

# Uttoxeter Rural Parish Council - Minutes

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Minutes of a meeting held on Tuesday, 3<sup>rd</sup> November 2020, on Zoom (<https://zoom.us/>) on line platform\*. The meeting commenced at 7.45pm.

The Zoom Meeting ID is 867 6982 1328– Members and Residents without computer access can telephone 0131 460 1196 and enter Meeting ID

*\*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These regulations come into force on 4th April and allow Parish Councils to hold meetings via an on-line platform.*

<http://www.legislation.gov.uk/uksi/2020/392/part/2/made>

**Present:** Cllr Dunn, Cllr Dartnell, Cllr Jones, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Moore, Cllr Slater, Cllr P Smith, Mrs Phoenix, Mrs Wilson, Mr Bown, and the clerk.

20.11.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr C Whittaker (Borough)

20.11.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011.  
Councillors RESOLVED that Cllr Oulsnam and Cllr Ollerenshaw would not attend the discussion about the allotment representative due to interest declared.

20.11.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 6<sup>th</sup> October 2020 ARE A CORRECT RECORD – RESOLVED.

20.11.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- **ALLOTMENT SITE VISIT – review issues and resolve them. See areas below:**

The details of the site visit which took place were discussed and it was RESOLVED that the Clerk to write a letter to Plot holders: 3,4a,7a/7b about none cultivation of their plots and ask them to cultivate at least 75% of their plot within a month i.e. by 06.12.2020 or be given notice.

Clerk to write to plot 11a/11b and ask for the rubbish/plastic cones/plastic to be removed from site, within a month i.e.: 06.12.2020, in order that access to hedge can be gained and for the hedge top/sides to be cut, as per contract.

Clerk to undertake a site visit with the new Allotment Representative to establish the boundaries of plots 4a/4b/4c/4d.

After discussion, Councillors RESOLVED that all other issues from the site visit could be corrected by creating an updated contract for all plot holders for 2021/2022 growing year. Cllr Jones, Cllr Moore and Clerk to review/update the existing contract and bring to the December meeting for consideration. Allotment Representative to have input into the review of contract.

Brown Bins – after discussion and a vote, (For: 3 – Against 3, Chair had casting vote For) so it was RESOLVED to request for 1 brown bin from ESBC and it would be located by the main gate by Plot 1a.

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- **ALLOTMENTS REPRESENTATIVE PROPOSALS– PUBLIC EXCLUDED (Public Bodies (Admissions to meetings) Act 1960)**

Councillors reviewed the 3 proposals received and voted to ask Mrs Fay Phoenix to become the representative between the allotment holders and the Parish Council. Mrs Phoenix will provide the Parish Council with a written report for each Parish Council meeting and to include any issues, in order that Council can make a decision and will liaise with the Clerk on any urgent issues.

A site visit was proposed between Mrs Phoenix and the Clerk, time and date to be arranged.

- **B5013/A518 JUNCTION – LOXLEY LANE/HOLLY LANE – CAR/HGV DIVERSION. CONSULTATION – Staffordshire County Council (SCC)**

A zoom meeting took place between Uttoxeter Rural, Kingstone and Abbots Bromley PC to review the SCC plans for the diversion. Clerk took notes of comments and sent to Richard Rayson and Uttoxeter Town Council on 23.10.2020.

- **SILVER BIRCH – STRAMSHALL VILLAGE GREEN – DISCUSS MAINTAINANCE REQUIREMENTS.**

The Councillors discussed the tree; it is dying and Clerk had obtained a quote from Michael Johnson Tree Surgery for £300 to remove the tree and leave the logs for WH Durose. Vote For 5 and Against 0. Clerk to arrange for the tree to be removed.

- **STRAMSHALL CHURCH YARD – GRASS CUTTING – review quotes**

Received a quote from Doveridge Landscapes - £130 per cut, 11 cuts.

Received a quote from SJL Landscapes - £150 + VAT per cut, 11 cuts.

Councillors VOTE to accept Doveridge Landscapes quote and Clerk to write to them and offer them a one-year contract for 2021/2022.

- **STRAMSHALL PLAYING FIELDS – SAPLINGS AND HEDGE MAINTAINANCE- DISCUSS and review quotes**

Saplings:

Councillors discussed the maintenance of the saplings on the edge of the playing fields, as area overgrown around existing saplings.

Clerk obtained a quote from SJL Landscapes for an initial cut and then on-going cuts around the saplings. £300 + VAT then £75 + VAT.

Cllr Oulsnam requested it be minuted that he disagrees with cutting the area.

A vote was taken about maintaining the area – For: 4, Against 0, Abstain 2.

Councillors ask the Clerk to obtain a second quote from Doveridge Landscapes and bring to the December meeting.

Hedge:

Councillors discussed the blackthorn hedge and agreed it needed to be reduced in width by at least 2ft.

Clerk had obtained a quote from SJL Landscapes £600 + VAT

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Clerk requested a quote from Dave Wilson, not received.

Cllr Jones will gain a quote from a hedge contractor before December meeting and Clerk to obtain a quote from WH Durose with regards to removing the suckers from the base of the hedge.

- STRAMSHALL PLAYING FIELDS – QUESTIONNAIRE UPDATE

Clerk obtained the following quotes for consideration:

**Gym Equipment –**

Fresh Air Equipment - [www.fresh-airfitness.co.uk](http://www.fresh-airfitness.co.uk)

– 3 pieces - Cross Country Skier, Double Sit-up Boards, Air Skier. - £4,288.20 + VAT

ESBC – approached Michael Hovers but enquiry not answered.

**Zip Wire -**

<https://creativeplayuk.com/aerial-runways/aerial-runway-21m/> - £6,295 + VAT  
+ Installation cost.

<https://www.streetscape-products.co.uk/product/aerial-runway-timber/>  
£5,935 + VAT and installation

**Skate Park** – Cllr Moore to investigate further

**Seesaw –**

Streetscape and Creative Play were asked for two quotes for Streetscape – provided:

a ghost spring seesaw - <https://www.streetscape-products.co.uk/product/ghost-spring-see-saw/> £885 plus installation

and a quote for a Forest See saw - <https://www.streetscape-products.co.uk/product/forest-see-saw/> - £1780 plus installation

Creative Play did not provide quote before the meeting:

<https://creativeplayuk.com/seesaws/dinosaw-2/>  
<https://creativeplayuk.com/seesaws/seesaw/>

Councillors discussed the items and the cost and RESOLVED to carry out a site visit to ensure playing fields could accommodate the equipment and RESOLVED to include funds in the budget for the development of the area.

- STRAMSHALL SPEED INDICATOR SIGNS – MORELOCK REPORT

Councillors reviewed the comment from Morelock signs, see below:

**Morelock A and B suggestion:**

**A-** Turn the SID around. Not ideal as it will be on the wrong side of the road rendering speed measurements less accurate and also not able to see vehicles entering the parish properly should there be vehicles leaving the parish at the same time. It would also need a bracket or wedge manufacturing to bring it nearer right angles to the road as it will be facing downhill, and possibly only

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seeing the roofs of vehicles at distance.

**B-** Relocate the post up the hill towards Olive Treen and to a position where it is looking at the straight stretch of road. This would give the best result as it would both slow down vehicles in the desired area and provide good quality data.

Councillors RESOLVED for Clerk to obtain a quote from Morelock Signs on the relocation and to write to all affected residents asking for their opinions. Clerk to contact Staffordshire County Council with regards to permissions/costs needed to move the sign, as per suggestion B, above.

20.11.005 PUBLIC PARTICIPATION\*- The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

The resident spoke to request the Speed Indicator sign to be moved from the Allotment site to the Church corner pointing up the road, so incoming traffic are advised on their speed. Councillors advised resident that Staffordshire County Council are working on Speed Reduction plan for that area of the village, these plans have been delayed due to Covid working restrictions within the County Council.

20.11.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

Councillors accepted Cllr Michael Jones offer to be point of contact for the Council on planning matters. Cllrs thanked Cllr Jones for his service to the parish. Clerk to update website.

## **NEW**

**P/2020/01015** - Lower Loxley Farm Stafford Road Lower Loxley ST14 8RU - Erection of a cattle shed (Phase 1 of 2) and widening of existing access –

Comment to be added by Clerk:

No comment on the plans, but Council would like to ask SCC Highways to review the access being proposed, as traffic speeding is an issue on this area of the A518.

**P/2020/01016** - Lower Loxley Farm Stafford Road Lower Loxley ST14 8RU - Erection of a cattle shed (Phase 2 of 2) – Add the same comments as P/2020/01015

**P/2020/01136** - Pingle Farm Cottage Hollington Lane Stramshall Staffordshire ST14 5ER- Erection of replacement stables and altered positioning of manege –

No Comment to be added.

**P/2020/01103** – 15 Verney Close Bramshall Staffordshire ST14 5NJ- Erection of a conservatory to the rear elevation – No comment to be added.

## **DECISIONS**

**P/2020/00793** – Carlton Manor Stramshall Road Spath Uttoxeter Staffordshire ST14 5AD – Construction of agricultural access – PERMITS

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20.11.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR:

20.11.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

All payments from October meeting made on 14.10.2020

BUDGET will now be considered in December meeting – due to quotations being delayed. Cllr Moore and Clerk to meet via zoom on Wednesday 4<sup>th</sup> November 9.30-11.30am

RESOLVED to pay all invoices below:

Voucher/Cheque Number	Details	Amount
69/SO	Council Administration	£352
70/DD	Pennon Water – allotment water	£25
71/151	RBL Poppy Appeal – 2 poppy wreaths – donation of £50 per wreath	£100
72/152	Doveridge Landscapes – Stramshall Church Yard grass cutting	£50
73/153	Mrs VRE Gibson – Zoom Invoice	£14.39
Received after Agenda issued		
74/154	DSK Engineering – Aug, Sept, Oct play inspections	£108 (in £18VAT)
75/155	Dougie Mac Grant – agreed 20.10.006	£50
76/156	WH Durose – Stile Repairs	£84 (in £14 VAT)
77/157	SJL Landscapes Ltd – Cut 11 of 11 of grass and parish maintenance	£601.72 (in £100.29 VAT)
<b>Bank Balances</b>	<b>Date</b>	<b>Amount</b>
Lloyds	06.10.2020	£26,317.57
Leeks BS		£9,794.50

20.11.009 CORRESPONDENCE

**Stramshall Village Hall** – advised no rent required to hold booking for room to hold meetings. 09.10.2020

**SPCA bulletin – 15.10.2020 – Planning white paper** – The Government ‘Planning for the Future’ White Paper, published in August 2020, proposes radical changes to the planning system, such as moving from a discretionary system to a zonal planning system. (The deadline for responses is 29th October).

<https://www.gov.uk/government/consultations/planning-for-the-future>

**Campaign to Protect Rural England – Staffordshire branch.** Membership costs only £36 per annum. Other councils are supporting us by making regular donations instead. It

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would help our work to continue locally, regionally and nationally if more local councils were to become members or supporters at this important time for the future of the countryside and the planning system. For more information on how to join, visit

<https://www.cprestaffordshire.org.uk/get-involved/become-a-member/>

Councillors **RESOLVED** by a vote to join this branch.

**Fole Lane, Fole – road closure** – 11<sup>th</sup> – 13<sup>th</sup> November 2020 - Notice:

[https://one.network/downloads/tm/1118/rg\\_road-closure-ttro-second-notice\\_118572229\\_3266760\\_ca43f35719.pdf](https://one.network/downloads/tm/1118/rg_road-closure-ttro-second-notice_118572229_3266760_ca43f35719.pdf)

**Leigh Lane, Bramshall – road closure** – 3<sup>rd</sup> November 2020 - Notice:

[https://one.network/downloads/tm/1118/rg\\_road-closure-ttro-second-notice\\_118270429\\_3264507\\_3f4a3554a0.pdf](https://one.network/downloads/tm/1118/rg_road-closure-ttro-second-notice_118270429_3264507_3f4a3554a0.pdf)

**Guidance on Remembrance Sunday events** – from SPCA – forwarded to Councillors 20.10.2020

**University Hospitals of Derby and Burton on the reintroduction of visiting restrictions.** – on website 20.10.2020

**Covid** updates from Staffordshire County Council – all on website in News area.

**AED Donate** – clothes Banks – details sent to Village Hall contacts 23.10.2020

**Broadband Vouchers** - Details at this link: <https://gigabitvoucher.culture.gov.uk/>

**Allotment enquiry – Mr Bown**, plot 6b enquired on shed sizes permitted on site, clerk advised that sheds would be reviewed in the contract review in the December meeting- 03.11.2020

**P/2020/00635** - Letter from Resident with regards to objections to Planning Application P/2020/00635 – clerk forwarded to Councillors and replied that the Council submitted no comment to this application.

**Speed Watch Teams** – all activities to stop during the new lockdown. 03.11.2020

**Covid 19** – Lockdown update onto website – 03.11.2020

## 20.11.0010 CLERK UPDATE

**Council Lawn Mower** – clerk contacted Cllr Whittaker to advise asset no longer required. Council advised could dispose of asset. Councillors **RESOLVED** to advertise the machine for sale.

**Register of Interest form** – Cllr M Jones, sent to ESBC 13.10.2020

**Dave Wilson – hedges by allotment** – contacted Mr Wilson, by email, to ask him to confirm that his hedge cutting machinery will not affect the 40m wildflower border that will be created in November and subsequent years. Replied our implements wheels will not go into the bed.

**Asset Register** – need to take photos of each asset and add to a folder, with a map location reference. Clerk advised this would be completed by February meeting.

**Wood Farm** – stile repaired 09.10.2020

**Footpath – URPC 87** – Hedge maintenance request update from Rights of Way at SCC regarding agreement with SCC and Landowner about cutting the hedge, due to Old Uttoxeter Road closure many years ago. No update 27.10.2020.

**Grant form** sent to Cllr Moore for review – 21.10.220

**Poppy Wreaths** – arrived 21.10.2020 – one for each village – donation of £100 on finance section.

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**Highways Log updated** – 23.10.2020

**Bramshall chicane** – email sent to Staffordshire County Council requesting a New Road Layout Sign be installed. Replied that an engineer will carry out a site visit.

**Low Engineering** – Thank you letter for the gift of two 7 aside goal posts – sent 28.10.2020

## 20.11.0011 COUNCILLORS REPORTS (information only)

**Bramshall Working Group** advised that the funds needed for two speed indicator signs in Bramshall would be £5200 plus installation.

**Bramshall Footpath/Stile repairs** – the total needed will be provided to Cllr Moore/Clerk for inclusion in the budget.

**Goal Post**, Stramshall Playing Fields – a site visit took place and WH Durose measured out the position of the 7 aside pitch, which will be diagonal. The size of a 7-a-side football pitch is 60 yards (54.86m) long by 40 yards (36.5m) wide, according to The FA recommendations.

**Goal Post delivery** – no update.

**Goal Post Nets** – a quote was considered of £321 from MH Goals. Voted to accept quote. Cllr Ollerenshaw to request a proforma invoice which will be added to December meeting payments list.

**Goal Post Nets** – clerk advised of the safety recommendation with regards to nets and Cllr Ollerenshaw will include in his weekly inspections of the play equipment.

**Oak Tree** – Stramshall Village Green – councillors requested that branches over the road be cut back, clerk to ask Michael Johnson to carry this work out while on site for the Silver Birch and to invoice accordingly.

**Conifer Tree** – Stramshall Village Green – councillors requested clerk to gain advice from Michael Johnson Tree Surgery on the health of the tree and to provide a quote for consideration in December for removal, if health of tree is damaged.

**Union Jack Flag** – Stramshall – this has ripped. Cllr Oulsnam will purchase a new one and bring the invoice to the next meeting.

## DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 1<sup>ST</sup> December 2020 at 7.45pm on Zoom – the Meeting ID will be issued on Agenda. The meeting was formally closed at 21.44.

.....CHAIRMAN

Initial of Chairman.....7