

Uttoxeter Rural Parish Council - Minutes

Minutes of a **Parish** meeting held on Tuesday, 5th May 2020, via Zoom, an on line platform (<https://zoom.us/>). The meeting followed the Annual Meeting and commenced at 7.30pm.

On 2nd April, the government published The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These regulations come into force on 4th April and allow Parish Councils to hold meetings via an on line platform. <http://www.legislation.gov.uk/uksi/2020/392/part/2/made>

As a result of this regulation, Councillors voted by email to the Clerk 24.04.2020 to hold both the Uttoxeter Rural Parish Council Annual meeting followed by the Uttoxeter Rural Parish Meeting on line, via Zoom.

The Zoom Meeting ID is 868 0974 5784 – Members and Residents without computer access can telephone 0131 460 1196 and enter Meeting ID

Present by Video/Telephone are: Cllr Dunn, Cllr Dartnell, Cllr Moore, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Slater, Cllr G Smith, Cllr P Smith, Cllr C Whittaker (Borough) and the clerk.

20.05.001 APOLOGIES AND APPROVAL OF ABSENCES - None

20.05.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.

Cllr Slater – for Planning Application - P/2020/00327- Church Farm High Street Stramshall ST14 5AL

Cllr P Smith and Cllr G Smith for Spath Highways Item.

Cllr P Smith was granted time to address meeting with background information, deemed useful for the discussion.

20.05.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING VOTES ON 7th April 2020 ARE A CORRECT RECORD – RESOLVED – with one amendment – Cllr D Moore attending Kate Griffiths Zoom Meeting.

20.05.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- Highways - Flooding due to blocked culverts under road in Stramshall and Spath. Reported to Highways, with drain maps and flooding maps from 2016-10.04.2020.
Councillors requested the Clerk to contact Highways and arrange a site visit for Stramshall culvert by Dairy Farm, High Street, as camera required.
Councillors discussed the flooding in Spath and RESOLVED to form a Highways Committee with the remit to review historic paperwork on the issue and bring their findings to the July Parish Council meeting.
The Committee will be formed of: Cllr D Moore, Cllr M Slater, Cllr J Pattinson-Evans and it was suggested to invite WH Durose to attend as a resident with knowledge of all land drains.

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- A50 Uttoxeter Project B, the scheme was not included in the Road Investment Strategy 2 (RIS 2). Councillors to discuss this with Kate Griffiths in her 1st May Zoom meeting. The A50 Uttoxeter project team will no longer be working on the scheme. If you have any further queries regarding the A50 Uttoxeter scheme, please could you contact Martin Potts.
- Footpath Uttoxeter Rural 42B – Barnwell Close to Cotton Wood – damaged reported to Clerk 10.04.2020. photos received, this was a health and safety issue and Chair/Vice Chair and Clerk agreed to get repairs carried out as soon as possible. Repairs completed by WH Durose on 14.04.2020 – RESOLVED to pay invoice.
- Kate Griffiths MP- Zoom Meeting – 1st May
Cllr P Smith and Cllr D Moore attended the on line meeting.
The A50 Project B was discussed, Kate Griffiths MP is due to meet with Staffordshire County Council on the issue and will report back.
Planning comments were discussed – many attending felt frustrated that ESBC Planning Teams do not consider Parish Council comments on applications.
Infrastructure – Roads – Kate Griffiths will highlight need for better links, due to housing developments in the area.
- Stramshall Traffic Calming
The Parish Council noted that Cllr D Brookes from SCC, had announced he was resolving Stramshall Traffic issues with S106 funds of 16k. This is untrue and the Councillors requested Clerk to write to Cllr Atkins – SCC to ensure correct information that S106 funds was obtained by Uttoxeter Rural Parish Council from JCB.

Clerk will follow up with SCC Highways Team on the design layout for the traffic calming in Stramshall.
- SEVERN TRENT ALLOTMENT IMPROVEMENT GRANT- Clerk requested an update and received this reply: Our application has passed the review stage and will be considered in the June Awarding Panel.
Councillors RESOLVED that if successful, the project would start immediately.

20.05.005 PUBLIC PARTICIPATION*

A member of the public raised the issue, via email to Cllr Dartnell, of speeding traffic on Stone Road, B5027 during Coronavirus Lockdown. The member of the public was present at Annual Meeting, but not at Parish Meeting. RESOLVED to discuss in Councillors Reports.

20.05.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

NEW

P/2020/00253- Land to the West of Uttoxeter A50 Bypass Uttoxeter Staffordshire ST14

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7RB- Outline planning application for residential development (C3), employment uses (B1) (Business), B2 (General Industrial),(B8) (Storage and Distribution)), residential care home (C2) and local centre (A1) (Retail), (A2) (Financial and Professional Services), (A3) (Restaurants and Cafes), (A4) (Drinking Establishments) and (A5) (Hot Food Takeaways), (D1) (Non-residential institutions) with associated green infrastructure, engineering works and means of access from the A50 and all other matters reserved. – 11.05.2020

Councillors discussed this issue at length, due to it being outline planning. Two consultants and Uttoxeter Town Council were contacted for their views and Cllr Moore will draft comments by 08.05.2020.

P/2020/00224 – Highbarrow Residential Rest Home Toothill Road Uttoxeter ST14 8JT- Erection of a single storey extension to provide two additional bedrooms and en-suites – comments 28.05.2020 – Councillors will forward comments to clerk for submission before deadline.

P/2020/00327- Church Farm High Street Stramshall ST14 5AL- Outline application for the erection of a dwelling including details of access, layout and scale – Comments 26.05.2020 – Councillors will forward comments to clerk for submission before deadline

DECISIONS

P/2020/00020 – The Old Crossing Hook Lane Crakemars ST14 5AS- Demolition of part of kennel building and blockwork runs to facilitate the conversion to form a dwelling – PERMITS

Tree Preservation Order 387 – Adj The Cedars, Hollington Lane, Stramshall – The reasons for making the TPO is because the tree is a healthy specimen, which makes a substantial contribution to the visual amenity of the public street scene. 9th April 2020 CONFIRMED

P/2019/01541 – Land to the West of Uttoxeter, A50 Bypass, Uttoxeter, ST14 7RB - Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment for the erection of 450 dwellings and garages including 121 affordable units, together with drainage and highways infrastructure, and including details of access, appearance, landscaping, layout and scale (Phase 2) without complying with condition 1 of planning permission P/2019/01053 dated 9th December 2019 relating to amendments to approved plans by way of variation of approved external materials on Phase 2E from brickwork and render to a combination of red and dark grey brick and completely remove the use of render (Plots 409 – 418, 422, 425 – 430, 433 – 446, 453 – 455, 463 – 474) along with a variation of conditions 12 and 13. PERMITS

P/2020/00167 – 7 Hollington Lane Stramshall Staffordshire ST14 5AJ- Alterations including raising of roof height to existing garage to form sunroom/store – PERMITS

P/2020/00123- No 31 Broomyclose Lane Stramshall ST14 5AN-Erection of a two storey side extension, front porch and extension to driveway – PERMITS

P/2020/00236-Barn on Watery Lane Uttoxeter ST14 8RZ-Conversion of existing agricultural barn to form a dwelling and installation of a package treatment plant –

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PERMITS

PENDING ESBC PLANNING COMMITTEE DECISION.

P/2020/00213 – Prior approval for the conversion of two agricultural barns to form two dwellings at Holly Hayes Farm Holly Lane Kingstone – ESBC sent details of application as Class Q application. ESBC 4th May planning committee to consider. Email forwarded to Councillors 17.04.2020 – THIS WILL HAPPEN LATER IN THE MONTH

20.05.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker
ESBC staff are working from home, where possible. Leadership to Councillors has been minimal. Leisure Centres will be guided by Government Policy. Bloom flower suppliers are still being paid. ESBC not issuing bulletin to Parish Councils, like SCC, all news is on ESBC website.

With regards to the planning application P/2020/00253, suggest that school needs reviewing and the access improved and a link road would need to be included in plans, due to current width of road not suitable for more vehicles.

20.05.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

All payments were authorised AND RESOLVED.

ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) AND BANK RECONCILIATION are within Annual Meeting – Reference A20.05.007

Zurich Insurance renewal document, clerk sent to councillors for review. (Policy No. YLL-2720856403) renewal on 1st June 2020.

Submitted VAT Refund 10.04.2020 for £151.74

ICO Data Registration – Annual renewal of £35 will be debited on 15.05.2020 by DD
Leek BS sent letter – interest rates reduced to 0.15% for majority of accounts.

Voucher Number/Cheque Number	Details	Amount
06/SO	Mrs VRE Gibson – Clerks wages	£352
07/DD	Pennon Water – Allotment water	£25
08/101	Zurich Insurance 2020-2021 – renewal date 1 st June 2020	£765.79
09/102	Mrs VRE Gibson – refund for Zoom meeting monthly subscription.	£14.39
10/103	WH Durose - Footpath 48 - £456 (in.VAT £76) Noticeboards Stramshall - £360 (in VAT £60) Noticeboard Bramshall - £240 (in VAT £40) Strines Farm – replace	£1176 (in VAT £196)

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	steps on stile and Creighton Lane – replace pin post footpath sign - £120 (in VAT 20)	
11/104	Doveridge Landscapes – 1 st cut of Stramshall Church Yard	£50
12/105	Mrs VRE Gibson – homeworking for April and May and Stamps	£28.56
12a/106	Alan Toplis Annual Audit fee	£192.72
To consider – Received after Agenda issued.		
14/107	DSK Engineering – March/April play inspection	£72
15/108	WH Durose – repair boundary fence and water trough value	£60 (£10 VAT)
16/109	WH Durose – replace 2 stiles and bridge, URPC 42b Footpath	£804 (£134 VAT)
17/110	SJL Landscapes Ltd 1 st Cut of 11 Trimming of Old Uttoxeter Road Hedge CLERK TO ASK FOR A CONTRIBUTION	£1081.72 (£180.29 VAT)
RECEIVED		
01	Western Power Distribution – wayleave fee – allotments	£16.14
Not paid in yet.		
Bank Balances	Lloyds – 01.04.2020	£3869.60
	Leeks BS – 11.12.2019	£9794.50

20.05.009 CORRESPONDENCE

Coronavirus updates from Government and Staffordshire County Council were put onto Council website in news area.

<https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

Road Closures – Bramshall, Dagdale – from 20th April – on website. (Did not take place, see Clerk Report)

D&G Bus – timetable updates 10.04.2020– on website- Only 4 journeys per day at present.

RPK Design Limited T/A RK Design, Company Number: 10206271- 15.04.2020 - approached Council as part of community engagement with regards comments on a brown site development and the need for a Housing Needs Survey. Site in Stramshall. rear curtilage of Church Farm, High Street, Stramshall, S14 5QL.

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The Parish Council responded twice:

Response with regards to site location: The Parish Council feel

1. The exit onto High Street is already dangerous with poor visibility towards St Michaels Rd .Church Farm Close already have a problem entering and leaving this access.

2, More vehicles could increase the chances of accidents , this is an area that the URPC have flagged up to Staffordshire County Council Highways Department as there are no pavements towards St Michaels Rd.

3. Church Farm Close is already a problem area with two cars per house and no parking area for visitors, deliveries etc. The Parish Council hope that you would contact Staffordshire County Council Highways Department, (Mr Richard Rayson our contact) and ask them to look at the proposed site from a Highways point of view before submitting your planning application to East Staffordshire Borough Council.

Response regards to Housing Needs Survey: “The Parish Council feel it is not within their powers to comment on if a housing needs survey needs to be undertaken and if East Staffordshire Borough Council Planning Department have advised that this survey is to be carried out, then the Parish Council would advise that your client follows the guidance from East Staffordshire Borough Council Planning Department.”

Stramshall Questionnaire - A resident contacted the Council to ask them to complain to the developer DLP Consultants www.dlpconsultants.co.uk with regards that not all houses in Stramshall have received the promised questionnaire. Guidance from ESBC was that survey issue is between resident and the survey company. Resident contacted survey company to obtain a survey.

SCC - advice on landscaping, grass cutting and the work keeping our villages tidy and the following link is very helpful: <https://www.gov.uk/government/publications/full-guidance-on-staying-at-home-and-away-from-others/full-guidance-on-staying-at-home-and-away-from-others#going-to-work>

NALC has published a new legal briefing (LO3-20), outlining guidance on the implications for local councils of the Local Government and Police and Crime Commissioner (Coronavirus) (Postponement of Elections and Referendums) (England and Wales) Regulations 2020. This includes commentary on the prohibition on holding elections to fill casual vacancies until 6th May 2021.

Bat and Owl Policy - Resident enquired about bat and owl policies for planning – guided him to ESBC. He advised our planning links for Bramshall planning applications were broken, clerk requested planning number to resolve the issue. Not received.

Gap in hedge – Stramshall Playing Fields – Councillors discussed that a short cut had been created in the boundary hedge, on the Creighton Lane boundary. This is a Health and Safety issue and Councillors RESOLVED to get WH Durose to install a post and rail repair to the hedge and holly samplings will be planted to restore the hedge to its

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original structure.

Ward Boundary Review - <https://www.lgbce.org.uk/all-reviews/west-midlands/staffordshire/east-staffordshire> this has been delayed. There website advises - The Commission is minded to recommend that 37 councillors should serve East Staffordshire Borough Council in the future. This is 2 fewer than the current number of councillors. *Uttoxeter Rural Parish Council are happy about the delay, as they appreciated Cllr Colin Whittaker as their Ward Councillors.*

20.05.0010 CLERK UPDATE

March Payments - All payments that were RESOLVED in March Vote Meeting were sent to Chair for counter signing of cheques, with SAE for each supplier.

Zoom was set up for May meeting – Councillors voted to hold on line meeting – subscription to be paid by Clerk and claimed back each month.

Decline of Rural Bus Services Inquiry – Clerk responded to NALC with the Council comments made in April Meeting.

Devolution Inquiry – Clerk responded to NALC with support that devolution should be tailored to local areas.

Brown Bin collections within ESBC area – we are being asked to compost our brown bin waste to save council workers going out too often. <http://www.eaststaffsbc.gov.uk/bins-rubbish-recycling/composting>

Policies - Clerk updated all policies for ratification, including 3 new policies provided by NALC.

AGAR - Clerk prepared end of year accounts and completed AGAR forms, met by telephone with Alan Toplis on two occasions.

Climbing Frame – water on platform again, sent photo to Piers at Creative Play
21.04.2020

Uttoxeter Rural Footpath 42b – repairs carried out by WH Durose – health and safety issue, due to metal in ground and broken metal hand rail reported by Chair– photo sent to Rights of Way 21.04.2020.

Catherine SMITH (deceased) Loxley Junction Accident - Inquest (Ref: 1633860) – update from Mr Andrew A Haigh HM Senior Coroner for Staffordshire South – new date for inquest is 19th August 2020.

Old Uttoxeter Road, Spath– hedge needed cutting as causing a Health and Safety issue – Chair and Clerk agreed to request SJL Landscaping to carry out works. £400 cost – Councillors requested Clerk to gain some funds from landowner.

Zoom meeting demonstration– YouTube video on holding a meeting on line sent to Councillors–

<https://www.youtube.com/watch?reload=9&v=AN56Xe2Nt8I&feature=youtu.be>

Bramshall Road Closure did not take place – Clerk contacted Highways for an update. <https://one.network/downloads/tm/urgent-ttrn-5-day-order-117006080-3221830.pdf>

20.05.0011 COUNCILLORS REPORTS (information only)

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Speeding Drivers - Councillors discussed the email from resident about speeding cars in Bramshall, during Lockdown – Clerk to write to SCC/Police/Speed Watch Coordinator asking for guidance on lockdown procedure.

Welcome signs – Bramshall – Clerk to request installation of Bramshall Village signs with Please Drive Safety on Bennetts Lane/Church Lane entrance to village.

Councillors to review the planter on B5027 at Bramshall Village entrance, needs repair and new plants in it.

Footpath – Stramshall – a barn has been built across a footpath – Clerk to obtain FP number and report to Rights of Way Team, if within our parish.

Potholes – Clerk to re-report the potholes on Stramshall High Street, as not being repaired.

Bench by Allotments Bus Stop, Stramshall High Street – resident has approached council to donate a bench to be located for residents to rest on while waiting for the bus. Clerk to find out exact location for bench and approach SCC Highways with regards to the procedure to follow.

Bramshall Telephone Box – Library/Book Exchange – this will be discussed at next meeting due to carpentry quote needed.

Dog Fouling – Clerk to report dog fouling in Bramshall – footpath between Village Hall/Bramshall Inn.

Wildflowers – Bramshall – Councillors to provide site for wildflower beds and Clerk will obtain a quote from SJL Landscaping for next meeting.

Flowerbox entrance to Bramshall – this needs repairing and replanting.

Refund for attending Zoom by telephone – Clerk to issue £10 cheques to three Councillors.

Clerk will send notices for Noticeboards – Minutes are on website during Coronavirus Lockdown.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 2nd June 2020 at 7.45pm – confirmation from Government will determine if held on Zoom or at St Lawrence Church, Bramshall. The meeting was formally closed at 20.55.

.....CHAIRMAN