

Uttoxeter Rural Parish Council - Minutes

Minutes of a meeting held on Tuesday, 5th March 2019, at the Village Hall, Vicarage Drive, Stramshall ST14 5DL. The meeting commenced at 7.45pm.

Present: Cllrs: Mrs R Dunn, Mrs J. Pattinson-Evans (Chair), Mrs. C. Smith, Mrs G Smith, Messrs. T. Ollerenshaw (Vice-Chair), D. Oulsnam, P. Smith, T. Postlethwaite, M. Slater and the clerk.

19.03.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr C Whittaker (Borough)

19.03.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. – None Received

19.03.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 5th February 2019 ARE A CORRECT RECORD - RESOLVED

19.03.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- Parish Council Banking – Lloyds Bank Account was opened and HSBC closed on 11.02.2019. All HSBC funds transferred to Lloyds. Cllr C Smith and Cllr M Slater signed Lloyds paperwork to become signatory.
- JOHN WHITTAKER TREE – REPLACEMENT COSTS – requested quotes from SJL Landscapes and Woodgrow on 06.02.2019
Councillors voted to accept SJL Landscapes Ltd quotation - £90 + VAT to supply and plant the new tree.
Clerk to contact WH Durose about location of tree and SJL Landscapes Ltd about best time to plant.
- ACCOUNTS – END OF YEAR – 31st March 2019
Bank Reconciliation provided to Councillors. Internal Auditor contacted about Audit requirements, due to under £25k spend.
- MAY ELECTION – ANNUAL MEETING DATE CHANGE – Councillors RESOLVED to change Annual/Parish Meeting from 7th May to 14th May, due to Election rules on issuing summons for meeting.
- MAY ELECTION – TIMETABLE –
Clerk will receive Election Packs on 18th March. Deadline for return is 4pm 3rd April 2019.
Councillors RESOLVED that Clerk will hand deliver all election packs to ESBC, as per Election guidelines.
Councillors RESOLVED to put Election information on noticeboards and website.
One Councillor will not be able to complete the registration process, due to travel arrangements. Clerk to inform ESBC.
- ALLOTMENT HEDGE BOUNDARY – Cllr Oulsnam and Clerk visited solicitor to view Deeds. Boundary not listed on Deeds. Cllr Slater to investigate with Land Registry.
- ALLOTMENT WATER -
South Staffs Water agreed that a refund of 99 cubic meters of water will be added to invoice and a new invoice will be issued.

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Clerk asked Councillors if they wanted a comparison price for water, via <https://www.open-water.org.uk/about-open-water/contact-us/> - RESOLVED to get a comparison price next year.

- Tesco Bags of Help – Stramshall WW1 Bench – WH Durose installed the bench on Stramshall Playing Fields. Tesco Community Team will meet Councillors on 6th March 2019 at 10am to officially open the bench. Clerk to write press release and update website after opening.
- PARISH INSURANCE COVER – COMPARISON PRICE:
Zurich Insurance provided the following quotes- 3 Year contract £727.92 per year or 1 Year - £791.68
Came and Co – 3 yr. contract - £929
RESOLVED to accept Zurich 3 yr. contract.

19.03.005 PUBLIC PARTICIPATION* - NONE

19.03.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

NEW

P/2019/00062 - Trippyhills Farm Hollington Lane Stramshall ST14 5ET - Erection of an extension to an existing agricultural building – No comment added 01.03.2019

P/2019/00205-Waterloo Park, JCB CAB Systems Limited Uttoxeter Road Beamhurst Uttoxeter - Display of three internally illuminated fascia signs – Clerk to add No Comment to this application.

DECISIONS

P/2018/01194 - The Old Crossing Hook Lane Crakemarsh ST14 5AS- Change of use including the erection of a single storey side extension of existing commercial dog grooming parlour to form a dwelling - REFUSED

19.03.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker sent a report to say Thomas Alleyne's Swimming Pool funding had been agreed. WW1 Bench Bramshall - Community Funding will be paid within the month.

19.03.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

Allotment Rents have all been paid – total income £306.90

Brightpay – clerk informed the Free version is no longer available, but a charge of £49 per year will start in April 2019 – RESOLVED to continue with Brightpay.

Defibrillator light for Bramshall Village Hall has been installed.

HSBC have provided 5 yrs. of Bank Statements

Cheque Number	Details	Amount
75/so	Mrs VRE Gibson – Clerks Wages 01.03.2019	242.40
76/dd	Pennon Water – Allotment water	£21
77/01	SLCC Membership	159
Consider payments received after agenda issued		

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78/02	LG Woodward – Bramshall Defib light installation	£187.14 (incl VAT £31.18)
79/03	Bramshall Flag Pole repair kit	£20.33
80/04	Mrs VRE Gibson – Clerk expenses	£10
RECEIVED		
Allotment Rents – Plots 10b/10c,6b,10a,5a,7a/7b,8a/8b	Paid into Lloyds 25.02.2019	£104.50
Plot 12b/6a/9a	Paid into Lloyds 01.03.2019	£42.90

Reconciliation at 26.02.2019								
Receipts and payments					Bank accounts			
a. Opening balance 1st April 2018		19,743.78					stat no	
b. Total receipts		18,876.87			Current account	367.00		9,999.52
c. Total payments		24,109.82			Building society			4,329.23
d. Surplus/(Deficit) in the year (b-c)		-5,232.95						14,328.73
					Add: unrepresented income			604.50
					Less: unrepresented cheques			422.40
e. Closing balance (a+d)		14,510.83						14,510.83

NB – Unpresented income is Cllr Whittaker Community Grant - £500 and Allotment Rents £104.50 – unpresented cheques are those in table above.

19.03.009 CORRESPONDENCE

Best Kept Village entry information 2019 received. Bramshall will enter this year.

Local Bus Services email from Staffordshire County Council: update on services

Community Speed Watch (CSW) – update meeting – held 2nd February.

SPCA Bulletin – 21.02.2019 advised that a report from The Committee on Standards in Public Life has made twenty-six formal (requiring legislation) and fifteen best practice recommendations for changes to be made on ethical standards in local government; the (full report available is on its website www.gov.uk/government/organisations/the-committee-on-standards-in-public-life)

Keep Britain Tidy (KBT) launched the Great British Spring Clean for 2019 and NALC is calling on local parish and town councils to get involved once again. This year, the event will be taking place from 22nd March to 23rd April 2019 -

<https://www.keepbritaintidy.org/home>

Bramshall Village will carry out a Litter pick on March 24th - residents to meet up at Parish Hall car park 2pm to do a one hour litter pick around the village. ESBC will collect the bags on the Monday 25th March from Park by Village Green, Bramshall.

Strawberry Garden Centre – confirmed the discount cards for all Stramshall Allotment holders who requested them, will be issued before the growing season.

Lord Williams Group have confirmed that the donated bench has been install in the St Michaels and All Angels Church, Stramshall. Clerk updated the Parish Council website.

Jill Taylor - Business Partnership Manager - Morelock Signs Ltd contacted Council to find

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out if we are looking for Speed Watch Signs – Clerk to apply for funding from Police Commissioners Fund for 4 variable speed signs. Willslock, Loxley, Stramshall, Bramshall. SPCA Bulletins Received and forwarded to Councillors.

Uttoxeter Town Clerk sent an email about Poppets Lane, Stramshall – Councillors

RESOLVED to request for a No Access to Vicarage Drive sign from SCC

Family Fun Evening – 9th March 2019 @ 6pm – Bramshall Parish Hall - £2.50 entry – on website

Canal Milepost Group updated Councillors on recent installation on A50.

The Spath/Stramshall Milepost will be installed shortly. Then a further Milepost will be

installed on the Uttoxeter Rural 54 Footpath. Stiles are in poor state. Councillors

RESOLVED to contact Footpath Team and ask for repairs or Free Stile Kits so Canal Milepost Group can install new Stiles. Clerk to liaise with Canal Milepost Group.

Civic Voice – questionnaire on planning – sent to Councillors 05.03.2019. Clerk to complete.

HMRC Employer Payment Booklet income year 2019 -2020 - received 22.02.2019

19.03.0010 CLERK UPDATE

Bramshall WW1 Bench – press release sent to Echo Newspaper and on website

Stramshall Village Gateway sign – press release sent to Echo Newspaper and on website

Local Government Boundary Commission meeting attended – 15th February at ESBC –

this is for Ward Boundary consultation and starts 22nd October 2019. www.lgbce.org.uk

Acorn Machinery – letter sent confirming Lawn Mower annual service required.

Clerk attended SLCC training – 27.02.2019 at Acton Trussell.

Clerk tried to submit VAT Return, but need new Bank Statement from Lloyds for proof of change of account – requested statement 20.02.2019

Play Inspection for Stramshall Playing Fields – February – The multi play bridge has 4 eyelet to repair.

Eric Roy Associates has advised that he has defined the DATA "audit" service would be available. Clerk to put on April Agenda.

19.03.0011 COUNCILLORS REPORTS (information only)

Allotment Vacancy – plot 12a – notice on website

Stramshall Micro Library safety check table received 05.03.2019

Stramshall BT Box has been upgraded and now superfast broadband available in village.

Email received from resident about joy riders on field adjacent to Stocks Lane in Bramshall. Councillors RESOLVED this is a police matter.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 2nd April 2019 at 7.30pm at Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ. The meeting was formally closed at 20.46

.....CHAIRMAN