourable with increased membership.

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19.10.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

Cllr Dunn carried out an internal audit trail – results sent to Councillors. The Councillors Thanked Cllr Dunn for carrying out the audit trail.

The Clerk requested that cheque 61/052 not be paid. It was RESOLVED to cancel the cheque.

Cheque Number	Details	Amount
58/SO	Mrs VRE Gibson – Clerk wages	£286.08
59/DD	Pennon Water	£39.50
60/051	SLJ Landscapes Ltd – grass cutting no 8 & 9 of 11	£557.15 (incl VAT 92.86)
61/052	Mrs VRE Gibson – refund for purchase of Flowers for Councillor	£39
62/053	Donation Douglas Macmillan Hospice.	£50
63/054	Dave Wilson – Hedge cutting Allotments and Playing Fields 2017	£84 (incl £14 VAT)
64/055	Dave Wilson – Hedge cutting Allotments and Playing Fields 2018	£84 (inc £14 VAT)
65/056	DSK Engineering – Play Inspection, Jun, July, Aug	£108 (incl £18VAT)
66/057	WH Durose – repair to stramshall playing fields fence	£230.40 (incl 38.40 VAT)
Received after agenda issued		
67/058	Doveridge Landscapes – 3 cuts of Stramshall Church Yard	£144
68/059	Mrs VRE Gibson – Clerk home working allowance and stamps	£13.66
Funds Received	VAT Refund	£576.68
Bank Balances	Lloyds - 28 th August Statement	£14,802.06
	Leek BS – 04.09.2019	£5,000

19.10.009 CORRESPONDENCE

Douglas Macmillan Hospice. Sent a thank you email for the donation of £50 that Council RESOLVED to make in September meeting.

P/2015/00223 Dated 30.3.2015 – Old Wood, Hollington Lane, Stramshall. Clerk advised by owner that planning criteria is that house will be demolished when new one signed off by Building Regulations.

Speed Camera – Stramshall – email from resident requesting a speed camera for Stramshall. Details passed to Stramshall Working Group.

SPCA 26.09.2019 - Consultation questions for Draft Code for Audit Practice– forwarded to Councillors – Councillors will provide Clerk with feedback by 8th November deadline.

Notice of road closure received – St Michaels Road, vicinity of the bridge that crosses the River Tean will be closed for works – closure expected to last from 28th October to 1st November 2019. An alternative route for traffic will signed on site. For more information, visit: <https://one.network?tm=114550614>

European Social Fund (ESF) Community Grants available – details received.

Footpath Uttoxeter Rural 42(b) reported broken stile by resident to Chair – resident also reported via the SCC site.

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Footpath Uttoxeter Rural 42b stile in need of repair reported to Clerk. RESOLVED TO GAIN STILE KIT AND ASK WH DUROSE TO REPLACE.

Netting behind Goal Posts - Resident requested netting behind goal posts in Stramshall Playing Fields – Councillors discussed the netting and felt that it would act like a mist net for birds in the area and would not be conducive to wild life.

Speed Reduction – Creighton Lane – Resident reported speeding vehicles along this single track lane, near to the play area. Details passed to Stramshall Working Group.

Loxely Lane Crossing – email from Kingstone Parish Council suggesting a meeting with the Councillors and Highways about the safety of the Crossing.

19.10.0010 CLERK UPDATE

Anonymous Policy and Working Group Frame of Reference on website 10.09.2019

Thank you letters for their service as Councillors to the Parish Council sent to Mr Postlethwaite and Mrs C Smith- 10.09.2019

Flowers ordered as a Thank You for Mrs C Smith – Emilie Duclos confirmed delivery 12.09.2019.

Oak Tree – Thank you letter sent to residents 10.09.2019

Barn on land opposite Old Wood, Hollington lane – clerk reported to ESBC enforcement officer 17.09.2019

Hedge removal/new fencing – Trippyhill Farm, Hollington Lane – Clerk reported to ESBC enforcement officer 17.09.2019

Digging of land – Trippyhill Farm, St Michaels Road – Clerk reported to ESBC enforcement officer 17.09.2019

Clerk received update from Enforcement Officer about Trippyhill Farm reported issues, see below: I have previously conducted a site visit to this location. The spoil and engineering works are as a result of the below planning permission:

<http://www.eaststaffsbc.gov.uk/MVM/Online/dms/DocumentViewer.aspx?PK=633055&SearchType=Planning%20Application>. Hedgerow on the curtilage of a dwelling does not require consent to be removed.

Zurich Insurance contacted about Speed Indicator Signs and request to be added to insurance 17.09.2019 – fee waived for this year, but £26 increase for next year.

Rubbish Bin – Stramshall Playing Fields – Clerk request quote from WH Durose to move small bin to cut through – cost £150 + VAT. Clerk– requested permission to move bin and confirmation of continuing to be emptied by ESBC 17.09.2019 ESBC have confirmed able to move and they will continue to empty the bin, as it is on a public highway.

J&O Lloyds – Grant for Allotment Water Trough – decision during w/c 21st October 2019.

STANDING ORDERS 3(W)– LENGTH OF MEETINGS – only allowed 2 hours for the meeting. Procedure is to suspend standing orders after two hours and either vote to continue meeting for xxxx minutes or to put items not discussed onto next agenda.

NALC Financial Regulations 2019 Template– forwarded to Councillors on 11.08.2019 – need to be updated by Clerk before annual meeting and issued for ratification in May 2020.

BKV – Bramshall – Clerk took photo of BKV committee 23.09.2019 put on website.

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SPCA Planning training – Andrew McRae will provide dates for Councillors training in due course.

AEDdonate updated clerk – an engineer will fit new defibrillator pads w/c 01.10.2019.

Defib Checks – weekly/monthly – Clerk contacted Zurich about checks, advised to keep records of checks in Clerk filing. Cllr Dartnell and Cllr Oulsnam informed.

Chairmans Training notes – clerk has a copy for her files.

Stramshall Church – Disabled Toilet project – donation of £500 made 02.06.2015 (14) – Councillors agreed to ask for a project update.

Councillors names in Councillors Reports section of minutes: SPCA advised no code of practice. Councillors RESOLVED not to be named in Councillor Reports section of minutes.

East Midlands Airport Future Airspace Programme – survey received and forwarded to Councillors – advised to respond as individuals. 27.09.2019

19.10.0011 COUNCILLORS REPORTS (information only)

Councillors discussed extending the planning training invitation to Marchington Parish Council.

Councillors asked Clerk to write to SJL Landscapes to ensure all works within the annual contract are completed before the season ends.

Councillors asked Clerk to contact land owner of hedge on Stock Lane, from Water Depot towards Mallens Croft.

Councillors asked Clerk to report road markings on B5030 approaching roundabout (B5030/Dove Way/A518) are worn out and need repainting.

Councillors asked Clerk to obtain more 30mph wheelie bin stickers for Mallens Croft and St Michaels Road.

Councillors discussed an approach from Uttoxeter Town resident about Bus Route 32.

Councillors advised that Town Council to be approached, as Town Council resident.

Councillors asked that Loxley Lane Crossing be added to November Agenda.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 5th November at 7.45pm at Stramshall Village Hall, Vicarage Drive, Stramshall. ST14 5DL. The meeting was formally closed at 9PM.

.....CHAIRMAN