

Uttoxeter Rural Parish Council - Minutes

Minutes of a meeting held on Tuesday, 4th June 2019, at the Village Hall, Vicarage Drive, Stramshall ST14 5DL. The meeting commenced at 7.46pm.

Present: Cllr Ollerenshaw (Chair), Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Slater (Vice Chair), Cllr G Smith, Cllr P Smith, Cllr Whittaker, Mr David Moore and the clerk.

19.06.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr Dunn, Cllr Dartnell

19.06.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Cllr C Whittaker (Borough) for planning submission - P/2019/00522 – Loxley Bank Farm, Loxley.

19.06.003 TO GIVE NOTICE OF CASUAL VACANCY FOR PARISH COUNCILLOR- Local Government Act 1972 S.87(2) – Mr Moore addressed the meeting with his reasons for wanting to become a Councillor. Mr Moore left the room. Councillors voted unanimously to co-opt Mr Moore onto the Parish Council. The Chair welcomed Mr Moore to the Council and acceptance of office form was signed. Register of Interest form provided to be returned to Clerk for ESBC.

19.06.004 TO RESOLVE THAT THE MINUTES OF ANNUAL MEETING HELD ON 14th May 2019 ARE A CORRECT RECORD - RESOLVED

19.06.005 TO RESOLVE THAT THE MINUTES OF THE PARISH MEETING HELD ON 14th May 2019 ARE A CORRECT RECORD - RESOLVED

19.06.006 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- S106 STRAMSHALL – UPDATE – Clerk requested an update from Staffordshire County Council (SCC). SCC confirmed no funds received from S106 yet. Councillors asked Clerk to write to Mr Ovens, JCB Company Secretary, to enquire about the delay in payment.
Clerk requested from SCC, a traffic volume survey across the road on High Street, Stramshall. SCC confirmed request and this will be located by Allotment lamp post across the road and will establish volume of traffic. SCC will install within the next couple of weeks.
- S106 BRAMSHALL – CHICANE UPDATE – Clerk requested a timeline from SCC and AMEY. Confirmation that chicane work will start at the end of the summer holidays 2019.
- ALLOTMENT BOUNDARY – INVESTIGATE LEGAL POSITION -
Discussion took place about allotment boundary – hedge and ditch.
Clerk to ask Nigel Davies solicitors for a letter giving the official position, in law and to provide a cost for drawing up a letter about the position. Research by Council shows the following: The Rule states that when land of adjoining owners is separated by a hedge alongside a ditch then, in the absence of any evidence to the contrary, both the hedge and ditch will belong to the owner of the land on

Uttoxeter Rural Parish Council - Minutes

the same side as the hedge. It is a rule that has been applied since at least the early 19th Century but the two presumptions on which it is based were set out by the court in 1999, in a case called Alan Wibberley Building Limited v Insley (1999).

- ALLOTMENT WATER – REVIEW MONTHLY DD - Clerk received an update from South Staffs Water to say DD needs to stay at £50 per month. Clerk requested breakdown of calculations, but had not received anything for meeting.
- PARISH QUESTIONNAIRES – DISCUSS PLAN FOR ITEMS RAISED BY RESIDENTS
Councillors discussed a way forward to present residents requests.
Stramshall have produced a report format. Bramshall to produce a report for next meeting.
Cllr Whittaker congratulated Cllr Oulsnam on his report for Stramshall.

19.06.007 PUBLIC PARTICIPATION*

19.06.008 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

DECISIONS

P/2019/00062-Trippyhills Farm, Hollington Lane, Stramshall, ST14 5ET – Erection of an extension to an existing agricultural building – PERMITS

P/2018/00846 – JCB Golf Course – Erection of 10 Golf Lodges – PERMITS

P/2019/00194 – Dagdale Farm, Dagdale Lane, Dagdale – conversion of agricultural building to form dwelling and vehicle access – PERMITS

UPDATES

P/2019/00522 – Loxley Bank Farm, Loxley – Clerk added comments, as requested. URPC would like the Planning Officer to investigate the size of this barn and carry out a site visit to determine if it is big enough to have housed livestock. Councillors would like agricultural evidence to be checked by ESBC.

ESBC confirmed they will investigate, as requested.

19.06.009 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker

Cllr Whittaker is happy to have been re-elected to represent Abbey Ward at East Staffordshire Borough Council. He will continue to help all Parish Councils in his ward in any way that he is able too.

19.06.0010 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

The Annual Audit forms were sent to MAZARS on 16.05.2019 and clerk received a receipt on 17.05.2019. Accounts now on website and public inspection notices on website.

Cheque Number	Details	Amount
23/022	WH Durose – Water Trough installation	£635.90 + 127.18VAT =£763.08

Uttoxeter Rural Parish Council - Minutes

24/023	WH Durose – Allotment path repairs	£237 +47.40 VAT =£284.40
25/024	A. Dartnell – stationary	£11.50
21/SO	Mrs VRE Gibson – Clerks wages	£286.06
Received after Agenda		
26/025	SJL Landscapes Ltd – Parish Grass Cutting 3 of 11	£464.28 +92.86VAT =£557.15
27/026	Mrs VRE Gibson – Clerks expense – includes postage and photocopying	£24.22
Bank Balances		Statement date
Lloyds	£14,969.95	01.05.2019
Leek BS	£4,330.21	26.03.2019

19.06.0011 - CORRESPONDENCE

Dementia Day information from Trent and Dove Housing – poster on website 21.05.2019

The **Community and Civil Enforcement** team is planning a week long initiative in the wards of Uttoxeter and Heath. The initiative is scheduled to take place on the week commencing the 24th June 2019 Monday to Friday between the times of 07:00 – 18:00.

01283 508856/07966342123 - matthew.winson@eaststaffsbc.gov.uk

Urban Vision undertaking a Planning training course for Councillors - £25 per place. Councillors decided to wait for SPCA training course.

Community Partnership Team contacted clerk for details of WW1 Bench from David Ogilvie Engineering.

National Volunteering Week – 1st June – 7th June - Community Speed Watch will produce articles for press to highlight 20 CSW groups taking part with over 70 hours of volunteers time booked in.

The Big Lunch sees millions of people getting together to share food, have fun and get to know each other better and this year takes place over the weekend of 1st and 2nd June.

NALC has recently refreshed and reissued Legal Topic Note 21 (Local council help for village halls) and Legal Topic Note 24 (The Human Rights Act 1998), - SPCA Bulletin 16.05.2019

VE Day 75, next year planned activities are taking place over the weekend of 8th to 10th May 2020, and are encouraging all local (parish and town) councils to get involved. – SPCA bulletin 09.05.2019

The Department for Transport has issued a new consultation on the vehicle operator licensing system which is due to come into force by 1st April 2020. NALC will be responding. SPCA bulletin 09.05.2019

Public Rights of Way - County Council's website explaining how parish councils can take more responsibility for maintenance of their local public rights of way can be found at:-

<http://www.highwaysyourway.info/>

DATA PROTECTION –Staffordshire County Council are offering a Data Protection service to all Parish and Town Councils through the Information Governance Unit. Uttoxeter Rural Parish Council **RESOLVED** to continue with existing plans.

Dougie Mac Charity– requested donation to continue work – Uttoxeter Rural Parish Council **RESOLVED** to review next year.

ESBC requested Code of Conduct policy from Clerk – replied with Annual Minute Reference

A19.05.007 and a copy of the Declaration of Acceptance of Office form that all Councillors signed in

Uttoxeter Rural Parish Council - Minutes

Annual Meeting Reference A19.05.001

SPCA have organised two extra new councillor training dates – 3rd and 10th July 7pm – 9pm –
RESOLVED for Mr Moore to attend.

19.06.0012 CLERK UPDATE

Cllr M Slater (Vice Chair) has been booked onto Chairman course -12th June at SPCA

Wheelie Bin stickers ordered for Bramshall and Stramshall – 15.05.2019 – Clerk updated resident.
Speed Watch – Mallens Croft – a speed watch session will be organised once permission given by
Michelle Shaker – CSW coordinator.

Langridge No.2 Crossing – update from Cllr Dartnell - Langridge No.2 crossing is located on the Stoke
to Derby line about 1.5 miles EAST of Uttoxeter rail station in the direction of Marchington Old
station.

DEFIB - Bramshall – Cllr Dartnell has been updated by AED donate about Defib checking process, but
will send out a representative to provide full training for Cllr Dartnell.

Water Trough 1 – all Allotment holders were sent a letter explaining Council decision for first water
trough and a copy was posted on notice board.

Water Trough Grants – Councillors RESOLVED to apply to TESCO Bags of Help for second trough
grant.

Cllr Dartnell had a new councillor meeting with Clerk 28.05.2019.

Clerk contacted SPCA and Toplis Associates to ask about Councillors training travel expenses for,
advised to take travel expenses from Councillor Training funds in Budget.

Clerk contacted Canal Trust - about where they would like the stile kits delivered.

DSK Engineering provided the May Inspection report for Stramshall Play area

A50 Project B – Clerk drafted a letter to Philip Atkins – Councillors RESOLVED to send letter.

Parish Map – clerk requested new ordnance survey maps for new councillors – ESBC to provide at
cost of £22 per map.

Creative Play confirmed they would send request for a review of the climbing frame platform to
their design team.

St Lawrence Church Bramshall – provided dates for Parish Meetings for the coming years and details
of meeting time change to 7.45pm.

Eco Centre, for plastic recycling, clerk was requested to add to website. Eco Centre & Recycling
Workshop, c/o Strawberry Garden Centre, Bramshall Road, Uttoxeter, ST14 5BE,
<https://globefoundation.org.uk/contact/>

Clerk to request new bins in Stramshall and Bramshall once lamp post numbers provided.

Beamhurst Layby wheelie bins – Clerk requested permission from ESBC for wheelie bins in layby –
ESBC said Council would have to provide wooden rails to attached them too. WH Durose provided a
quote for £300 to construct the rails. Councillors RESOLVED to request a small bin on a post from
ESBC and consider the wooden rail option next year.

Clerk contacted the Community Foundation for Staffordshire – 01785 339 540 about grants for
Water Trough, but Councillors RESOLVED to apply to Tesco Bags of Help.

Clerk instructed WH Durose to repair wooden post at Stramshall Playing Fields, - informed Chair and
Vice Chair on 04.06.2019 (post has been highlighted since December in the play inspection reports
from DSK Engineering)

Portable Hard Drive – Clerk advised need new hard drive for back up – Seagrave £40 – Councillors

Uttoxeter Rural Parish Council - Minutes

requested a cloud version be found too and to purchase the hard drive.

19.06.13 COUNCILLORS REPORTS (information only)

Cllr Dartnell – advised clerk that a Speed Watch session will take place on Mallens Croft, Bramshall on Wednesday 5th June at 8.30am – permission was received from Michelle Shaker, CSW Coordinator

John Whittaker Oak Tree – Cllr Slater advised a resident had a 5ft Oak Tree to donate to the Council to replace John Whittaker Tree on Bramshall Plaque area. Councillors resolved to accept the donation and to ensure correct procedure for new decision was carried out at July Meeting.

Clerk was requested to investigate more 30mph roundels on the road between Spath Garage and Creighton Lane (Stramshall Welcome Sign).

Councillors discussed the retirement of Mr T Postlethwaite from Council and it was agreed to provide an appropriate present.

Bramshall Noticeboard – Councillors requested Clerk to ask WH Durose to provide an estimate for repair of leg.

TESCO Bags of Help – Clerk was requested to investigate the new limit for TBOH fund. Also asked to investigate if Speed Indicator Signs would be classed as a community project for the fund. Clerk to investigate how much SCC would charge to install Speed Indicator Signs x 6 and include cost within grant application, if able to apply.

New Council emails – Councillors discussed the ease of using the new format. Clerk advised that if not able to connect, then Councillors to set up a new email address for Council work.

Cllr Oulsnam provided a detailed report of issues with some footpaths in Stramshall – Clerk requested the report be forwarded to Clerk and Cllr P Smith (Footpaths) and an update on actions taken will be provided in July or September meeting.

Cllr Moore reported a footpath bridge is slippery – he will investigate a solution.

Clerk asked to contact SJL Landscapes to discuss tree saplings on Stramshall Playing Fields.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for **Tuesday 2nd July 2019 at 7.45pm** at Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ. The meeting was formally closed at 9.40pm.

.....CHAIRMAN