

Uttoxeter Rural Parish Council - Minutes

VOTE by email Minutes : This meeting was not held, due to Government Guidelines. (See below)
All Councillors were sent details of the items and requested to provide Votes by email to Clerk by Tuesday 7th April 2020, which is when the meeting would have been held.

NALC Guidelines 20.03.2020 SPCA email- NALC strongly encourages councillors and staff to follow government guidance on social distancing and self-isolation. This is particularly important if anyone is in an at-risk group as identified by the guidance. In the absence of government guidance, we would suggest for now only taking decisions remotely for truly urgent issues. **In this case, local councils should evidence their decision making as best they can, for example by asking councillors to confirm their votes by email to the clerk for the clerk to keep as a record of the decision.**

Cllrs who sent votes and comments: Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Moore, Cllr Slater, Cllr G Smith, Cllr P Smith, Cllr Dartnell.

20.04.001 APOLOGIES FOR NO COMMENTS: Cllrs Dunn.

20.04.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. None

20.04.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 3rd March 2020 ARE A CORRECT RECORD

VOTE:

7 Councillors RESOLVED a true record.

Clerk comments – these minutes are now resolved and will be uploaded onto the website.

20.04.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- Website Hosting – consider Eric Roy quotation for hosting our website for the next year. Quote sent to Councillors 10.03.2020

VOTES

8 Councillors RESOLVED to accept quotation and contract for 2020/2021.

Clerk Comment: – clerk will send cheque and SAE to Cllr Ollerenshaw/Oulsnam for signing.

- A50 – Project B
Cllr Atkins advised that funds not allocated for Project B, but SCC will look at measures to help traffic flow. Kate Griffiths MP advised written to the Transport Secretary of State to support the go-ahead for this investment and tabled a parliamentary question. Project B Team will be disbanded.
- STRAMSHALL FOOTBALL PITCH –
VOTES: Councillors voted to have the grass cut, but no football pitch marking to

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take place this year. The Goal posts to stay at the side of the field.

Clerk comments- SJL Landscaping will be informed of the decision.

- Kate Griffiths MP – letter sent to Clerk to invite 2 Councillors to an on line meeting via Zoom on 1st May at 7pm via Zoom

ATTENDANCE AND ISSUES:

Cllr P Smith will attend the meeting and will bring to the attention of the meeting the following:

the A50 project (of some form) needs to be kept on the table. Also the possibility of a speed limit on the A50 Uttoxeter by-pass section and traffic lights to control the McDonalds roundabout.

Traffic Calming in the lanes affected by the cut throughs made by drivers avoiding the A50 McDonalds roundabout.

- Decline of Rural Bus Services Inquiry – (SPCA Bulletin 26.03.2020) The County All Party Parliamentary Group (County APPG) and the County Councils Network (CCN) are undertaking an independent inquiry into the decline of rural bus

Comments Received:

Bus Services are essential and the Parish Council supports the continuation of the service.

Clerk to send comments to NALC.

• **Devolution Inquiry – SPCA bulletin 26.03.2020**

Summary

The Housing, Communities and Local Government Select Committee has recently issued a call for evidence to support its renewed [devolution inquiry](#). The main thrust of the Inquiry is aimed at testing the effectiveness or otherwise of the current administration's tailored devolution packages for certain areas, without a one size fits all national blanket devolution approach. The consultation deadline for responses to the Select Committee is 4th May. NALC will be responding.

Comments Received:

The Parish Council supports devolution.

Clerk to send comment to NALC.

20.04.005 PUBLIC PARTICIPATION*

20.04.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS – details of planning application are on parish council website.

NEW

P/2020/00236-Barn on Watery Lane Uttoxeter ST14 8RZ-Conversion of existing agricultural barn to form a dwelling and installation of a package treatment plant – No comment added on 24.03.2020

P/2020/00213 - Holly Hayes Farm Holly Lane Kingstone Staffordshire ST14 8QD - Prior approval for the conversion of two agricultural barns to form two dwellings – No Comment added 24.03.2020

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DECISIONS

P/2020/00021 - Chapel Farm Uttoxeter Road Beamhurst Uttoxeter Staffordshire ST14 5DY - Prior approval for the conversion of an agricultural building to form a dwelling – GIVEN

P/2020/00037 - P/2020/00037 - Springfield Farm Dagdale Lane Dagdale ST14 5BJ - Erection of a detached garage – PERMITS

WITHDRAWN

P/2019/00877 - Land to the rear of Brooklands House Spath Uttoxeter Staffordshire - Demolition of existing storage sheds and erection of a replacement workshop/store (Class B2 General Industrial)

20.04.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker

20.04.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

Section 137 spending limit for 2020/21 - The Ministry of Housing, Communities and Local Government has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for 2020-21 is £8.32. This is the amount that results from increasing the amount of £8.12 for 2019-2020 by the percentage increase in the retail index between September 2018 and September 2019, in accordance with Schedule 12B to the 1972 Act.

Annual Internal Audit – Alan Toplis - this Audit will be held via video link on 21.04.2020.

Uncashed cheque – item 78/068 - Clerk contacted Guide Dogs to find out when they will cash the cheque for Mrs Smith donation – guidedogs@guidedogs.org.uk The Funeral Director confirmed cheque sent on 18th December to Highfields, Reading Road, Burghfield Common, Reading, RG7 3YG – Clerk contacted Guide Dogs by received no reply.

External Audit – Mazars have delayed issuing paperwork for 3 weeks. 26.03.2020

Clerk homeworking cheque – this will be delayed as 3 signatures needed.

GDPR/Data Protection Act 2018 - **ICO Data protection fee** renewal is due on 14.05.2020, this will be paid by Direct Debit - Reference: ZA372637

VOTES RECEIVED on PAYMENTS:

6 Councillors voted to make the payments listed below:

Clerk comments – clerk will write out all cheques below and send to Cllr Ollerenshaw/Oulsnam with SAE for payments.

Voucher No/Cheque No	Details	Amount
01/SO	Mrs VRE Gibson – Clerks wages – New wage from 1 st April, new hours.	£352
02/DD	Pennon Water – Allotment water	£25
03/098	Eric Roy – website hosting for 2020-2021	£170

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04/099	DSK Engineering – Feb Invoice	£36
05/100	Mr Ollerenshaw – refund for allotment rent Plot 3	£7
Received		
21.03.2020	Croxden Parish Council – planning training fee	£10
Notes from Accounts		
Uncashed Cheque 2019-2020	Reference: 78/068 – Guide Dogs	£50
Bank Balance	Date of statement	Amount
Lloyds	21.02.2020	£5,179.53
Leeks BS	11.12.2019	£9,794.50

20.04.009 CORRESPONDENCE

A50 Project B – update from Kate Griffiths MP -

Many thanks for your email in relation to this matter.

I am aware how crucial Project B is to residents and I have written to the Transport Secretary of State to support the go-ahead for this investment. This week I have also tabled a parliamentary question to find out when the decision will be made; I have been told it will imminently but am awaiting a formal response.

Teian Valley Nature Reserve – sent details of their establishment and asked for it to go onto the website in Stramshall Area, plus asked about Grant application process – clerk provided link to the website for grant form and put onto website in Stramshall amenities area. 04.03.2020

Planning Questionnaire – Clerk received a questionnaire from DLP Planning Limited, who want to send to residents to assess housing needs in Stramshall – forwarded to Chair and Vice Chair on 17.03.2020. Clerk responded by guiding them to the Village Plan area of our website. The developers have advised questionnaire will be sent out this week 31.03.2020 to Stramshall, Spath and Crackmarsh.

Coronavirus Virus – a number of updates from NALC, SPCA, SCC, Government about the virus, all on website and sent to Councillors – Clerk created a list/poster for website and sent to Bramshall Newsletter and Stramshall facebook page.

Best Kept Village - postponed the Community Competition for 2020 due to virus

Bus Timetable – changes provided by Stafford County Council email 18.03.2020- passed to Councillors. Cllr Dartnell provided an update.

Police update - We are asking local communities to work with us during this time and to try and use our online reporting tools where possible so we can prioritise our response in supporting you and other emergency partners. Please try and report non-emergencies through Digital 101 via Facebook and Twitter or online via the force website where possible. Always call 999 in an emergency. We will continue to keep you updated around any changes through the www.staffordshire.police.uk and our social media channels @staffspolice and Staffordshire Police on Facebook. Now is also a good time to encourage friends and family to sign up to Smart Alert by visiting the website www.staffordshiresmartalert.co.uk

Speed Watch – postponed until further notice – advised by Community Speed Watch Coordinator, Stafford Police.

Staffordshire Day – 1st May 2020 – via live links – lots of events taking place. Further details of this year's Staffordshire Day programme can be found at www.enjoystaffordshire.com/staffordshireday

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Western Power – put their contact details on our website for power cuts - Phone: 105 or 0800 6783 105

Toilet Tax Campaign- The campaign to end the toilet tax continues, and NALC, in conjunction with the British Toilet Association is asking parish and town councils to complete its survey by 1st May to help them gather ongoing evidence as to why the toilet tax has to end as soon as possible. The resurrected Non Domestic Rating (Public Lavatories) Bill 2019-21, which would finally end the toilet tax, was re-commenced last week in the Commons and is due for a Commons second reading on 30th March.

Comments:

The Parish Council support this Toilet Tax Campaign

Clerk comments – will complete the survey in support of the campaign.

20.04.0010 CLERK UPDATE

Woodland Trust – confirmed that our application was successful and we will receive Medium Wildlife (105 saplings), Small Hedge (30 saplings) in November – application reference CTP33594 – 06.03.2020

Code of Conduct - Councillors to be issued with link to Code of Conduct on our website

Morelock Signs – Stramshall – engineers requested to resolve issues- Cllr Moore is liaising with Anslow Parish Council to ensure support is given on training for the signs.

Footpath 48 has been repaired, both bridge/stile and steps. 08.03.2020 completed. Cllr Moore provided photos

Allotment - new tenant details for plot 3, rent reduced from £16.80 to £15.40 as one month into contracted year. Contract issued. The tenant on plot 3 is moving to plot 12b, refund of £7 needed for rent already paid.

Planning Training – notes provided to Councillors 17.03.2020

Council passwords – issued to Chair and Vice Chair by post. 20.03.2020

ClickIT advised they do not have archived minutes, as old website only from 2011 minutes.

Bramshall Chicane site visit – postponed

Noticeboards – Stramshall and Bramshall – both have been refurbished by WH Durose – a thank you card was sent, as comments received, “they look fantastic”.

Strawberry Farm – issued with a list of Allotment tenants, including new tenant – but closed at present due to virus, however can take telephone orders and delivery is being arranged.

Oak Tree – Bramshall - clerk has arranged with resident to plant it in Autumn.

Coronavirus – Business Support - <https://www.businesssupport.gov.uk/coronavirus-business-support/> this was put on website and all our contractors were sent the link.

Allotments – poster sent to Cllr Oulsnam for the Allotment guidelines during the Virus isolation 3 weeks. 27.03.2020

Stramshall Play Inspection – damage to climbing frame repaired, two perimeter posts need to be repaired, asked for location. 31.03.2020- sent to Councillors.

SJL Landscaping – BALI (British Association of Landscape Industries) confirmed that Government allowing grounds maintenance to continue.

DSK Engineering – confirmed will continue to carry out play inspections.

Stramshall Play area – closed poster put onto the gate 31.03.2020

water trough grant – Severn Trent have advised they are temporarily closing the

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Community Fund 31.03.2020

Allotments – water trough has been damaged and gate has been tied back. WH Durose to repair water trough, when parts are available and gate is to be closed, for insurance reasons. 07.04.2020

20.04.0011 COUNCILLORS REPORTS (information only)

This section we normally go round the room – instead, Councillors sent a list to the Clerk with their votes.

Cllr P Smith – Flooding in Spath and Stramshall, the blocked under road culverts to be reported.

Cllr G Smith - Write to ESBC about suspending the brown bin collection. Suggest the bins could be collected on 3 week cycle e.g. Wk 1 -grey, Wk 2 - Brown, Wk 3 - Blue. The pedestrian crossing traffic lights on A50 by McDonalds are not working (for at least the last 10 days).

Cllr Pattinson – Evans – no report

Cllr Moore – Collection of Brown Bins, please write to get them reinstated.

Morelock Speed Signs – Stramshall – installation teams are in self isolation, no site visits are able to take place.

Cllr Slater – Brown Bin collections – could they be collected once a month.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting will be Annual Meeting on Tuesday, 5th May 2020 at 7.15pm followed by the Parish Meeting at 7.45pm . This meeting will be held on line, as per the new regulations allowing on line meetings.

On 2nd April, the government published The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These regulations come into force on 4th April and allow Parish Councils to hold meetings via an on line platform.
<http://www.legislation.gov.uk/uksi/2020/392/part/2/made>

The meeting votes were received by email from Councillors by 07.04.2020.

.....CHAIRMAN