

# Uttoxeter Rural Parish Council - Minutes

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Minutes of a meeting held on Tuesday, 7<sup>th</sup> July 2020, on Zoom (<https://zoom.us/>) on line platform\*. The meeting commenced at 7.45pm.

The Zoom Meeting ID is **831 8679 1261** – Parish Councillors and Residents without computer access can telephone 0131 460 1196 and enter Meeting ID.

*\*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These regulations come into force on 4th April 2020 and allow Parish Councils to hold meetings via an on line platform.*

<http://www.legislation.gov.uk/uksi/2020/392/part/2/made>

**Present:** Cllr Dunn, Cllr Dartnell, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Moore, Cllr Slater, Cllr G Smith, Cllr P Smith, Cllr C Whittaker (Borough) and the clerk.

## 20.07.001 APOLOGIES AND APPROVAL OF ABSENCES

## 20.07.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011

Cllr P Smith, Cllr G Smith, Cllr Slater – item 20.07.004 – Spath Flooding.

Cllr G Smith - planning application P/2020/00584

## 20.07.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 2<sup>nd</sup> June 2020 ARE A CORRECT RECORD – RESOLVED.

## 20.07.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- WORKING GROUP – SPATH Flooding – update/recommendations.  
Cllr Slater withdrew from working group due to declaration of interest.  
Working Group report discussed and councillors RESOLVED to accept recommendations.
  1. Acknowledging the previous involvement of the Parish Council, it would seem appropriate to flag this issue with County Council, Highways dept and Severn Trent Water as something that has been raised as a continuing issue by the new owner of Brooklands and that it appears that the work discussed in 2016 was never completed. Request that they revisit the issue with the land-owner.
  2. Advise the landowner that he can take up the advice issued by the Highways Team, logged on the Parish Council Highways Log in April 2020. These logs are sent to Councillors by Clerk on a regular basis.
- Allotment Plot Holders – Risk Assessment – review and adopt.  
RESOLVED to issue with renewal contracts in January 2021.

# Uttoxeter Rural Parish Council - Minutes

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- Severn Trent Grant – Allotments – Water Troughs, Fence repair, Wildflower Border.  
17.06.2020 Clerk received confirmation that grant application for £5,936 had been successful.  
Site visit took place on 23.06.2020 to decide on water trough positions – letters sent to plot 11a,10a,9a, 8a/b,7a/b requesting a 10ft working area to left with no produce from 1st November 2020, so water trough pipe and fence could be installed. Deadline for project to be finished – January 2021  
A plot holder requested water trough at top of site, due to disability. Councillors discussed the request and RESOLVED to install the two troughs on plot 9a and 10a, as per site visit. This decision was taken as the water troughs need to service the greatest area of land on site.  
Councillors RESOLVED to offer plot 3 to the enquiring plot holder, as it is opposite existing water trough on plot 12a.  
Clerk guided Cllr Oulsnam regards to delegated powers to negotiate with plot holders on tenancy agreements. Any tenancy agreements changes to be brought to Council for resolution, before discussion with plot holders can take place.  
26.06.2020 – confirmation that funds will be paid into bank within 4 working days. Draft press release sent to Severn Trent for review – final press release sent to Echo 03.07.2020.
- Staffordshire County Council – pot hole repair system.  
Cllr Moore highlighted a repair that took place in Stramshall. The team arrived and only carried out repairs on two of the three pot holes.  
Councillors discussed the process for pot hole reporting and repairs and RESOLVED to write to Staffordshire County Council and include Kate Griffiths MP into the correspondence. Clerk to write and highlight that the current system of pot hole repair does not seem to be financially sensible, i.e.: to send a team out that does not repair all pot holes that are close together. Parish Council would like to suggest that the repair teams are sent out to a specific location and all pot holes repaired in one visit.
- Lloyds Internet Banking – SLCC Staffordshire Clerk responses.  
Clerk obtained feedback from a range of Parish Council Clerks in Staffordshire about internet banking. Majority advised it saved time and was secure.  
RESOLVED by a vote of 7 to 2 to set up internet banking.
- Footpath 24, Creighton Lane, Stramshall.  
A Resident requested the stile on Creighton Lane, Footpath 24 is dangerous and needs to be replaced.  
Councillors RESOLVED to replace with the landowner's permission and install a two-step stile. By replacing this stile, it is hoped that residents will stop using the fence opposite the playing fields to access the footpath. RESOLVED to accept quote of £240+VAT from WH Durose for the works to be carried out.

# Uttoxeter Rural Parish Council - Minutes

---

- B5013, Willslock – discuss historic request and current situation.  
The Parish Council received an email about speed limit on B5013. See correspondence below in 20.07.009.  
Clerk provided the historic request to SCC about speed limit reduction.  
Councillors RESOLVED to contact SCC and propose a review of the speed limit, due to the exit of the Hazelwalls estate being planned for the B5013.  
Suggest that Speed limit be reduced from Red Cow Junction to Cullamore Lane to 40 mph, then from Cullamore Lane to Hazelwalls estate site entrance be 30 mph.  
Clerk to research planning application for road layout proposed and approach SCC with the suggested changes and to liaise with Kingstone Parish Council and Uttoxeter Town Council for support.
- Stramshall Bench -  
SCC have updated Council that a site visit will take place to ensure proposed site, by bus stop, next to allotment on High St, Stramshall, is acceptable.  
If agree, the license to install is created by the SCC Legal Team and would cost £109.  
Council advised that resident would cover all costs of installation.
- Stramshall Play area – reopening guidelines – discuss-  
Cllr Ollerenshaw updated Council that the guidelines mean the play area cannot reopen, due to one-way system, sanitation facilities etc.  
RESOLVED to keep area closed and review as per government announcements.  
The related guidance can be found at:-  
<https://www.gov.uk/government/publications/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms>
- ELECTORAL REVIEW OF EAST STAFFORDSHIRE BOROUGH COUNCIL: DRAFT RECOMMENDATIONS: The Local Government Boundary Commission for England has published draft recommendations on the future electoral arrangements for East Staffordshire Borough Council. Today is the start of a 10-week public consultation on the Commission's draft recommendations on new ward boundaries across East Staffordshire Borough Council. The consultation closes on 07 September 2020. draft recommendations at [www.lgbce.org.uk](http://www.lgbce.org.uk) – please supply comments at: <https://consultation.lgbce.org.uk>  
Cllr P Smith and Cllr A Dartnell will review documents and create draft comments for the Council to consider at 1<sup>st</sup> September meeting.

20.07.005 PUBLIC PARTICIPATION\*- NONE

20.07.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

**Planning law changes** – 01.07.2020 - redundant commercial premises and building on brown field sites no longer requires normal planning to turn into residential

Initial of Chairman.....3

# Uttoxeter Rural Parish Council - Minutes

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## NEW

P/2020/00584 - 12 Barnwell Close Stramshall Staffordshire ST14 5AW- Erection of pitched roof over existing dormer. – No Comment to be added.

P/2020/00040 - The Cedars Hollington Lane Stramshall ST14 5AJ -Formation of vehicular access and parking area – comments to be added, “This revised application addresses most of the objections we raised on the original proposal. The Parish Council would like to thank the developer for considering the concerns raised.”.

## DECISIONS

P/2020/00480- Consultation - Town and Country Planning (Environmental Impact Assessment) (England and Wales) Regulations 2017 (Regulation 15): in connection with a request for scoping opinion related to the preparation of an environmental statement for proposals for a northern extension to Uttoxeter Quarry, Uttoxeter Quarry, Spath- Letter received from ESBC that states - I am writing to you in connection with your consultation relating to the above development received on 14/05/2020. East Staffordshire Borough Council has no comments to make in relation the proposal as submitted as the documentation proposed appears to be in order and it is also noted that the County Council have indicated that there will be a requirement for the quarry operator to explain how much of the sports hub land would be affected by the proposals and for how long. – Alan Harvey - Principal Planning Officer, East Staffordshire Borough Council.

**P/2018/01405** - Land to the west of Uttoxeter A50 Bypass Uttoxeter Staffordshire - Reserved Matters application relating to P/2013/00882 for the construction of a new first school and associated works including details of access, appearance, landscaping, layout and scale – APPROVES

**P/2020/00224** – Highbarrow Residential Rest Home Toothill Road Uttoxeter ST14 8JT- Erection of a single storey extension to provide two additional bedrooms and en-suites - PERMITS

## UPDATES

P/2020/00327 - Church Farm High Street Stramshall - Outline application for the erection of a dwelling including details of access, layout and scale - **Update from ESBC** Planning Officer - I refer to the Parish Council's comments on the above and would advise that these will of course be given due consideration as part of the determination of the application in due course. I nevertheless thought it would be appropriate to advise that the Development Plans Officer at ESBC had indicated to the applicants agent that "considering that the application is for one dwelling, the parish council information should be fine in terms of meeting the housing needs survey aspect of the application" (in terms of the validation of the application). Its assessment in terms of the merits of the case (or otherwise) will thus also now take place. I trust this is helpful in providing the context to the application and its assessment by the LPA.

## APPEAL

# Uttoxeter Rural Parish Council - Minutes

P/2018/01338 - P/2018/01338 - The Robin Hood Leigh Lane Bramshall ST14 5BH - Change of use of Public House to form 3 no. dwelling houses (to include repair and re-instatement of building following fire) – Appeal APP/B3410/W/ 20/3252968 – start date 6<sup>th</sup> June – All representations must be received within 5 weeks of the appeal start date and include the appeal reference number.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk>  
<https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3252968>

20.07.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker COUNCIL SLOWLY COMING OUT OF LOCKDOWN, LEISURE CENTRE OUTDOOR AREAS.

**20.07.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:**

Clerk received notice of HMRC tax overpayment – Clerk will liaise with Cllr Dunn to ensure correct refund is obtained.

Bramshall Telephone Library – Clerk advised Councillors that funding for the scheme would be taken from BKV £40 and £75 from Lawn Mower service, as this amount was duplication in budget sheet. Funds paid were £90.75, so costs covered.

RESOLVED that Clerk will liaise with Cllr Slater, Cllr Pattinson-Evans, Cllr Oulsnam during August to make payments for any invoices that arrive.

Cheque Number	Details	Amount
29/dd	Pennon water	£25
30/so	Mrs VRE Gibson – Clerk wages	£352
31/119	D Oulsnam – soil for planter in Stramshall	£16
32/120	Doveridge Landscapes – 3 cuts of stramshall church yard verge	£150
33/121	Mrs VRE Gibson - Ccleaner – one year	£19.95
34/122	WH Durose – closing the gap in boundary hedge, stramshall playing fields	£102 (inc £17 VAT)
35/123	Cllr G Smith - £5 Zoom meeting (June)	£5
36/124	Cllr Oulsnam £5 Zoom meeting (June)	£5
37/125	Mrs VRE Gibson – Zoom Host fee – June/July	£14.39
38/126	SPCA – Clerk training – half fee	£25
39/127	Mrs VRE Gibson – Clerk expenses	£17.80
Received after agenda issued		

# Uttoxeter Rural Parish Council - Minutes

40/128	SJL Landscapes Ltd – cut 4&5 of 11 for parish grounds maintenance	£601.72 (inc £100.29 VAT)
41/129	WH Durose – repair boundary fence by mounds – play inspect report	£73.20 (£12.20 VAT)
Received by Parish Council		
	Allotment Rent Plot 6a	£16.80
	Allotment Rent Plot 3	£16.80
	Total	
Bank Balances		
Lloyds	01.06.2020	£11,501.30
Leek BS	11.12.2019	£9,794.50

## 20.07.009 CORRESPONDENCE

**New Business Start-Up Programme** -SCC training available - Applications are only to the Stoke-on-Trent and Staffordshire Growth Hub on 0300 111 8002 or

[businessenquiries@stokestaffslep.org.uk](mailto:businessenquiries@stokestaffslep.org.uk) More information is also available at <https://www.staffordshire.gov.uk/Business/Coronavirus-COVID-19-support-for-businesses/Support-for-start-up-businesses.aspx> - on website 03.06.2020

**Road Closure - Dove Bank**, Uttoxeter – Road Closure notice– 27th July – 31st July 2020. Put onto website.

**Weight limit of buses in Stramshall** – a resident reported to council concern over bus speed in the village and the 17T weight limit over bridge on St Michaels Road, Stramshall. First Potteries Bus Company confirmed that maximum weight of buses is 11.86 tonnes. The buses are fitted with GPS so not able to exceed the speed limit. Speed limit from bridge to village is 60mph, through village is 30 mph. Clerk to advise the resident.

**Meeting people outside your household** – Coronavirus guidelines – this was put onto the Parish Council website 16.06.2020 and sent to Councillors.

**Football Pitch – goal posts and net** – a resident requested that the goal posts be reinstated and the nets be put back onto the posts.

Clerk and separately Cllr Oulsnam, Cllr Ollerenshaw made a site visit on 07.07.2020 to find goal posts damaged, due to being moved by persons unknown from side of pitch, where they were being stored and the damage caused plus the rust meant they were not able to be repaired.

RESOLVED to ask for them to be removed as soon as possible by WH Durose as now a health and safety issue.

RESOLVED to consult residents about reinstating the goal posts, but as a 5 aside pitch, because full pitch cannot fit onto site, due to climbing frame health and safety issue.

**Councillor Fundamentals, A brief introduction to the role of Town or Parish Councillor**

– SPCA course - £25 per person – Cllr Dartnell booked onto 22<sup>nd</sup> July at 6.30pm, the Councillor training budget will be used for the fee.

**“Clerks – The Knowledge” – 2 session course** – 23rd July and 6<sup>th</sup> August - £50 –

# Uttoxeter Rural Parish Council - Minutes

---

RESOLVED to pay £25 of the £50 fee for clerk personal development. Clerk training budget will be used to pay fee.

**B5013 – Road Closure** – delayed until January 2021. Put on website and forwarded to Councillors

**B5013 – Speed Limit** – email from resident – see agenda item above.

I would like to enquire as to whether an application could be made along a similar manner as Bramshall to reduce the speed limit on the B5013 and provide protection for the properties along the main stretch of Willslock between Cullamore Lane to the West and Quee Lane to the East.

Clerk provided details to councillors of the historic request made by the Council to SCC in April 2018 and the contents of the email received from Tim Buxton SCC.

**B5013 – traffic control for Hazelwalls** – a resident requested that the Parish Council contact SCC and Planning department with regards to reviewing the traffic controls and speed limit changes on B5013, due to road exiting the Hazelwalls development onto B5013.

**B5013 – Speed Limit reduction notice** – 03.07.2020. Staffordshire County Council propose to make a Traffic Order under the Road Traffic Regulation Act 1984, to impose a 30-mph speed limit on B5013 Abbots Bromley Road, Uttoxeter. Documents may be examined at [www.staffordshire.gov.uk/trafficregulationorders](http://www.staffordshire.gov.uk/trafficregulationorders) Objections should be sent in writing to: Strategic Asset and Network Management, Highways, 2 Staffordshire Place, Tipping Street, Stafford, ST16 2DH or to:

trafficregulationorderobjections@staffordshire.gov.uk not later than 29 July 2020 quoting reference HoCPS/TM/TR11/20 and stating the grounds on which they are made. All documents on website.

**Code of Conduct** – SPCA bulletin 18.06.2020 - <https://www.local.gov.uk/local-government-association-model-member-code-conduct> -

New Guidelines under consideration. Councillors to forward comments to Clerk by 16th August.

**Kate Griffiths MP** – received laminated contact posters – distributed to Councillors for noticeboards 22.06.2020

**Bramshall Telephone Library** – article printed in Echo newspaper – sent to Councillors.

**Speed Limit signs** - STAFFORDSHIRE COUNTY COUNCIL (B5027 STONE ROAD, BRAMSHALL AND B5027 BRAMSHALL ROAD, UTTOXETER) -(40 AND 50 MPH SPEED LIMIT) ORDER 2020- the order starts on 26th June and consultation is for 6 weeks. plans sent to Councillors 16.06.2020 and on website in news area. This speed limit change was part of the Bramshall Chicane plan – passed in October 2019.

[www.staffordshire.gov.uk/trafficregulationorders](http://www.staffordshire.gov.uk/trafficregulationorders)

**BAME Covid 19 Recommendations** – update from the government about Covid 19 and BAME – put onto website. [https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities?utm\\_source=8ce09199-ce0f-47f2-899b](https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities?utm_source=8ce09199-ce0f-47f2-899b)

**Covid 19 and Shielding** – update put on the website -

[https://www.gov.uk/government/news/plans-to-ease-guidance-for-over-2-million-shielding?utm\\_source=0877461d-6c5d-40c2-855e-](https://www.gov.uk/government/news/plans-to-ease-guidance-for-over-2-million-shielding?utm_source=0877461d-6c5d-40c2-855e-)

# Uttoxeter Rural Parish Council - Minutes

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**Allotment Padlock and allotment notice** – a tenant telephoned clerk to ask if allotment could have a padlock and a notice about visitors to the allotments. 26.06.2020

**Community Speed Watch** will relaunch on Monday 6th July 2020 – advised by CSW Coordinator.

**Robin Hood Pub, Bramshall** – demolition took place over weekend 26/27<sup>th</sup> June, reported to ESBC on 01.07.2020 – planning officers investigating. Appeal still active, see planning 20.07.006 above.

**SLCC Letter to Rt Hon Robert Jenrick MP** - Coronavirus Pandemic: Financial Support for Local Councils – Clerk forwarded to Councillors – SLCC request that councils ask local MP to support letter 01.07.2020

**Play Inspection Report** – June – mole hills on playing fields. Forwarded to Councillors 03.07.2020

**Covid 19** – local break out plan published – put on website

<https://www.staffordshire.gov.uk/Coronavirus/Outbreak-control/Outbreak-control-plan.aspx>

**Speed Watch** - The National Police Chiefs Council has approved resumption of 'Speedwatch' activities throughout England with effect from 6th July 2020. Bramshall resumed on 6<sup>th</sup> July 2020. No update from Stramshall.

## 20.07.0010 CLERK UPDATE

**Stramshall flowerbox** is now planted up – thank you letter sent to resident who built it. Article in Echo 24.06.2020

**Bramshall Telephone box Library** – thank you letters to residents who installed it. Article Echo 17.06.2020

**Bramshall Flowerbox** – planted 8 geraniums 06.06.2020.

**Dog Fouling reported** – The concerns have been added to the officer's worksheet. The officers have been patrolling in specific hotspot areas.

**B5013 diversion** – Echo newspaper requested details of our draft minutes for a story, provided Nick Green, Chair of Kingstone PC details for a quote. 09.06.2020.

**Cllr Allen replied to letter** - inviting him to attend a meeting, but reminded him that Cllr Whittaker advises council as Ward Councillor.

**Standing Orders** – put onto website

**Data Privacy** – put onto website

**Zurich Insurance** – confirmed receipt and put onto website.

**Ccleaner** computer programme renewed for 2020-2021

**Parish Council Forum** – comments sent to ESBC for Cllr Peters to consider.

**Councillor email addresses** – clerk created a new email address for Cllr Dartnell, advised all councillors that clerk is not IT expert, so no further help can be given.

**Calendar of clerk year** – issued to all councillors 10.06.2020

**Highways Log** – updated and sent to Councillors 10.06.2020

**Stramshall Playing Fields** – fence repaired behind humps, as per inspection report 09.06.2020

**SCC Data Protection offer** – clerk replied that Uttoxeter Rural PC would not be needing

# Uttoxeter Rural Parish Council - Minutes

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their service

**Website updates** – added Vital Business Communications - mobile phones, packages, accessories <https://www.vitalbusiness.co.uk/> to Stramshall amenities page.

added – 23.06.2020

**Police Speed Enforcement Van – Bramshall** – Clerk contacted Community Speed Watch Co-ordinator to make the request that Bramshall Village be added to the rota for the police speed enforcement van. 24.06.2020.

**Fly Tipping** – St Michaels Road, Stramshall – black bags, curtains, child potty – reported 24.06.2020

**Playing Fields – wooden side gate installed** – Clerk did a site visit and discovered a gate had been installed on the side entrance to the playing fields, by persons unknown. Councillors discussed this issue and noted that the gate has been installed and RESOLVED to keep it, for the time being, but asked that the Clerk minute that permission is needed by resident to make any changes to Parish Council property, before works are carried out.

## 20.07.0011 COUNCILLORS REPORTS (information only)

D&G Bus routes have returned to normal operation.

A522 – pavement obstructed by overgrown hedge and encroaching grass- located from World Parts to St Michaels Road. Clerk to report to Highways.

Stramshall Playing Fields – side gate waste bin full – report to ESBC.

Stramshall High Street – from Creighton Lane exit towards Spath – hedge overgrown – Clerk to report to Highways.

Spath – hedge overgrown from Car Wash towards McDonalds – Clerk to report to Highways.

Clerk thanked for planting Bramshall flowerbox.

Bramshall Telephone Box Library – this will be painted by winter.

Fly tipping – St Michaels Road, items reported on 26.06.202 still not collected.

Stramshall Village Green – request from resident for £5 to purchase and plant daffodil bulbs. These funds will be resolved at next meeting.

Stramshall and Spath road signs are overgrown on B5030. Clerk to report to Highways.

Speed Indicator signs – Morelock have made a site visit, sign towards Spath working, sign by Allotments still intermittent. Full report in September.

Cllr G Smith and Cllr Oulsnam requested £5 for Zoom telephone call.

## DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 1<sup>st</sup> September 2020 at 7.45pm. It will take place either on Zoom, unless Government guidelines change, then in Stramshall Village Hall with social distancing – the Meeting ID will be issued on Agenda. The meeting was formally closed at 21.38

.....CHAIRMAN