

Uttoxeter Rural Parish Council - Minutes

Minutes of a meeting held on Tuesday, 2nd February 2021, on Zoom (<https://zoom.us/>) on line platform*. The meeting commenced at 7.45pm. The Zoom Meeting ID is <https://us02web.zoom.us/j/81661471303> – Members and Residents without computer access can telephone 0131 460 1196 and enter Meeting ID

* <http://www.legislation.gov.uk/uksi/2020/392/part/2/made>

Present: Cllr Dunn, Cllr Dartnell, Cllr Jones, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Moore, Cllr Slater, Cllr P Smith, Mrs Fay Phoenix (Allotment Representative), Cllr C Whittaker (Borough) and the clerk.

21.02.001 APOLOGIES AND APPROVAL OF ABSENCES - None

21.02.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011 - None

21.02.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 1st December 2020 ARE A CORRECT RECORD - RESOLVED

21.02.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- Asset Repairs/Maintenance.

Perspex Bus Stops within Parish - Councillors discussed the three Perspex covered Bus Stops within the Parish (Stramshall High Street/Hollington Lane, Beamhurst (Opposite Meachen and Beaven), Bramshall Stone Road), agreed they needed cleaning –. RESOLVED to accept the quotation from Art Quality Cleaning Services Ltd- £80 per bus stop. Clerk to place the order for works to be carried out at end of March 2021.

Brick Bus Stop – Willstock – discussed ivy growing into the roof void. Cllr Whittaker advised he had now removed all ivy from the bus stop. Chair thanked Cllr Whittaker for his service to the Parish.

Metal noticeboards – The noticeboards in Spath, Stramshall and Bramshall are showing signs of rust in need of Perspex front replacement. Councillors requested to review again in April.

Stramshall Flower Boxes – Councillors requested Clerk to approach residents who donated them and ask if they would like the Council to adopt them as assets.

Laptop – the old laptop could be donated to a local school. Councillors RESOLVE for the clerk to employ Marchington IT to remove all files from the hard drive and donate to St Marys School, Holly Road, Uttoxeter.

- Footpath Stile repair/replacements – Stramshall
Cllr Moore report was provided to WH Durose, who collected the stile kits and has replaced nearly all stiles. Report sent to Rights of Way, Chair, Vice Chair, Cllr Moore. Estimated costs are from Lengthsman Budget -£1,800.
A resident reported a broken stile 20.01.2021 between Broomyclose

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Lane/Creighton Lane, Stramshall, Cllr Moore visited it and confirmed a replacement stile needed. Repair carried out using existing stile stock, as 3 stiles are within fields too wet to replace currently.

Bramshall Stiles – a list is being compiled and will be presented at the March Meeting.

- Speed Indicator Sign – Stramshall.

Cllr Moore and Cllr Smith confirmed to the Council that relocation of the Speed Indicator sign to the verge closer to the Bus Stop, High Street (Allotment Gate) would resolve the issue of not picking up speeding cars.

Councillors RESOLVED for Clerk to complete the permission to dig license so works can take place.

<https://www.staffordshire.gov.uk/Highways/licences/PermittoDig.aspx>

- Severn Trent Water – Allotment Grant

Final submission paperwork completed 15.12.2020.

- Stramshall Playing Fields - Football Pitch/Goal posts update

A 5aside pitch was measured, ensuring that the pitch is at least 20yds from top boundary fence. 21.12.2020. The grass will be marked in early January 2021 by SJL Landscapes Ltd.

Goal Posts – Lowe Engineering who are donating them to Council updated will be delivered in 2021.

- Local Boundary Commission – further consultation

Clerk submitted the following on 08.01.2021, verified by Councillors

Uttoxeter Rural Parish Council welcome the opportunity to further comment on the Boundary changes proposal. We would like to make the additional comments: By putting the boundary of the ward where proposed, it splits our Parish Council area into two different wards, where currently it is just in one ward, this would result in the Parish Council having 3 East Staffordshire Borough Councillors instead of 1 attending PC Meetings. With regards to the proposed name of the new ward -Stramshall & Weaver. Uttoxeter Rural Parish Council feels this unduly highlights Stramshall, when there are many other villages within the ward. The Councillors would like to suggest the ward name be changed to Abbey Ward, as the new ward has both Croxden Abbey remains and Rocester Abbey remains in it. Suggest that the proposed Abbey Ward be renamed at Blythe Ward, as this would connect all villages within that Ward. Uttoxeter Rural Parish Council congratulate the Commission on retaining 37 Councillors.

- Parish Council Grant form review:

Cllr Moore reviewed the Grant form. Councillors RESOLVED to accept the amendments, grants only for groups/individual fundraising within the Parish.

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21.02.005 Land Registry – Stramshall Playing Field, Stramshall, ST14 5HX

Chair advised Council that while researching the freedom of information request, see reference: 21.02.0014, the clerk was advised that the land, owned by the Parish Council is not registered. Clerk obtained a quote from Nigel Davies solicitors who hold our deeds to register the land. The quote £346 was considered by Council and RESOLVED to move forward with registration.

21.02.006 Hollington Lane, Stramshall – Grassed area – Fruit Tree request

A resident requested this area be developed into a new fruit tree/border display. Councillors discussed the area in question and asked the Clerk to send a map to the resident, so that the area could be correctly identified.

21.02.007 Broomyclose Lane and Creighton Lane – Flooding – consider request for solution

Cllr Oulsnam requested the Council consider carrying out works on Broomyclose Land/Creighton Lane to resolve flooding issues.

WH Durose provided a quote 12.01.2021- £280 + £120 if JCB needed + VAT.

Discussion took place with regards to the areas/works the quote covered and Councillors requested Clerk to gain a list of works to be completed/including a map highlighting areas.

Creighton Lane (corner flooding) was discussed and Councillors RESOLVED to write to the Landowner to request they clear the land drain, within their field, to ensure water can run freely.

21.02.008 Allotment Representative Report

Allotment Report 26.01.2021

Plots 3 A ,B and 4A have new tenants

Plot 3a and b tenants have both requested to erect sheds

All plots have been remeasured and converted to metres

Topsoil was delivered has been put onto 9a to address the identified hazard of the plot dropping away from the path

The roadside hedge has been cut

Currently we have one person on the waiting list

Update from Clerk re allotments

Draft copy of new contract sent to all plot holders 11.12.2020 asking them to consider.

Clerk received the following Questions from Plot 5B holder with regards to the Draft contract:

Payment - for those who wish to, can we not pay by other methods, such as BACS or PayPal. Contactless payment is recommended due to the COVID-19 pandemic, and avoids the processing costs associated with cheque or cash payments for the Parish Council. – advised Cheque this year –Councillors RESOLVED to continue with Cash or Cheque payment method.

Vacant Plot - If a plot becomes available, and there is nobody on the waiting list, what is the criteria for re-allocation? It would be useful to know what the decision-making process would entail, when the Parish Council is determining the identity of the new tenant. Councillors RESOLVED that Clerk to approach the National Allotment Association

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for guidelines.

Strawberry Garden Centre - Clerk advised that the discount for allotment holders continues for the coming year – Clerk to submit list of tenants, once permission received by tenants.

Final Contracts – all tenants sent two copies of contract, with covering letter and risk assessment table – requested return of one contract and rent payment – contract included the Strawberry Garden Centre consent and allotment representative consent.

15.01.2021 (numbering error on the contract – jumps from 5 to 8, clerk to correct for next year)

Fence by Gate – this was replaced free of charge by Bill Durose, with agreement from Chair– Council thanked Mr Durose for his service to the Parish.

Noticeboard – Bill Durose kindly added soft backing board so notices could be fixed easier. Council thanked Mr Durose for his service to the Parish.

21.02.009 PUBLIC PARTICIPATION*- The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest. NONE

21.02.0010 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS
NEW

P/2020/01285 - Lavender Croft Old Uttoxeter Road Crakemarsh Staffordshire ST14 5AR - Erection of a single storey rear and side extension – No comment added 22.12.2020

P/2020/01310 - Greenacres Farm Cullamore Lane Willslock ST14 8NJ - Erection of a detached double garage with office above. Comments added: This site has a long history of applications before the Barn Conversion was permitted CU/22166/0003;

P/2015/00359; P/2015/01533 APPROVED. P/2015/01533 was approved with a substantial list of conditions. This latest application will breach conditions 18 and 19 by reducing the landscaping that was deemed necessary to keep the rural environment. If the Planners do decide to allow this application the proposed building should have the same building materials as the original barn otherwise the Barn Conversion rules will not be met.

P/2020/01427 - Creighton Cottage Creighton Lane Stramshall Staffordshire ST14 5AX - Erection of a single storey side and rear extension – No comment added 22.12.2020

P/2020/01388 - Bramshall Industrial Estate Bramshall ST14 8SH - Erection of extensions to existing manufacturing unit – Comments added: The development is outside the settlement boundary and the justification is accepted but the Parish Council hope this doesn't set a precedent for the site. 22.12.2020

P/2020/01423 - The Oaklands Dagdale Lane Dagdale ST14 5BJ- Listed Building application for the erection of a single storey side and part single storey part two storey rear extension and internal works to include removal of two windows and installation of double doors – The Parish Council wanted to note with regards to P/2020/01423 that

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they are pleased to see the building being enhanced sympathetically. comments added 15.01.2021

P/2020/01421 - The Oaklands Dagdale Lane Dagdale ST14 5BJ - Demolition of existing detached annex and erection of a single storey side and part single part two storey rear extension – No comment added 15.01.2021

P/2020/01173 - Spath Cottage Ashbourne Road Spath, Staffordshire ST14 5AP - Retention of porta cabin – No comment added 22.01.2021

P/2020/01469 - Lower Loxley Farm Stafford Road Lower Loxley ST14 8RU - Erection of a cattle shed (Phase 3) – No comments added on 26.01.2021

P/2020/01470 - Lower Loxley Farm Stafford Road Lower Loxley ST14 8RU - Erection of a cattle shed (Phase 4) – No comments added 26.01.2021

P/2020/00635 - Coppice Farm Hobb Lane Marchington Woodlands Staffordshire ST14 8RG - Erection of 2 additional poultry sheds with associated control room, feed bins & hardstanding. Formation of a 1.5m high soil bund and expansion to existing drainage attenuation pond on an established poultry farm (ADDITIONAL INFORMATION) – Clerk to add No Comment.

P/2020/01488 - Land to the west of Uttoxeter A50 Bypass Uttoxeter - Application under Section 73 of the Town and Country Planning Act 1990 for the erection of 450 dwellings and garages including 121 affordable units, together with drainage and highways infrastructure, and including details of access, appearance, landscaping, layout and scale (Phase 2) without complying with condition 1, 12 and 13 of planning permission P/2020/00828 dated 3rd November 2020 relating to amendments to approved plans to house types for Plots 411-412, 422, 425-428, 463 and 469 on Phase 2E, substitution of Site Layout, Developable Areas Plan, Material Plan and Boundary Treatment Plan in respect of Phase 2A-2E and EV Charging Layout to Phases 2A-2E – Clerk to add No Comment

P/2020/01429 - Greenacres Farm Cullamore Lane Willslock Staffordshire ST14 8NJ - Erection of an extension to existing agricultural shed to house livestock. Clerk to add the following – Parish Council views of this site has been overdeveloped and previous comment reflect this, however ESBC do not seem to have a policy in place to mitigate for overdevelopment of this kind of farm. The neighbours will feel the effect of the overdevelopment and the road system will be put under pressure for 500 cattle deliveries. (HGV) the damage to verges. The safe guarding of the tenancy needs to be reviewed, the criteria needs to be under a farm business tenancy not grazing licences.

P/2020/01430 - Greenacres Farm Cullamore Lane Willslock Staffordshire ST14 8NJ - Replace existing shed with a steel framed lean-to building – Clerk to add same comments as P/2020/01429 above

P/2020/01514 - Lindon Lea 6 Broomyclose Lane Stramshall ST14 5AN - Demolition of existing garage to facilitate the erection of a two-storey front, two storey side and single storey rear extension and replacement roof –Clerk to add No Comment.

P/2020/01472 - 3 Spath Cottages Stramshall Road Spath Stramshall Staffordshire ST14 5AE - Erection of a first-floor rear extension – Clerk to add the following comment: Parish Council unsure if flat roof still allowed, a pitched roof would be preferable.

P/2020/01466 - Mill Farm St Michaels Road Stramshall ST14 5DU - Listed Building

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application for alterations to the windows and doors on all elevations to include sizes of openings – Clerk to add no comment

DECISIONS

P/2020/01103 - 15 Verney Close Bramshall Staffordshire ST14 5NJ- Erection of a conservatory to the rear elevation – PERMITS

P/2020/01136 - Pingle Farm Cottage Hollington Lane Stramshall Staffordshire ST14 5ER- Erection of replacement stables and altered positioning of manege – PERMITS

P/2020/01015 - Lower Loxley Farm Stafford Road Lower Loxley ST14 8RU - Erection of a cattle shed (Phase 1 of 2) and widening of existing access – PERMITS

P/2020/01016 - Lower Loxley Farm Stafford Road Lower Loxley ST14 8RU - Erection of a cattle shed (Phase 2 of 2) – PERMITS

P/2020/01285 - Lavender Croft Old Uttoxeter Road Crakemarsh Staffordshire ST14 5AR - Erection of a single storey rear and side extension - PERMITS

21.02.0011 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker updated the Council that the West of Uttoxeter the relief road will open once 550 houses are built on site, currently 350 built. ESBC are considering Brown Bin charges. Advised that verges along B5013 (Willslock) are covered in litter. Parish Council will work with Cllr Whittaker to organise a litter picking session, while road closure is in place (8th Feb – 21 May 2021)

21.02.0012 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

Precept Request - £31,857 sent to Geoff Bagnall at ESBC on 08.12.2020

VAT Refund submitted 16.12.2020

Cheques 173/174/175/177 signed in between meetings.

Section 137 limit for 2021/22 - NALC has received notification (letter attached) from the Ministry of Housing, Communities and Local Government (MHCLG) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2021-22 is £8.41 per elector. This is the amount as a result of increasing the amount of £8.32 for 2020-2021 by the percentage increase in the retail index between September 2019 and September 2020, in accordance with Schedule 12B to the 1972 Act. (SPCA Bulletin 28.01.2021)

Guide Dogs – provided receipt for £50 donation – 08.01.2021

South Staffs Water – provided quarterly account – advised that direct debit will remain at £25 per month for Allotment Water – sent to Councillors 22.01.2021

SJL Landscapes required replacement cheque for October invoice, cheque lost – see reference below.

Allotment Rent – plot 4c paid £1 extra, paid into bank, advised as donation

Allotment Rent – plot 12a paid £1.30 extra, paid into bank, advised as donation

Allotment Rent – plot 8a paid £1 extra, paid into bank, no advise.

Allotment Rent – plot 13 paid £12 deposit in error, refund cheque issued

Allotment Rent – Plot 3a paid £6 deposit in error, refund cheque issued

Stramshall Christmas Tree Village Group – receipts received, cheque to be issued – Chair thanked volunteers for their hard work for a great display, especially the reindeer.

Bramshall Christmas Tree Village Group – no receipt, cheque issued - Chair thanked

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volunteers for their hard work for a great display

Earmarked Funds confirmation:

Wildflower Border – maintenance (£450 per year)- £1,350

Loxley Junction – Speed Indicator Lights - £3000

Council Administration - £1,000

Council running costs - £2,795.50

Election Costs - £5000

Traffic Calming – Bramshall/Stramshall - £2,000

Internal Audit – took place via Zoom 15th January 2021 at 9.30am– the following recommendation agreed:

Clerk to provide Councillors with spreadsheet that reports against budget at least 4 times per year. Clerk needs training for this, SPCA course booked. Clerk to tidy up website, so that Audits are clearer. Amend financial regs, wrong date. Clerk to ensure whole AGAR onto website each year.

Reconciliation at 23.01.2021				
Receipts and payments				
a. Opening balance 1st April 2020				13,607.10
b. Total receipts				40,559.21
c. Total payments				27,165.71
d. Surplus/(Deficit) in the year (b-c)				13,393.50
e. Closing balance (a+d)				27,000.60

Cheque Number	Details	Amount
95/173	Soil for Allotments – Refund to Clerk	£122.77 (incl. £25 delivery)
96/174	Marchington Computer Solutions – refund to Clerk	£30
97/175	Mazars LLP – External Audit	£240 (in £40 VAT)
97a/176	Zoom Invoice – January – Refund to Mrs VRE Gibson	£14.39
98/SO	Council Administration - Jan	£352
99/DD	Pennon Water – Allotments 01.01.2021	£25
100/177	DSK Engineering – Nov/December play inspections	£72(incl £12 VAT)
101/DD	Pennon Water – allotment water 01.02.2021	£25
102/SO	Council Administration - Feb	£352

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103/178	WH Durose Stramshall bus stop repair	£70.80 (£11.80 VAT)
104/179	WH Durose Willslock Bus Stop repairs	£115.44 (£19.24 VAT)
105/180	WH Durose – stile step added, stocks lane	£84 (£14 VAT)
106/181	SPCA Training – 19.01.2021 Planning	£30
107/182	Laptop – new memory board – refund clerk	£70.47
108/183	Zoom Invoice – Feb – refund to Mrs VRE Gibson	£14.39
109/184	Refund to Allotment Plot 13a – as deposit sent by tenant in error	£12
110/185	Clerks expenses Includes both of the Allotment contract printing, folding, enveloping– refund clerk, plus postage for both mailings, A4 paper, Lever Arch file	£102.21
111/186	SJL Landscapes Ltd – replacement cheque for October invoice	£601.72 (in £100.29 VAT)
112/187	Stramshall Christmas Tree – Village Group – includes 2 new reindeer	£214.77
113/188	Bramshall Christmas Tree – Village Group	£50
114/189	Refund for plot 3a – deposit paid in error	£6
115/190	Bullguard – antivirus – renewed – refund to Clerk	£28
RECEIVED		
1A	Leek BS interest 01.01.2020	£12.52
13	VAT Refund	£1352.13
14	Allotment Rents from Plots: 3b,10,10a,10b,6a,4b,12c,12d	£81.15
15	Allotment Rents from Plots: 9b, 13a plus £12 deposit for 13a to be refunded	£33
16	Allotment Rent from plots 9a,4d,4c,13b	£54.10
17	Allotment Rent from plots, 12b, 2, 12e, 5b,5a	£51.75
18	Allotment Rent from plots 3a,12a,11a,11b,7a,7b,8a,8b	£118.40
BALANCES	Leek BS	£15,157.02
	Lloyds (24.12.2020)	£18,433.16

21.02.0013 CORRESPONDENCE

Speed Watch – 02.12.2020 update from Community Speed Watch (CSW), Police – all CSW monitoring and training sessions must be cancelled with immediate effect due to COVID-19 restrictions - forwarded to Councillors 04.12.2020 – this embargo is still in force.

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Hollington Lane, Stramshall – resident contacted Council about the large grassed area waste land and a request for a few trees planted, maybe some fruit trees where residents and wildlife could enjoy. Clerk replied 02.12.2020 to say Councillors would discuss idea.

Staffordshire County Council survey – 08.12.2020 on website
<https://consultation.staffordshire.gov.uk/insight-planning-and-performance/staffordshire-county-council-residents-survey/>

Road Closure - St Michaels Road, Stramshall– 10.12.2020 on website

Planning – resident advised of the planning story -
<https://www.bbc.co.uk/news/uk-politics-55322993>

NALC guidelines re on line meeting – continue until May 2021.

Removal of contact details - Resident requested details be removed from 2016 Bramshall Newsletter – clerk contacted Bramshall Newsletter and made the request for the page to be removed. Forwarded resident emails from 2016 to confirm permission had been given to provide information to Bramshall Newsletter - 18.12.2020

River Valley Connections', Transforming the Trent Valley scheme – zoom presentation on Tuesday 19th January from 6-7.30pm

Complaint - Chair received a complaint, using the official complaint procedure from resident about clerk and playing fields issue – Chair responded 02.01.2021 (within 14 days.)

Stocks Lane footpath, Bramshall. A resident emailed about Bramshall Footpath closure and ploughed field – Clerk contacted landowner and they reopened the gate until the footpath can be re-established. Graffiti was removed by Clerk and two Bramshall residents repaired the vandalism to fence within the field. The Landowner, Chair and Vice Chair thanked them for their service to the Parish 05.01.2021.

B5013 – road closure from 1st February to 28th May – details on website 06.01.2021

Buxus Green – Paul Goodall approached Council to be added to the tender list for ground maintenance. – 06.01.2021

Checkley Parish Council – Neighbourhood Plan details sent to all Councillors - The consultation period will run from 12pm, 8th January 2021 to 12pm, 9th February 2021. Any comments received after the closure date will not be considered. For a copy of the report and supporting documents, more information or details how to make comments please visit our website <https://www.checkleyparishcouncil.co.uk/neighbourhood-plan-consultation/>

Mallens Croft – resident requested information about planting trees on the verge – clerk provided the license to plant information from Staffordshire County Council website – 13.01.2021 - <https://www.staffordshire.gov.uk/Highways/highwayscontrol/Licence-to-plant-on-the-public-highway.aspx>

Stocks Lane – stile step request – resident advised that the top step does not meet with BS5709:2018 guidelines – 12.01.2021 – clerk to investigate. Clerk contacted landowner and agreed to remove the stile top rail

Share your experience of accessing your GP surgery - The Access to Primary Care survey can be <https://engagingcommunities.researchfeedback.net/s.asp?k=160819527945>

Road Closure - Pigeonhay Lane from the junction with Leigh Road to the junction with

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Uttoxeter Road - 21st-25th January – details on website

Census 2021 – 21st March 2021 – details on website

Police Survey - reply by noon on Monday February 8th 2021 by visiting www.staffordshire.police.uk/yourpoliceyourvoice

Road Closure - B5027 STONE ROAD, FIELD AND BRAMSHALL - prohibit any vehicle from proceeding in the following length of B5027 Stone Road, (Field and Bramshall) starting from its junction with Hothill Lane and continuing to a point in the vicinity of the entrance to the Bramshall Industrial Estate - The order will come into operation on 22 February 2021 - 26 February 2021. visit: <https://one.network/?tm=119841922>

Tales from the Riverbank - <https://www.thetrentvalley.org.uk/childhoodmemories.php>

Staffordshire Dignity In Care Awards 2021 - Do you know someone who has consistently "Gone that Extra Mile" someone who has Made a Difference, someone who has had an Impact on the delivery of high-quality services? This is your chance to recognise them. <https://consultation.staffordshire.gov.uk/social-care-and-health/dignity-in-care-awards-2021/> - closes 28.05.2021

21.02.0014 FREEDOM OF INFORMATION REQUEST

Clerk received a Freedom of Information request with regards the ownership of Stramshall playing fields. Response provided within the timeline (10 working days). Information highlighted that the Parish Council owns the field and that the boundary fences are Council responsibility. Councillors RESOLVED for Clerk to gain a visual inspection report of boundary fences from WH Durose.

21.02.0015 CLERK UPDATE

ESBC Election Register received 04.12.2020

Hedge cutting – quotes requested from Mr P Smith and SJL Landscapes Ltd for a 3yr contract to cut the allotment hedge (roadside and top) and the playing fields hedge (roadside, top and inside) 27.01.2021 - will be brought to the March 2021 meeting for consideration.

Laptop serviced by Marchington IT – chair confirmed service and replacement hard drive needed.

Fibre Cement roofing was removed from Allotments 07.12.2020

Footpath Definitive Map and Rights of Ways Guide put onto parish council news area 08.12.2020 and residents who enquired about Bramshall gate closure were guided to the footpath map.

Stramshall Playing Fields – Tree Surgery - Clerk and Vice Chair carried out a site visit of Playing Fields on 08.12.2020 and the tree surgery will be carried out by SJL Landscapes to ensure all lower limbs on the road side/internal boundary are not causing a health and safety issue. See budget 2020-2021 for funds agreed £490 +VAT

Clerk contacted Landowner on the boundary of the Playing Fields to ask them to maintain the trees overhanging the playing field. 08.12.2020.

Saplings Strimming - Clerk requested both SJL Landscapes and Doveridge Landscapes to provide a quote for strimming around the existing and newly planted saplings on Stramshall Playing Fields. Clerk will bring to March Meeting.

Wildflower border grass verge strimming – Clerk requested both SJL Landscapes and

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Doveridge Landscapes to provide a quote for strimming the grass between the wildflower border and allotment hedge – 8 cuts at £15 per cut

5 aside pitch - Clerk provided SJL Landscapes with the 5 aside football pitch size and indicated the wooden posts as a guide so that the grass can be burnt to establish the pitch. 08.12.2020

Conifer Tree – Stramshall Village Green – Clerk contacted Michael Johnson Tree Surgery who advised tree surgery to reduce by 10ft will take place 02.02.2021 in afternoon. Info put on Facebook and leaflet to all houses surrounding the village green.

Speed Indicator Sign - Clerk contacted the residents on the High Street, who made comments about the Speed Indicator sign location in Stramshall to advise Council will not move forward with the High Street location 09.12.2020

Oak Tree - Clerk contacted resident regarding oak tree for Bramshall plaque, and declined donation offer 16.12.2020

Play Inspection Company – acknowledgement received for continuous inspections order 18.12.2020

Stramshall Village Park Committee – apology letter sent to Chair of the Committee – 22.12.2020 (August 2020 Minutes)

Creighton Lane (corner)– Flooding reported to Highways 22.12.2020

Willslock Bus Shelter roof – repaired by WH Durose 18.12.2020

Stramshall Bus Shelter – down pipe replaced by WH Durose – 03.01.2021

Stramshall Playing Fields hedge – Dave Wilson cut outside and top of hedge 05.01.2021. Mr P Smith will reduce width w/c 10.01.2021. Cllr Oulsnam requested the resolution to cut the hedge be reversed, Clerk advised Standing Order no 7 and advised no power to reverse a contract once issued. 08.01.2021.

Lawn Mower – Clerk offered it to Swynnerton Parish Council and they declined – Chair agree to offer it to Doveridge Landscapes – they accepted and will send £160 to Clerk for banking and collect the machine from Cllr David Oulsnam – 22.01.2021

Footpath 87 – Old Uttoxeter Road, Spath – cutting of hedge – Clerk unsuccessful with enquiries with regards to responsibility for maintaining the outside of the hedge (footpath side). Rights of Way Team could find no contract for maintenance with the Council. Councillors requested Clerk to contact landowner and gain permission for the Parish Council to carry out hedge laying to resolve the issue. Clerk to gain two quotes for consideration in the March Meeting.

Clerks hours – 11 months of expenses forms sent to Chair, Vice Chair and Cllr Dunn for review clerks' hours –Chair to report to March Meeting.

Parish Bookkeeping - Basic Skills – 2nd February 2021 – 10am – noon – Clerk booked onto course – cost £30 – Chair confirmed booking.

S106 – Stramshall Traffic Calming – sent email to Richard Rayson asking for an update on plans for the scheme 20.01.2021, no plan available yet.

Beamhurst – St Michaels Road – flooded – 15.01.2021 -

<https://uttoxeterruralparishcouncil.org.uk/flood-risk-how-to-find-out-if-you-will-be-affected>. Councillors discussed and Clerk to investigate with Environmental Agency.

Play Inspection Report – January – swing seats need to be replaced – clerk requested an

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update as new ones are stored in village hall. 26.01.2021

Stramshall Bench – Clerk not received update from SCC Legal Team about the License. But advised Councillors that Parish Council will pay the license of £109 and the resident will refund this to the Council.

Loxley Junction – Mrs Cathy Smith – Coroner (ref: 633860) – Councillors discussed requesting recommendations to SCC Highways via a Regulation 28 Report. Councillors RESOLVED for Chair to email Coroner requesting solar junction signs to added to the site and if possible, a staggered junction to be created. sscor@staffordshire.gov.uk
Councillors confirmed liaising with Kingstone Parish Council for this request.

Spath Layby – TV Stand/table reported as fly tipping to ESBC – 02.02.2021 – plus request for bins to be emptied. ESBC confirmed fly tipping would be removed when area dry enough to work in and bins would be emptied by 05.02.2021.

21.02.0016 COUNCILLORS REPORTS (information only)

Bramshall Union Jack flag needs replacing. Clerk to order.

Parish Council meeting start time – Councillors agreed to start meetings at 7.30pm while on Zoom.

Spath Quarry – new floodlights have been installed; the angle of the lights is causing drivers issues. Clerk to contact Quarry to ask for lights to be realigned.

Toothill Lane – verges are now flattened and creating a hazardous drop. Cllr Whittaker to investigate planning conditions.

St Michaels Road, Stramshall – ditch from Trafalgar House to Beamhurst is blocked with tree branches/mud – Clerk to gain quote from WH Durose and permission from Highways to clear.

B5030/A518 Roundabout – continues to have ridges and potholes. Clerk to liaise with Cllr Brookes regarding repairs request reported 02.06.2020 for an update.

Bennetts Lane – all drains are blocked, water running down road to railway crossing. Clerk to report to SCC Highways.

Wildflower border quote – Bramshall – Clerk to chase SJL Landscapes to provide quote.

Litter Picking – Councillors discussed litter picking equipment and bags for volunteers who are currently carrying out this role within Bramshall. Councillors agreed to refund £20 to volunteers and to make available £20 to other volunteer groups carrying out this service to the residents.

Stramshall Playing Fields – Swing Seats – have now been replaced.

Bennetts Lane pothole by Butchers – Clerk to report.

JCB World Parts roundabout – report ridges/pot holes to SCC Highways.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 2nd March 2021 at 7.30pm on Zoom – the Meeting ID will be issued on Agenda. The meeting was formally closed at 21.37.

.....CHAIRMAN