

# Uttoxeter Rural Parish Council - Minutes

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Minutes of a meeting held on Tuesday, 2<sup>nd</sup> June 2020, on Zoom (<https://zoom.us/>) an on line platform\*. The meeting commenced at 7.46pm.

The Zoom Meeting ID is 899 933 085 24 – Members and Residents without computer access can telephone 0131 460 1196 and enter Meeting ID

*\*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These regulations come into force on 4th April and allow Parish Councils to hold meetings via an on line platform.*

<http://www.legislation.gov.uk/uksi/2020/392/part/2/made>



**Present:** Cllr Dunn, Cllr Dartnell, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Moore, Cllr Slater, Cllr G Smith, Cllr P Smith, Mr B Brosnan and the clerk.

20.06.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr Whittaker (Borough).

20.06.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011 – None received.

20.06.003 TO RESOLVE THAT THE MINUTES OF the ANNUAL AND PARISH MEETINGS HELD ON 5<sup>th</sup> May 2020 ARE A CORRECT RECORD - RESOLVED

20.06.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- Lloyds Internet Banking – Discuss  
Councillors discussed this option. Clerk to contact SLCC clerks in Staffordshire to gain numbers of Councils who use internet banking for payments.  
Clerk to enquire with Lloyds if any cost to setting up, with 3 cards and card readers.
-  Staffordshire County Council are offering a Data Protection service to all Parish and Town Councils through the Information Governance Unit. - details emailed to Councillors. Councillors discussed and voted to not accept offer.
-  Planning on Council website  
There is an issue with the planning links and ESBC code, the webmaster advised to have the ESBC link on our website and to only have planning numbers on our site. Residents can then use the ESBC website and enter the planning number.  
RESOLVED to have ESBC link, as suggested.
- Standing Orders – to be ratified – amended document sent to Councillors  
12.05.2020 – Amended was added Chairman length of service and new legislation for on line platform meeting.  
Councillors RATIFIED the new standing orders.

# Uttoxeter Rural Parish Council - Minutes

---

- Data Privacy Notice – SPCA 30.04.2020 provided template.  
Councillors RATIFIED the policy.
- Bramshall Telephone Box - Library  
The temporary shelving became a health and safety issue. Clerk used delegated powers to agree for permanent shelving to be installed. 20.05.2020.  
Councillors informed via email of approx. cost £100.  
The Library opened on 26.05.2020 and residents commented that it was a superb new asset to the village.  
Councillors requested a letter of thanks be sent to the 3 residents who installed the new shelving.  
Cost £90.78 – RESOLVED to repay costs.  
The telephone box will be painted before winter.
- Stramshall Bench -  
Clerk informed by SCC of the process:  
Site visit by SCC to establish if site by bus stop is acceptable.  
License required to install – cost £109.  
Site visit will take place by end of June.  
Councillors informed that resident will fund the project, if permission granted, as a way to honour his late wife.  
Clerk will continue the process with SCC.
- Meetings – discuss numbers of meetings each year.  
Councillors discussed this item and voted to review in 6 months.

20.06.005 PUBLIC PARTICIPATION\*- The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

A member of the public had written a letter to the Council about Speed Watch and Speeding solutions for Bramshall Village.

The Clerk answered all points raised by the letter:

Re-instate Speed Watch – Clerk advised that Government guidelines for Speed Watch Groups will be followed, currently no activity is permitted. See 20.06.009

Volunteer training for Speed Watch – Government guidelines advise no activity is permitted.

Councillor to attend speed watch sessions – Cllr Dartnell is a member of Parish Council and Speed Watch.

PCSO/Police to be present at Speed Watch Sessions – Speed Watch Team to liaise with PCSO Sean Elliott.

Police Safety Van – Council advised that residents have contacted police for this to be located in the Village – Councillors resolved to support this suggestion by letter.

Speed Indicator Signs (SIDs)– resident informed that Council unable to share the

# Uttoxeter Rural Parish Council - Minutes

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Stramshall SIDs with Bramshall, as funding for Stramshall signs stipulated to be located in Stramshall only. Councillors asked Clerk to investigate funding options for SIDs for Bramshall.

Staffordshire County Council mobile SIDs scheme – this scheme no longer runs, so unable to offer that to service.

Speed Bumps/extra Chicane – Clerk advised that the S106 funds for traffic calming were used for the new Chicane in Bramshall and no further funds are available.

Councillors thanked the resident for bring these points to the Council.

## 20.06.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

### **NEW**

**P/2020/00253**- Land to the West of Uttoxeter A50 Bypass Uttoxeter Staffordshire ST14 7RB- Outline planning application for residential development (C3), employment uses (B1) (Business), B2 (General Industrial),(B8) (Storage and Distribution)), residential care home (C2) and local centre (A1) (Retail), (A2) (Financial and Professional Services), (A3) (Restaurants and Cafes), (A4) (Drinking Establishments) and (A5) (Hot Food Takeaways), (D1) (Non-residential institutions) with associated green infrastructure, engineering works and means of access from the A50 and all other matters reserved. – Uttoxeter Parish Council comments: The Parish Council are opposed to this development as it stands and urge the planners to take account of the following in making their assessment of the plan:

\* This new proposal for 162 additional houses on the site will cause further congestion of the roads in the area resulting from the failure of SCC to carry out phase 2 of the A50 improvement project to remove the traffic roundabouts at MacDonald's and Derby Road Junctions.

\* The completion of Phase 1 in isolation has resulted in a huge increase in traffic volumes through the village of Stramshall as vehicles attempt to avoid the queues Eastbound towards the MacDonald's roundabout which extend to the new junction at peak times (See Google maps from 7.00am onwards). The siting of these 162 houses right against this new A50 access adjacent to the JCB factories at Beamhurst is highly likely to exacerbate this situation as more traffic makes the short trip across the new roundabout system, down to Beamhurst and then through Stramshall in an attempt to escape the traffic jam.

\* In addition, with the MacDonald's and Derby Road roundabouts blocked at peak work travel times, many of the other residents of the Bramshall Meadows development will use this 'rat run'. It should be noted that approval of the Bramshall Meadows development was on an understanding that both A50 Projects would be completed in order to provide the necessary infrastructure to support the new development. Further development will further compromise access to and from the A50 at the Phase 1 junction leading to congestion of the entire area as traffic queues to join a very slow-moving Eastbound line of HGVs resulting in congestion of the entire roundabout system.

# Uttoxeter Rural Parish Council - Minutes

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\* Planners should also consider the implications of the new development adjacent to the Blythe Bridge roundabout which will inevitably lead to further congestion of the A50 in that direction too

\* In light of the above we recommend that no approval of these additional houses and business premises should be made until the traffic problem on the A50 is resolved by completion of phase 2.

**P/2020/00224** – Highbarrow Residential Rest Home Toothill Road Uttoxeter ST14 8JT- Erection of a single storey extension to provide two additional bedrooms and en-suites – comments 28.05.2020 – Councillors will forward comments to clerk for submission before deadline.

**P/2020/00327**- Church Farm High Street Stramshall ST14 5AL- Outline application for the erection of a dwelling including details of access, layout and scale – Comments 26.05.2020 – Councillors requested the following comments be added 20.05.2020:

## **Response with regards to site location:**

The Parish Council feel

1. The exit onto High Street, Stramshall is already dangerous with poor visibility towards St Michaels Rd. Local knowledge confirms that Church Farm Close already have a problem entering and leaving this access.

2, More vehicles could increase the chances of accidents, this is an area that the Parish Council and residents have flagged up to Staffordshire County Council Highways Department as there are no pavements towards St Michaels Rd.

3. Church Farm Close is already a problem area with two cars per house and no parking area for visitors, deliveries etc. The Parish Council hope that the developer would contact Staffordshire County Council Highways Department and ask them to look at the proposed site from a Highways point of view and submit a highways report to the planning department.

4. The new property is going to throw the gardens of the house to the east of it into shade in the evenings and I would want the planners to take account of that in addition to the potential overcrowding of the existing Church Farm development.

**Response regards to Housing Needs Survey:** “The Parish Council feel it is not within their powers to comment on if a housing needs survey needs to be undertaken and if East Staffordshire Borough Council Planning Department have advised that this survey is to be carried out, then the Parish Council would advise that the developer follows the guidance from East Staffordshire Borough Council Planning Department.”

**P/2020/00482**- Trippey Oaks Farm Watery Lane Beamhurst Uttoxeter ST14 5DZ- Siting of a mobile home for three years to provide accommodation for a key agricultural worker and installation of a domestic sewage plant – No comment to be added.

# Uttoxeter Rural Parish Council - Minutes

**SCO.86/524 MW**- Uttoxeter Quarry- Request for an EIA Scoping Opinion in connection with proposals for a northern extension to the quarry –  
<https://apps2.staffordshire.gov.uk/scc/cpland/Details.aspx?applicationID=137721> – comments by 4<sup>th</sup> June. Case Officer – Matthew Griffin – **response by email to [planning@staffordshire.gov.uk](mailto:planning@staffordshire.gov.uk) including our reference number in the email subject heading in your reply (SCO.86/524 MW).**

Councillors discussed the request for an EIA and agreed the following comments be sent:

Uttoxeter Rural Parish Council (URPC) would like the following comments considered about application SCO.86/524 MW

1. URPC are concerned about the aesthetics of the quarry extension. With it being so close to the road and on the River Dove flood plain it is potentially an eyesore and the banking of the existing working is attractive or well concealed.
2. URPC have concerns about any increase in HGV traffic onto the McDonalds roundabout. The traffic for Alton Towers and the Peak District uses this road as well and JCB employees and congestion is already high in this area. The A50 Project B has been shelved, so traffic will continue to build up.
3. URPC would like to highlight that previous extensions to quarrying seem to have been granted on the grounds that restoration work be completed to produce new leisure facilities in the area but none of these have happened to date. URPC would ask the planners to put a condition on the scheme that the restoration work be scheduled and started and completed prior to approval of any further extension.
4. The footpaths that are on site to be developed are numbers 30b and 31, the Parish Council needs assurance that these will be retained and diverted.

## **DECISIONS**

**P/2020/00121** – Westlands 1 Cedar Drive Stramshall Staffordshire ST14 5BA-Erection of a 1.8m sliding entrance gate – PERMITS

20.06.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR – Cllr Whittaker

20.06.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

AGAR – Annual Audit forms sent to Mazars on 07.05.2020 and public exercise notice and section 1 & 2 onto website. Mazars acknowledged receipt 11.05.2020.

VAT Refund sent 02.06.2020 for £670.70

Clerk requested to bring to July meeting, where funds for Bramshall Library will come from in the budget.

| . Cheque Number | Details                             | Amount |
|-----------------|-------------------------------------|--------|
| 18/DD           | ICO – Data Protection – annual subs | £35    |

# Uttoxeter Rural Parish Council - Minutes

|                               |  |                           |
|-------------------------------|--|---------------------------|
| 19/111                        | Cllr Oulsnam – Zoom Meeting by telephone                             | £10                       |
| 20/112                        | Cllr Ollerenshaw – Zoom Meeting by telephone                         | £10                       |
| 21/113                        | Cllr G Smith – Zoom Meeting by telephone                             | £10                       |
| 22/SO                         | Mrs VRE Gibson – Clerks Wages  | 352                       |
| 23/114                        | Mrs VRE Gibson – Zoom Meeting subscription                           | £14.39                    |
| 24/115                        | Mrs VRE Gibson – Clerks expenses – includes envelopes and drop files | £24.33                    |
| 25/DD                         | Pennon Water – Allotment water                                       | £25                       |
| Received after Agenda issued: |  |                           |
| 26/116                        | Acorn Garden Machinery – Lawn mower service                          | £80                       |
| 27/117                        | Mrs Pattinson- Evans – Bramshall Library Materials                   | £90.78                    |
| 28/118                        | SJL Landscapes Ltd Cut 2&3 of 11                                     | £601.72 (inc £100.29 VAT) |
|                               |  |                           |
| RECEIVED                      |  |                           |
| 1                             | Precept – first instalment   | £13,095                   |
| 2                             | VAT  | £151.74                   |
| 3                             | Wayleave Fee – Stramshall Allotments                                 | £16.14                    |
| 4                             | Plot 3 – allotment rent  | £16.80                    |
| Bank Statements               |  |                           |
| Lloyds                        | 01.05.2020   | 16,385.34                 |
| Leek BS                       | 11.12.2019   | 9,794.50                  |

## 20.06.009 CORRESPONDENCE

**Prime Minister address** 10.05.2020– put onto website

**Road Closure - B5013** Abbots Bromley Road in Uttoxeter from its junction with A518 Stafford Road for a distance of approximately 380metres in a southerly direction – 12<sup>th</sup> June  
Kingstone PC and Uttoxeter Rural Parish Council have contacted SCC/Police about this diversion and the roads weight limits being used for diversion the length of time. Staffordshire County Council responded as follows: There is a planned closure of this section of the A518 to allow for the new signalised junction to be built for a future housing development. The proposed diversion for HCV's vehicles will be via the A518 to Weston, the A51 to Rugeley and the B5013 Rugeley to Abbots Bromley road. The proposed diversion for other light vehicles will be via Uttoxeter Road, Loxley Lane and the A518 to Uttoxeter. This route has been assessed as suitable in terms of width and visibility for light vehicles but not for HCV traffic. SCC can confirm that we will not be removing any 7.5t weight limits off Loxley Lane or Uttoxeter Road and that the HCV diversion will be signed as above. I

# Uttoxeter Rural Parish Council - Minutes

---

can also confirm that we will work with the developer of the junction works to improve signing at both junctions to improve safety and visibility of both junctions. Further measures to look at temporary speed limit reductions in the vicinity of the A518 Bennetts Lane/Loxley Lane junction will be considered along with a similar speed limit reduction at the Uttoxeter Road Loxley Lane junction by extending the 30mph speed limit from Kingstone village to cover this junction. The proposed closure of the B5013 is planned between June and October 2020, however, the start date for the on highway works is still subject to current Covid-19 restrictions and as such dates may change. Finally, SCC understand that the Parishes of Kingstone and Uttoxeter Rural Parishes have set aside some funds to consider other safety measures at the Loxley Lane crossroads that can be discussed following the outcomes of the Coroner's report from the last fatality here. We will work with the Parishes and Cllr Atkins to develop future plans for permanent safety measures at this junction through Cllr Atkins local highways programme.

**CSW Speed Watch** – advised that press release was issued w/c 18<sup>th</sup> May with regards to speed watch duties and when restrictions will be lifted.

e-mail from CSW Speed Watch - Under lockdown, Community Speed Watch teams have not been deployed, however this is under constant review in line with Government guidelines on the easing of lockdown rules. Staffordshire Police will be keen to publicise the re-introduction of CSW at the appropriate time, but will await further instruction from the NPCC in due course. It is envisaged this guidance will coincide with a national press release in a few weeks' time, depending on the Government stance. For now, I would like to thank you for your patience and we would ask that you keep an eye out for the key press releases over the next few weeks, prior to any directive for the CSW to operationalise again at the right time and under the right circumstances."

<https://www.staffordshire.police.uk/news/staffordshire/news/2020/may/staffordshire-police-support-national-speeding-campaign/>

**Speed Watch – Bramshall** – letter from resident – forwarded to Councillors 19.05.2020. A number of points were replied to, in public participation, see above.

**Kate Griffiths MP** – minutes of 1<sup>st</sup> May Meeting and contact poster received.

**ESBC - restarting the Parish Council Forum idea** – email received and forward to Councillors – ESBC requested a reply by end of July.

**Joint Support Covid 19** - Horninglow and Eton Parish Council suggested East Staffordshire joint support group during Covid 19 pandemic. Councillors resolved to keep their support local.

**Cllr George Allen – Deputy Leader (Regeneration and Planning Policy) ESBC Letter of introduction received.** – "Broadly my portfolio covers planning policy and enforcement and executive functions of planning control, business support and LEPs, economic development, Town Centre regeneration, brown field strategy and the use of S106 for brownfield development. I would prefer to keep the discussion at a strategic level and I will not be able to comment on specific issues. E-mail:

[george.allen@eaststaffsbc.gov.uk](mailto:george.allen@eaststaffsbc.gov.uk)

Councillors discussed offer of strategic level support from Cllr Allen, Clerk to reply inviting him to join a parish council meeting, but to highlight that our ward Councillor Mr Colin Whittaker, has guided the Parish Council extremely well and the Parish Council is happy with his knowledge and experience on matters that are raised at Parish Council level.



# Uttoxeter Rural Parish Council - Minutes

---

## 20.06.10 CLERK UPDATE

**All policies put onto website** and Councillors details updated

**ICO Data Registration Certificate** received and on website - Reference: ZA372637

**Planning Links on Parish Website not working:** Eric Roy provided two options:

Councillors to consider both as an agenda item, see reference above 20.06.004

**Accessible Documents** - all new policies on website are accessible Read Out Loud

12.05.2020

**Spath Flooding** - all historic documents (2016) about road flooding sent to working group 13.05.2020

**Stramshall Flooding** – Dairy Farm – resident cleared mud from ditch – clerk reported to Highways again, asking for jet wash, this is now booked in.

**Register of Interest Forms** – forms sent to ESBC

**Gap in Hedge** – Stramshall Playing Fields – WH Durose completed repair. Thank you to the Councillor for providing the holly bushes to fill the gap.

**E-mail issues** – a couple of Councillors had issues with the main council email address – Clerk advised to create a Gmail account.

**Clerk on holiday** 27.05.2020

**Stramshall Play Inspection Report** – swing seats bolt need monitoring – fence behind humps needs monitoring, climbing frame, bolts need to be tightened. Councillors asked Clerk to get fence repaired behind humps and to liaise with DSK for seat repairs.

**Stramshall Play Inspection Report – water on climbing frame platform.**

Clerk contacted company and have been offered the following:

It now seems to be water collecting either side of the newly provided / installed floor, the only other option would be to replace the floor with timber decking.

Councillors RESOLVED to accept this solution, at no cost to the Council.

**Speed Indicator signs** – Stramshall:

Morelock Signs held a site visit and training for the signs.

the sign by allotments seems to be blocked by the hawthorn bush and Councillors RESOLVED to remove the bush.

Councillors RESOLVED to monitor if removal of bush helps for 2 months and if still not operational, then to turn signs 180 degrees.

**Footpath – Nothill Farm, Crakemarth** – issue reported re signage needed, path in neighbouring parish.

**Dog Fouling in Bramshall** - [community.civil\\_enforcement@eaststaffsbc.gov.uk](mailto:community.civil_enforcement@eaststaffsbc.gov.uk) reported 29.05.2020

**Water Trough for allotment** – resident has offered to donate two water troughs and install the new ballcocks for £50 if we do not get the grant from Severn Trent. 29.05.2020.

**Severn Trent Grant**– result by 1<sup>st</sup> July 2020.

**Stramshall S106** – update from SCC, the S106 project is within the capital programme for 2020/2021 – an engineer will be assigned the works, once covid 19 working practice is resumed. 02.06.2020



# Uttoxeter Rural Parish Council - Minutes

---

**Allotment Rent received** – Plot 3 – by cheque

**Allotment Rent reminder** – Plot 6a – letter sent 02.06.2020

20.06.11 COUNCILLORS REPORTS (information only)

**ESBC Parish Council Forum** – Councillors discussed ideas for the forum to put forward to ESBC.

Clerk to send the following:

The forum suggestions would need a reporting line directly to the ESBC Cabinet.

The forum would need to be informed about funding available locally.

The forum agenda items would need to be things that affect all of the ESBC Parish Council, local issues to be dealt with separately.

The forum could update parish councils on regional items.

The forum should be held via Zoom, to ensure all Councils could attend.

**Kate Griffiths** – request for clerk to contact Kate Griffiths and request 6 laminated posters of her contact details for noticeboards.

**Planter for Stramshall** – A Stramshall resident, has made a beautiful wooden bedding planter for the village and has donated it to the URPC. The Parish Council will donate £15 towards the plants for the box.

**Planter for Bramshall Village Entrance** – Clerk to remove grass and replace with drought resistant plants and soil. Budget £20

**Police exercise** - operation lightning – no presence seen in Bramshall.

50mph speed signs – these have been installed just after the railway crossing, as per the Bramshall Chicane design. Village continues to be 30 mph.

**Dogs off lead – Stramshall Playing Fields** – dog warden to be informed that a number of dogs are being exercised off lead, which is against guidelines for the area.

Cllr Oulsnam and Cllr G Smith to receive £5 for attending meeting via telephone.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 7<sup>th</sup> July 2020 at 7.45pm on Zoom – the Meeting ID will be issued on Agenda. The meeting was formally closed at 21.33.

.....CHAIRMAN