

# Uttoxeter Rural Parish Council - Minutes

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Minutes of a meeting held on Tuesday, 5<sup>th</sup> November 2019, at the Village Hall, Vicarage Drive, Stramshall ST14 5DL. The meeting commenced at 7.45pm.

Present: Cllr Dunn, Cllr Dartnell, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Moore, Cllr Slater, Cllr G Smith, Cllr P Smith, Cllr C Whittaker (Borough), Cllr Nick Green (Kingstone PC) and the clerk.

## 18.11.001 APOLOGIES AND APPROVAL OF ABSENCES

## 18.11.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. – Interest declared - Cllr Whittaker (Borough)– P/2019/00933

## 18.11.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 1<sup>st</sup> October 2019 ARE A CORRECT RECORD - RESOLVED

## 18.11.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- BUDGET  
Discussion took place on the draft budget. RESOLVED to have a Precept/Budget Meeting on 26<sup>th</sup> November 2019 – Stramshall Village Hall – 7.30pm.  
The Budget/Precept will then be voted on in December meeting.
- LOXLEY LANE JUNCTION.  
Councillors discussed the correspondence received.  
RESOLVED to wait for the guidance of the Coroner Report on accident.  
Councillors asked Clerk to ask Staffordshire County Council for a traffic count at the junction and to gain a quote for a flashing junction sign from Morelock Signs.  
Councillors thanked Cllr C Whittaker (Borough) for cleaning all road signs at the junction.
- BRAMSHALL CHICANE - UPDATE  
The Consultation period ended on 23.10.2019. No objections received.  
Staffordshire County Council advised work would start within the month.
- SPEED INDICATOR SIGNS – Stramshall  
Delivery took place on Monday 28<sup>th</sup> October 2019.  
Councillors to install them by next meeting.  
Morelock Signs offered training on software at their factory in Willenhall.
- STRAMSHALL S106 TRAFFIC CALMING – UPDATE  
Site visit with Staffordshire County Council to take place in Stramshall on 6<sup>th</sup> November 2019 at 10am to discuss plan for works and costs involved.
- BRAMSHALL CHRISTMAS TREE.  
Bramshall Working Group advised location would be within flowerbed on Bramshall Plaque area of the village.  
Ian Davies (Bramshall) Ltd – designed and made a metal Christmas tree holder and advised Clerk this was a donation to the village. Councillors requested Clerk to write a Thank you letter to Mr Davies.  
WH Durose provided a quote of £50 + VAT to install the holder into the ground.  
RESOLVED to accept quote.  
Bramshall Working Group will purchase the tree and lights and update next meeting.

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- HOWARD ORME BENCH- St Michaels and Angels Church, Stramshall.  
Councillors RESOLVED the bench was donated to the Parish Council and to add to the asset register and include on insurance and ensure maintained throughout the year.
- GOAL POSTS – LOCATION – STRAMSHALL PLAYING FIELDS  
Resident asked for them to be moved, causing issue with field and issue with balls going into play area and hitting climbing frame.  
Councillors discussed the risk assessment provided by DSK Engineering.  
RESOLVED to contact insurance company and gain advice on risk.
- PLAY INSPECTION – STRAMSHALL PLAYING FIELDS.  
Clerk advised that annual play inspection needed, Clerk was ill advised in 2016 about no need for formal annual inspection. Booked Play Inspection Company – 01202 590675 for inspection and advised Chair and Vice Chair of requirement and cost. £85 +VAT on 15.09.2019. The inspection will take place during November 2019.
- WATER TROUGH – GRANT UPDATE  
The application to J & O Lloyd Fund was unsuccessful for installation of second trough at stramshall allotments.  
Councillors reviewed allotment holders' letter from May meeting ref 19.05.006  
Councillors RESOLVED that Clerk could find alternative funding streams and to join Support Staffordshire – cost £25 annually – for grant information.  
Two votes took place:  
Proposed that Council provide £500 towards project and Clerk apply for £1000 from funding streams – For 4 – Against 5.  
Proposed that Clerk apply for full amount from funding streams – For 5 – Against 2.  
RESOLVED for Clerk to apply for full amount from external funding streams.
- SPATH GREEN – REPLACEMENT OF WOOD POSTS  
Clerk obtained quote from WH Durose. Councillors RESOLVED to leave repairs.
- ALLOTMENT DITCH – UPDATE  
WH Durose provided a quote to clear the ditch £350 + VAT  
Councillors voted unanimously to accept quote and to ensure work is carried out once cows have left the field.

## 18.11.005 PUBLIC PARTICIPATION.

Cllr Nick Green (Kingstone PC Chair) requested information about funding source for speed indicators signs plus details of the company providing signs and invited all Councillors to attend the next Kingstone Parish Council meeting on 12<sup>th</sup> November 2019.

## 18.11.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

### Planning Committee Invitation

**P/2019/00933** - Erection of 2 detached buildings to form holiday lets and installation of 2 package treatment plants - Land adjacent to Long Walk, Loxley, Staffordshire. - The above application will be considered by the Planning Applications Committee at its next meeting on 12th November 2019. Councillors invited to attend – No Councillor will attend.

### NEW

**P/2019/01104**- Horse Chestnut Farm Hollington Lane Stramshall ST14 5ET- Formation of manege and erection of horse walker and associated fencing -The following comments

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were added on 25.10.2019 to ESBC website:

On the Application Form it is stated that no diversion is required to Footpath Number 22. Based on the submitted plans it appears that this footpath will be affected. (Certainly during construction). 2. On the Application Form it is stated that the site cannot be viewed from the road. This is incorrect as the site is in full view from Hollington Lane.

**P/2019/00629**-Land to the West of Uttoxeter A50 Bypass Uttoxeter ST14 7RB-

Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment in respect of a Reserved Matters application relating to outline planning permission ref: P/2013/00882 for the erection of 450 dwellings and garages including 121 affordable units, together with drainage and highways infrastructure, and including details of access, appearance, landscaping, layout and scale (Phase 2) without complying with Condition 1 of P/2018/00510 in relation to changes to the house types, the facing materials and the boundary treatments- Clerk to add No Comment to this application.

**P/2019/00981**- Spath Farm Ashbourne Road Spath ST14 5AP- Erection of an agricultural worker's dwelling and removal of a temporary mobile home.

Councillors asked Clerk to add the following comments:

The building is not proportional to the need in the application.

Cllr Whittaker will take this application to the planning committee.

## DECISIONS

P/2019/00844-Spath Farm Ashbourne Road Spath,Stramshall ST14 5AP - Re-siting of an unauthorised agricultural worker's mobile home for a temporary period of 2 years-

## PERMITS

## HISTORIC

P/2019/01116 – The Alders – ESBC Planning Office provided an update from the resident in answer to the Parish Council comments. Councillors were asked to provide further comments by 23.10.2019. None received, ESBC informed.

18.11.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker.

The rules of the General Election and purdah (the restrictions on communication activities) were explained to Councillors.

18.11.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

**Internal Audit** – Alan Toplis attended Clerk home to carry out half yearly audit –

08.10.2019. Feedback from Internal Audit – Need to update the Asset Register with any acquisitions (eg SIDs and Playground Eqpt) before the year end. Determine ownership and ongoing responsibility for the Howard Orme Bench which is located at St Michaels and Angels Church Yard, Stramshall. Public Loan information Leaflet sent to Councillors.

**SJL Landscapes** cheque was signed between meetings to avoid late payment and council being brought into disrupt.

**South Staffs Water** replied to latest submission of water readings from allotment:

Council in credit £148.86. Councillors RESOLVED to request a refund and to set DD at £30 per month.

**VAT Refund** – submitted by Clerk on 01.11.2019 for £1373.91

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Item/Cheque Number	Details	Amount
069/060	SJL Landscapes – Parish Grass Cutting	£557.15 (incl £92.86 VAT)
070/SO	Mrs VRE Gibson – Clerks wages	£286.08
071/061	RBL Poppy Appeal – 2 wreaths for war memorials – donation to RBL	£90
072/062	Union Jack Flags – refund Mrs VRE Gibson	£32.70
073/063	Bramshall Plaque plants – refund Mrs VRE Gibson	£53.94
074/064	SJL Landscapes – Cut 11 of 11	£557.15 (incl VAT 92.86)
075/065	WH Durose – replace one stile and repair to a second stile	£264 (incl VAT 44)
076/066	Mrs VRE Gibson – stationary and homeworking allowance	£27.99
<b>RECEIVED</b>		
27.09.2019	ESBC – PRECEPT	£7,736
<b>Bank Balances</b>		
01.11.2019	Leeks BS	£5000
01.10.2019	Lloyds Bank	£14,443.18

## 18.11.009 CORRESPONDENCE

**Cllr Atkins** provided the following details of the new DoingOurBit.info website for some ideas on the small things you could do - for yourself, your family or your community.

<https://www.staffordshire.gov.uk/DoingOurBit/Get-Inspired/Get-inspired.aspx> Clerk put on parish website

**Cars parked outside schools** – email from Cllr Atkins about cars parking outside schools. Councillors RESOLVED to write to Uttoxeter Town Council in support of any action they are taking.

**Local Validation Checklist** – 2019 review - East Staffordshire Borough Council has carried out a review of the local validation requirements

<http://www.eaststaffsbc.gov.uk/planning/local-validation-consultation>. No comment from Councillors.

**Alton Towers – road signage.** - “Working together under the terms of the Staffordshire County Council Infrastructure + partnership contract, Amey and the County Council are consulting relevant Parish Councils on proposed changes to the signing to/from Alton Towers Resort. Only one No comment received from Councillors. No feedback sent to SCC.

**Overgrown hedge on the Stramshall Road/A518 junction** – covering Stramshall/Olive Tree sign, email from resident asking for it to be cut. Clerk contacted the landowner to ask when hedges will be cut 09.10.2019. Clerk cut back the branches around road signs.

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**Dougie Mac Charity** – thank you letter received for our donation of £50.

**East Staffordshire Borough Council -two draft Supplementary Planning Documents (SPD)** The two documents can be viewed online at:

<http://www.eaststaffsbc.gov.uk/planning/planning-policy/consultations> - URPC

comment was no comment – sent on 16.10.2019

**Grit Bins** - The full list of those 500 only being filled at the beginning of the winter season is available at <https://www.staffordshire.gov.uk/Highways/winterdriving/Grit-bins.aspx>

**Road Closure notice – NOTICE – Cullamore Lane in Willslock** for approx. 340 m. Work starts 14<sup>th</sup> November for two days.

**The box of Trix directory** – information about living well and independently – put onto website.

**The Redmond Review** issued in the SPCA bulletin 17.10.2019 was sent back to

[Redmond.Review@communities.gov.uk](mailto:Redmond.Review@communities.gov.uk)

**ESBC Separation Distances and Amenity Supplementary Planning Document** and the Shopfronts Design Guide Supplementary Planning Document. you can view the adopted Supplementary Planning Documents online at the website below:

<http://www.eaststaffsbc.gov.uk/planning/planning-policy/supplementary-planning-documents>

**Public Space Protection Order** consultation period has now closed. A full list of the PSPO's can be found on ESBC and Parish Council's website [www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)

**Perennial Landscapes** contacted council about tendering for grass cutting – clerk advised to contact again in 2yrs, as 3yr tender has been awarded this year.

[www.perennial-landscapes.co.uk](http://www.perennial-landscapes.co.uk)

**Stiles** – Resident, Mr Nicklin and Mrs Jones reported two Stiles in need of replacement on URPC footpath 25, Stramshall.

Councillors RESOLVED to pay WH Durose to carry out the replacements at cost of £160 + VAT per stile (Free Stile kits from SCC).

**Resident rang about elections in December for Parish Councillors** as a post on Stramshall Facebook page. Cllr Moore added a comment to the Facebook page to explain not Parish Council election only General Election.

**ESBC Consultation on Licensing Policy** - East Staffordshire Borough Council, being the Licensing Authority under the Act, is currently reviewing its Statement of Licensing Policy including a review of its Cumulative Impact Policy. The Consultation will take place between 6th November 2019 and 17th December 2019. please send any comments to [licensing@eaststaffsbc.gov.uk](mailto:licensing@eaststaffsbc.gov.uk) <http://www.eaststaffsbc.gov.uk/council-democracy/consultations> -

**SPCA Annual Meeting** – 2<sup>nd</sup> December at 6.45pm – Annual Report and invitation received 05.11.2019 and passed to Councillors.

## 18.11.0010 CLERK UPDATE

Clerk working hours changed to Tuesday, Wednesday mornings and Friday afternoon (continues to be 6hr per week)

Clerk wrote to Mr Gurney, Church Warden, St Marys Church, Stramshall, asking for an update on the £500 donation toward the disabled toilet project. Advised funds used for

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Architectural Fees. Councillors RESOLVED to only provide further funding for projects, not professional fees

Clerk emailed Highways England requesting a contact sign on pedestrian lights at McDonald's roundabout, Uttoxeter, ST14 5AA. 08.10.2019

Denstone Bus Stop – Clerk forwarded Chair and Vice Chair article from Echo newspaper about the painting of Denstone Bus Stop. Councillors asked for this to be discussed for our bus stops in February meeting.

McDonalds Litter Picking – Clerk wrote to McDonalds to thank them for their efforts in collecting litter in Spath. 11.10.2019

McDonalds turn left sign – Clerk wrote to McDonalds to ask about their signage. Replied received: There are two signs on the exit to the car park saying no right turn as well as white lining on the road showing left turn only and a sign on the traffic island opposite indicating one-way traffic.

Annual Play Inspection – Stramshall Playing Fields – Clerk contacted the play inspection company - 11.10.2019.

Goal Posts – Clerk contacted DSK Engineering about a risk assessment for the goal posts in line with the climbing frame. 11.10.2019

Wheelie Bin Stickers – Clerk ordered another 30 for St Michaels Road, Stramshall and 40 for Mallens Croft, Bramshall. 15.10.2019

Transforming the Trent Valley Landscape Partnership scheme – clerk sent invite to 4<sup>th</sup> February 2020 meeting.

Staffordshire Connect – clerk created an account, but could not link to our website, so sent request for help to Staffordshire Connect 16.10.2019

Creative Play – provided a design solution for platform repair on climbing frame. Councillors RESOLVED to accept new design.

Staffordshire Archives – confirmed they can receive minutes via PDF and clerk will delivery paper minute and memory stick on Saturday 19<sup>th</sup> November 2019 to their office.

Union Jack Flags – Clerk ordered new ones for Stramshall and Bramshall

Poppy Wreaths – Clerk received delivery of two wreaths from RBL Poppy Appeal – donation of £90 included in cheque payments this month.

Bramshall Plaque flower bed– Clerk purchased a range of plants from Strawberry Garden Centre, Bramshall for the bed and planted them. Clerk donated the weed suppressant material, Ian Davies (Bramshall) Ltd donated the bark chippings.

Allotments – Clerk requested details of new tenant for plot 4 and revised allotment map from Cllr Oulsnam 23.10.2019.

Website Accessibility statement for Uttoxeter Rural Parish Council – Eric Roy has created the new statement and has implemented changes to the website. Statement sent to Chair and Vice Chair for agreement to publish on the website. 29.10.2019 – now live on website.

SPCA – planning training update was requested – 30.10.2019. Councillors asked Clerk to find an alternative planning training provider.

Christmas Tree in Stramshall light switch on 6<sup>th</sup> December at 7pm

Road Closure – Bennetts Lane/Loxley Lane, Bramshall, 5<sup>th</sup> December – on website.

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Tesco Funding – WW1 Stramshall Bench – clerk returned the project completion form for the project 30.10.2019

Hedge on Stocks Lane – photos and map sent to Highways – 05.11.2019 – resident reported losing a wing mirror as road now so narrow.

## 18.11.0011 COUNCILLORS REPORTS (information only)

Mrs Cathy Smith Funeral will take place on 8<sup>th</sup> November at 2.30pm, St Johns Church, Kingstone. Family requests donations to Guide Dogs for the Blind. Councillors RESOLVED to donate £50 to Guide Dogs in memory of Cathy. Chair will represent Council at the funeral.

The Allotment water has been switched off for the winter.

Quarry Meeting update – plan to finish by 2023.

Hedge needs to be cut in Spath (Creighton Lane) and Paddock Hedge(B5030) – Clerk to contact landowner.

Hedge needs to be cut in Bramshall – by water pumping station- Stocks Lane, Bramshall. Stramshall Road sign still not replaced. Clerk to contact ESBC.

Stocks Lane/Stone Road, Bramshall – road markings need to be repainted.

B5030 Doveleys Garden Centre road sign still on road – business closed 12 months ago. Clerk to contact report to SCC.

Pot hole needs reporting – outside Robins Nest, Bramshall.

Bramshall village sign – residents would like a light in flowerbed to illuminate.

Bramshall Inn footpath – put on agenda for December meeting.

Railway Crossing – Bennetts Lane road closure, details to clerk for website.

Defib reports for Stramshall and Bramshall received.

## DATE AND TIME OF THE NEXT MEETING:

The date of the next Parish meeting was set for Tuesday, 3<sup>rd</sup> December 2019 at 7.45pm at Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ.

The date for the Precept/Budget meeting was set for 26<sup>th</sup> November 2019 at 7.30pm, Stramshall Village Hall.

The meeting was formally closed at 22.03.

.....CHAIRMAN