

# Uttoxeter Rural Parish Council - Minutes

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Minutes of a meeting held on Tuesday, 10<sup>th</sup> December 2019, at the Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ. The meeting commenced at 7.45pm.

Present: Cllr Dunn, Cllr Dartnell, Cllr Ollerenshaw, Cllr Moore, Cllr Slater, Cllr P Smith and the clerk.

19.12.001 APOLOGIES AND APPROVAL OF ABSENCES: Cllr Pattinson-Evans, Cllr C Whittaker (Borough), Cllr G Smith and Cllr Oulsnam.

19.12.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. None

19.12.003 TO RESOLVE THAT THE MINUTES OF **PARISH MEETING HELD ON 05.11.2019** ARE A CORRECT RECORD AND THAT MINUTES OF **BUDGET MEETING HELD ON 26.11.2019** ARE A CORRECT RECORD. RESOLVED to accept both minutes are correct.

**19.12.004 PUBLIC EXCLUDED (Public Bodies (Admissions to meetings) Act 1960) CLERK SALARY AND WORKING HOURS.**

**RESOLVED** to increase clerk hours to 32 per month and increase pay accordingly from 1<sup>st</sup> April 2020.

**19.12.005 RESOLVE TO SET PRECEPT FOR 2020-2021.**

Councillors **RESOLVED** to set precept in line with Budget Meeting - £25,918.

19.12.006 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- **WORKING GROUP – BRAMSHALL REPORT**  
Figures discussed in Budget Meeting, full project spend is £6000, budget has £1000 to build up funds. Working Group will meet again before February meeting.
- **WORKING GROUP – STRAMSHALL REPORT**  
Figures discussed in Budget Meeting, budget, no final costing from Staffordshire County Council, but budget includes £1000 to build up funds.  
SCC carried out a site visit and will get plans and costings to PC for their consideration by February meeting.
- **LOCAL COUNCIL BOUNDARY CONSULTATION**  
Presentation slides sent to Councillors 22.11.2019  
Councillors would like to send comments that the parish needs to stay in a separate ward and not be linked to Town Council/ward.
- **SPEED INDICATOR SIGNS – STRAMSHALL**  
Councillors discussed the delivery of signs; the final delivery took place on 20.11.2019 and guarantee needs to start from that date.  
Signs are currently stored at Phil Smith Travel and will be installed before Christmas.

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- **BRAMSHALL CHICANCE – UPDATE ON INSTALLATION**

Works started on 29<sup>th</sup> November, but electricity not available for site until January 2020.

Clerk to arrange a press release once works completed.

- **ALLOTMENTS – clerk to write to all allotment holders in January with 2020/2021 contracts. Clerk to remind tenants of the increase voted on in February 2019. Reference: 19.02.005. Rent to increase from 11p per sq. yard to 14p per sq. yard.**

Tenants with a hedge boundary to be reminded of maintenance required of hedges. RESOLVED

- **WATER TROUGH – clerk has found a grant to apply for from national allotment association. Clerk will before February meeting. Clerk to write to allotment holders with a plot that is within the proposed works area to ask them to leave 1.25m wide strip from path uncultivated, so that installation can happen, once funding received.**

- **STRAMSHALL PLAYING FIELD – RUBBISH BIN.**

Councillors RESOLVED to re-discuss this item, using Standing Order 7a – 3 Councillors requested to re-discuss item.

Vote For 5 – Against 1

Councillors RESOLVED to move the small waste bin from main entrance to the side entrance of the playing fields, leaving large waste bin by main entrance.

- **LOXLEY LANE JUNCTION.**

The clerk received a report that a home-made sign had been installed at Loxley crossing. Councillor voted previously to accept budget, which has £3000 for a flashing junction sign, this project will move forward in consultation with Staffordshire County Council after the coroner report has been published.

- **STRAMSHALL PLAYING FIELDS – GOAL POSTS.**

Clerk received advise from Zurich Insurance and DSK Engineering that the goal post by the play area created a risk to children on the climbing frame.

RESOLVED to move the goal post to the side of the field and have a site visit in January to discuss new layout of football pitch. Cllr Moore to update residents via Stramshall Facebook page. Cllr Oulsnam to include in next newsletter.

19.12.007 PUBLIC PARTICIPATION\* - None

19.12.008 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

**NEW**

**P/2019/01346**-Land to the West of Uttoxeter A50 Bypass Uttoxeter ST14 7RB- Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment for the construction of a spine road with associated drainage,

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electricity sub-station, gas governor, earth works and landscaping without complying with Condition 2 of planning permission P/2018/00355 for the re-positioning of the gas governor and the electricity sub-station and enlarged compound for the pumping station – No comment

**P/2018/01405**-Land to the west of Uttoxeter A50 Bypass Uttoxeter Staffordshire- Reserved Matters application relating to P/2013/00882 for the construction of a new first school and associated works including details of access, appearance, landscaping, layout and scale (Revised Plans received) – No Comment

**P/2019/01441** – Land Opposite Old Wood Farm Hollington Lane Stramshall ST14 5ER - Retention of a replacement general purpose agricultural building – No Comment

## **DECISIONS**

**P/2019/00977**- adj to Dagdale Bramshall Uttoxeter ST15 5BJ- Conversion and alteration to existing stables to form dwelling including demolition of existing shed and erection of a single storey side extension-PERMITS

**P/2019/00933**- Land adjacent to Long Walk Loxley Staffordshire- Erection of 2 detached buildings to form holiday lets and installation of 2 package treatment plants- PERMITS

**P/2019/01116** - The Alders Old Uttoxeter Road Crakemarth Staffordshire ST14 5BL- Retention of hardstanding and static caravan – PERMITS

**P/2019/01104**- Horse Chestnut Farm Hollington Lane Stramshall ST14 5ET- Formation of manege and erection of horse walker and associated fencing - PERMITS

**P/2019/01053-A50** Bypass Uttoxeter ST14 7RB-Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment to planning permission P/2018/00510 for the erection of 450 dwellings and garages including 121 affordable units, together with drainage and highways infrastructure, and including details of access, appearance, landscaping, layout and scale (Phase 2) without complying with condition 1 of planning permission P/2018/00510 dated 24th October 2018 relating to amendments to approved plans to house types for Plots 401-474 which include new internal specification, technology upgrades and some minor elevational changes- Parcel 2E - PERMITS

19.12.009 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker sent an email about P/2019/00981 and the planning officer advised that nothing in law states the limit to the size of the property and if a family of 4 were to live there, it is appropriate size.

19.12.0010 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

Clerk will ensure that Cllr Moore and Dartnell are added to signature account by February meeting.

Clerk will find out cost of shredding from Plan IT.

Cheque Number	Details	Amount
79/SO	Mrs VRE Gibson – Clerks Wages	£286.08
80/069	Eric Roy – Website Accessibility compliance	£75

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81/070	Mrs VRE Gibson – Google subscription 200GB cloud storage	£24.99
82/071	The Play Inspection Company – annual play inspection	£102(inc £17 VAT)
83/072	Britannia Goodwins - Shredding of paperwork	£63 (inc 10.50 VAT)
84/073	WH Durose install Christmas Tree holder – Bramshall Replace two stiles on footpath 25 Stramshall Clear ditch behind allotment hedge	£864 (inc £144 VAT)
85/074	WH Durose Repair to boundary fence - playing fields Stramshall	£230.40 (inc£ 38.40VAT)
86/075	Mrs Pattinson-Evans – Christmas Tree	£10
87/076	Transfer to Leek BS – Earmarked funds for Traffic Calming	£2,000
88/077	Transfer to Leek BS – Earmarked funds for council running costs	£2794.50
90/079	Clerk home working and stationary costs	£67.91
89/078	Bramshall Christmas Tree lights	£114.96
RECEIVED		
9	HMRC – VAT Refund	£1,373.91
Bank Balance		
04.09.2019	Leek BS	£5000
26.11.2019	Lloyds	£12,612.37

## 19.12.0011 CORRESPONDENCE

ESBC - Consultation Day – Washlands Final Masterplan - A consultation day has been organised on the subject of the Washlands Final Masterplan and will take place on Wednesday, 20th November 2019 at Burton Library, the event will run from 10am until 4pm approximately.

Creative Play - The modifications to the Playground Equipment has been scheduled for Thursday 21st November 2019.

Stramshall A.C.E Events committee – They are hoping to put on village events in village hall approx. 4 per year. Funds agreed in Budget meeting which took place on 26.11.2019, which group attended.

Staffordshire County Council is currently consulting on its proposed school admission

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arrangements relating to all community and voluntary controlled schools located in Staffordshire for the 2021-22 academic year. The county council is not proposing to make any changes to the admission arrangements that were determined for community or voluntary controlled schools for 2020-21. If you have any comments on the proposed admission arrangements please email them to

school.admissionsteam@staffordshire.gov.uk by 31st January 2020.

<https://www.staffordshire.gov.uk/Education/Admissions-primary/Current-arrangements/Overview.aspx>

## 19.12.0012 CLERK UPDATE

Creative Play confirmed repair to climbing frame - Thank you for your email. This is now provisionally scheduled for 21<sup>st</sup> November 2019.

Bramshall Chicane – item put onto website in news area, about timeline for delivery of the scheme. Cllr Dartnell will find out about moving the Community Speed Watch sign at the entrance to the village.

Bramshall Christmas Tree holder pipe was installed by WH Durose within the flowerbed on Bramshall Plaque, as requested. 07.11.2019 – Open Spaces Team were informed of the new location and Zurich Insurance confirmed insurance cover. SCC provided a license for this area in December 2016 - Ref MB4/011443 – MMU/011443

Ian Davies (Bramshall) Ltd – Stocks Farm, Leigh Lane, Bramshall, received a thank you letter from Councillors for the donation of the Christmas Tree holder. 12.11.2019, put thank you on website too.

Stiles x 2 installed on footpath 25, Stramshall by WH Durose – Thank you to Rights of Way Team for their considerable help allowing Council to have stile kits.

Allotment ditch cleared by WH Durose

Clerk deposited archive material to Staffordshire County Council archives 18.11.2019.

SPCA AGM – Croxden Motion to reduce speed limit on country lanes – Councillors asked for a support email to be sent. 29.11.2019, Councillors replied, so email of support sent.

A50 traffic light crossing (puffing crossing)- On the 29th November 2019 Balfour Beatty erected information cards/signs on posts situated above all push buttons. These cards highlight a 24hr contact telephone number for Highways England. Therefore, any member of public using the lights will now be able to report any problems they find at any time through Highways England.

Oak Tree – this is now dormant and ready to plant – Clerk will collect and plant during December 2019.

SIDs and Powers of Parish Council – SPCA bulletin 21.11.2019 – clerk will investigate further on this issue with SCC.

Clerk on holiday 12<sup>th</sup> January to 18<sup>th</sup> January 2020

Urban Planning £310 +VAT approx. 1.5hrs of training. RESOLVED to accept quote and book training 28<sup>th</sup> January 2020 at 7pm, Stramshall Village Hall. Clerk to invite neighbouring councils for a £10 donation to costs.

Christmas Cards – RESOLVED for Clerk to send to contractors.

Arnold Baker local council admin book – RESOLVED to purchase a council copy.

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## 19.12.0013 PUBLIC EXCLUDED (Public Bodies (Admissions to meetings) Act 1960) – BRIDGES GUIDANCE –

This policy was discussed and a vote taken. For 0 – Against 6. Policy not adopted.

## 19.12.0014 COUNCILLORS REPORTS (information only)

NALC Guide to Transport Planning Report – now Clerk and one Councillors has a copy. Councillor requested Clerk to contact SCC to get level crossing closure notices for website.

Councillor updated meeting on Sunday train timetable for Uttoxeter to Stoke trains.

Councillors discussed the Bramshall Christmas Tree and wanted to thank all concerned with helping to make this project a success.

Councillor requested a larger litter bin or an additional bin for Stramshall Village Green, due to volume of dog mess bags being deposited.

## DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 4<sup>th</sup> February 2020 at 7.45pm at Stramshall Village Hall, Vicarage Drive, Stramshall. ST14 5DL.

The meeting was formally closed at 21.02.

.....CHAIRMAN