

# Uttoxeter Rural Parish Council - Minutes

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Minutes of a meeting held on Tuesday, 6<sup>th</sup> April 2021, on Zoom (<https://zoom.us/>) on line platform\*\*. The meeting commenced at 7.30pm.

The Zoom Meeting ID is <https://us02web.zoom.us/j/83415324841> – Members and Residents without computer access can telephone 0131 460 1196 and enter Meeting ID

*\*\*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These regulations come into force on 4th April 2020 and allow Parish Councils to hold meetings via an on-line platform until 7<sup>th</sup> May 2021. <http://www.legislation.gov.uk/ukxi/2020/392/part/2/made>*

**Present:** Cllr Dunn, Cllr Dartnell, Cllr Jones, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Moore, Cllr Slater, Cllr P Smith, Cllr C Whittaker (Borough), Fay Phoenix (Allotment Rep) and the clerk.

21.04.001 APOLOGIES AND APPROVAL OF ABSENCES

21.04.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. Failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011  
Cllr Slater declared an interest in P/2021/00302

21.04.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 2<sup>nd</sup> March 2021 ARE A CORRECT RECORD - RESOLVED

21.04.004 PUBLIC PARTICIPATION\*- The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest. - NONE

21.04.005 STAFFING/PERSONNEL COMMITTEE –Create the Committee using the FRAME OF REFERENCE INFORMATION.  
Council RESOLVED to create a Staffing Committee with 5 Councillors.  
Cllr Dunn, Cllr Moore, Cllr Pattinson-Evans, Chair and Vice Chair.  
Clerk and Committee will create the Frame of Reference for the Committee, using NALC guidelines by 4<sup>th</sup> May 2021.

21.04.006 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- **Allotment Representative Report-**

Clerk was approached by tenant 13a with regards to moving gate posts further into site to enable cars to be parked off the pavement.

Councillors discussed electricity cables in the area and RESOLVED not to move the gates. Clerk, WH Durose and Allotment Rep to carry out a site visit to see if a post could be installed to hold gate when open.

Permission for Dog to be on site on lead given to Plot 13a – 26.03.2021

Initial of Chairman.....1

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The Water was turned on 30.03.2021

Waiting List application requested and returned to Clerk. 4 now on Waiting List.

Allotment Representative Report - 06/04/2021 - A very productive month, lots of digging and rotavating, construction of new raised beds and even planting of broad beans, peas and potatoes. A new shed has been erected on plot 3a as was requested previously. Plot 13a has requested as already passed on by Ginny, for moving the gates back in order to allow a car to be parked without blocking the pavement. The top water trough has been cleared of mud ready for when the water gets turned back on. The brown bin continues to be overfilled.

- **S106 – Stramshall Village Traffic Calming** – updated from Staffordshire County Council (SCC)

SCC advised scheme has been delayed, whilst Covid has made the roads a little quieter, it has not meant a reduced workload for highways in general. The S106 scheme is now committed for delivery in the 21/22 financial year and a design proposal will be delivered shortly. Once agreed we can go to consultation and then delivery over the summer.

**Speed Indicator sign** – Stramshall High Street. Clerk contacted SCC and they advised to move the pole within S106 plan, as workforce would not have time to install before S106 plans approved. (see Clerk update below for full update)

Clerk contacted Morelock Signs - asking for a quote to move pole and a timeline – 17.03.2021 – no response – Cllr Moore contacted Morelock and will have an update by May Meeting.

- **Stramshall Playing Field boundary** – consider Lengthsman quote- £438.50 +VAT  
The deeds advise we are responsible for boundary fencing – hence need for repairs to be carried out. Councillors reviewed the map and list of works needed and RESOLVED to carry work out. Clerk to advise WH Durose.
- **Stramshall Bench, High Street** – permission notices to install on behalf of resident. Notices were put in place 10.03.2021 and in place for 28 days. Resident has agreed to refund for notices, pay for bench and installation. No update re permissions for the meeting.
- **Stramshall Playing Fields - Saplings Strimming** – consider two quotes for strimming 1m circle around each Woodland Trust sapling. (plan of saplings provided)  
SJL Landscapes - £90 per cut – 3 cuts per year  
Doveridge Landscapes - £60 per cut – 3 cuts per year  
Councillors RESOLVED to accept Doveridge Landscapes quote – Clerk to advise contractor.
- **Stramshall Playing Fields and Allotment Hedge– consider two quotes**  
CH Smith – Playing Fields Hedges (tractor) £50 +VAT – Allotment Hedge by hand to avoid damage to Wildflower border - £80 + VAT  
Dave Wilson – Allotment Hedge by hand £280

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Stramshall playing fields hedge by tractor - £40 + VAT

Total £384 +vat

Darren Clayton – Allotment and Playing Field £160 +VAT

Councillors RESOLVED to accept CH Smith quote – Clerk to advise contractor.

- **Goal Post Quotes** – consider two quotes for 7-a-side goalposts – Grant update Broxap - £617.00 +VAT  
MH Goals Limited Total - £554.60 + VAT  
Councillors considered both quotes and RESOLVED to accept MH Goals Ltd and gain a proforma invoice in order that cheque can be signed in between meetings.  
Lowe Engineering grant - £300 received 26.03.2021 – Chair to write to Lowe Engineering on behalf of the Council to thank them for the grant.
- **Bramshall Metal Noticeboard – consider two quotes** – 4Premier and Noticeboard Co.  
4 premier - <https://4premier.co.uk/order-online/category/105-magnetic-lockable-noticeboard> - £208.95 + £35 delivery +VAT  
Noticeboard Company - <https://www.noticeboardcompany.com/products/tradition-30-wall-mounted-external-notice-board.html> - £355.00 + £10 Delivery + VAT  
Councillors to review both noticeboards and RESOLVED to accept 4Premier quote – clerk to gain a proforma invoice.

21.04.007 STILE REPAIRS – consider Bramshall and Stramshall project for 2021-2022.

Cllr Moore provided report on Bramshall stiles – 10 issues highlighted.

Cllr Moore also advised Spath Garage stile in need of repair.

Councillors RESOLVED to gain quotes for repairs/issues from Lengthsman and discuss both the Budget and which repairs to undertake in May Meeting

21.04.008 WEBSITE HOSTING – Consider service level and invoice received for Parish Council website.

Eric Roy provided a service level agreement (letter) for 12 months starting 3<sup>rd</sup> May 2021 and invoice for £170, sent to Councillors 16.03.2021

Councillors RESOLVED to accept both agreement and invoice.

21.04.009 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

## **NEW**

**P/2020/00719-** Holly Hayes Farm Holly Lane Kingstone Staffordshire ST14 8QD- Conversion and alterations of 2 No. existing agricultural buildings to form 2 No. dwellings (including raising of ridge height to Barn A) and construction of new vehicular access. Council had no comment, but not added to ESBC website.

**P/2021/00302-** Bramshall Boarding Kennels Oak Tree Farm Stone Road Bramshall ST14 5FP - Erection of a detached building to form dog kennels (Revised scheme)

Comments to be added are: this is an amended scheme, more noise cladding included in scheme to mitigate any issues with noise. All training is going to be inside. Could waste

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management be considered by Planning as not mentioned in application. Could dust control on the entrance track be a condition of planning.

**S53 application to upgrade FP50 Uttoxeter to a bridleway**, to upgrade FP33 Croxden to a bridleway from its junction with Uttoxeter FP50 and for the addition of a bridleway along Hollington Lane - an application under Section 53 of the Wildlife and Countryside Act 1981 for the addition and upgrade of the above-mentioned routes to the Definitive Map of Public Rights of Way – comments by 22.04.2021 – Comments to be sent are: Council are in favour of this scheme.

**P/2021/00167** - Loxley Hall School Stafford Road Loxley Staffordshire ST14 8RS -

Formation of an additional 53 car parking spaces and increasing the width of parts of the driveway – No comment to be added.

**P/2021/00379** - Unit 19 Bramshall Industrial Estate Bramshall Staffordshire ST14 8TD -

Retention of a detached industrial unit for storage & distribution (Class B8) – No comment to be added.

## **DECISIONS**

**P/2020/01173** - Spath Cottage Ashbourne Road Spath Stramshall Staffordshire ST14 5AP

- Retention of porta cabin – PERMITS

**P/2020/01429** - Greenacres Farm Cullamore Lane Willslock Staffordshire ST14 8NJ -

Erection of an extension to existing agricultural shed to house livestock – PERMITS

**P/2020/01430** - Greenacres Farm Cullamore Lane Willslock Staffordshire ST14 8NJ -

Replace existing shed with a steel framed lean-to building – PERMITS

**P/2020/00482**- Tripey Oaks Farm Watery Lane Beamhurst Uttoxeter ST14 5DZ- Siting of a mobile home for three years to provide accommodation for a key agricultural worker and installation of a domestic sewage plant – PERMITS

**P/2020/01472** - 3 Spath Cottages Stramshall Road Spath Stramshall Staffordshire ST14 5AE - Erection of a first floor rear extension – PERMITS

**P/2020/01466** - Mill Farm St Michaels Road Stramshall ST14 5DU - Listed Building application for alterations to the windows and doors on all elevations to include sizes of openings – PERMITS

**P/2021/00160** - No. 3 Holding Stone Road Bramshall ST14 8SH- Removal of 22m of hedgerow and 16m of hedgerow – consent given – conditions were must not be removed between 1<sup>st</sup> March – 31<sup>st</sup> August. This work started on 31.03.2021 and reported by Clerk to ESBC Enforcement Officer, who advised it is a police matter 06.04.2021 – Clerk reported it via Police website- reference number. DP-13979-21-2121 and spoke to RSPB's confidential Raptor Crime hotline 0300 999 0101. Police have visited property.

21.04.0010 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker - The County Council and Police Elections are taking place on 6<sup>th</sup> May 2021. Willslock Litter pick will take place on Sunday 11<sup>th</sup> April at 1.30pm, all welcome to join.

21.04.0011 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW:

**URPC Payments** – 1<sup>st</sup> Batch – sent 03.03.2021 – 2<sup>nd</sup> batch 10.03.2021

**VAT Refund submitted** – 09.03.2021 for £581.04

**Annual Audit** - local audit timescales revert to AGARs completed by 30th June and

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audited accounts published by 30th September, although NALC has urged the government to maintain the currently extended timescale and we will keep you updated. AGAR forms will be sent out by the audit firms from mid-March (SPCA email 11.03.2021)

**AGAR Forms** received from MAZARS – Clerk to complete by June Meeting, arranged with Alan Toplis Associates for Internal Audit during May, awaiting guidelines. Deadline for submission 30.06.2021 – advised Councillors 30.03.2021

**Brightpay** purchased 16.03.2021 and set up 25.03.2021 for 2021-2022

**Clerk P60 issued** 19.03.2021 – HMRC Final submission for 2022-2021.

**GDPR/Data Protection Act 2018** - direct debit payment on or before 14/05/2021 -

Reference: ZA372637

**Councillor Training** – Being a better Councillors – 5<sup>th</sup> May – Cllr Moore - £50

Cheque Number	Payee	Details	£
1/SO	Mrs VRE Gibson	Council Admin	449.67
02/DD	Pennon Water	Allotment Water	25.00
03/211	Mrs VRE Gibson	Brightpay software refund	58.80
04/212	Barry Wilkinson	Marchington IT - refurb old lap top for donation to local school	5.00
05/213	Eric Roy (EA Roy)	website hosting for 2021-2022	170.00
06/214	SPCA	Annual Subs	357.00
07/215	WH Durose	Waste Bin pole installation - Stramshall	126.00
08/216	WH Durose	Stile installed Limecroft and Ditch Clearance St Michaels Road, Stramshall	780.00
09/217	WH Durose	Ditch clearance - Broomyclose Lane	336.00
10/218	WH Durose	Repairs to playing fields fence and repair entrance gateway flooring	113.40
11/219	Sir Lancealot Cleaning Ltd	Bus Stop Cleaning – Bramshall, Beamhurst, Stramshall	£200
12/220	Mrs VRE Gibson	Zoom Invoice refund	£14.39
Received after Agenda			
14/222	Mrs VRE Gibson	Clerk expenses	£17.92

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13/221	DSK Engineering –	monthly play inspection – Jan/Feb/Mar	£108
RECEIVED			
29.03.2021	Lowe Engineering	Grant for Goal Posts	£300
06.04.2021	Western Power Distribution	Wayleave Fee for Allotment pillion	£16.14
Bank Balance			
09.12.2021	Leek BS	Earmarked Funds	£15,157.02
01.03.2021	Lloyds	Current Account	£11,565.58

## 21.04.0012 CORRESPONDENCE

**Litter/Drugs in Stramshall** – resident responded to Council email which was updating on Council position with regards to Litter/Drugs. Resident requested a response from Chair not Clerk 12.03.2021.

Resident requested answers to the following:

At the URPC meeting held on 02/04/2019 two distinct resolutions were passed. Minute 19.004.004 refers. The first resolution was to press McDonalds to litter pick up to the Spath car wash and secondly URPC resolved “Council resolved to make an appeal on Council website and via Stramshall Village website and Stramshall Facebook page for volunteers to set up a litter picking patrol for Spath and Stramshall and carry out a twice-yearly litter picking morning”. You will see that in the report on 14 May 2019 while comprehensive and immediate action was taken by Ginny, no action was taken on the second resolution which in effect said URPC would try to act as the catalyst to form a Stramshall litter picking group.

Why has the second resolution passed by URPC on 2nd April 2019 not been pursued? Clerk created a press release with details on how to set up a litter picking group and issued it to website and Stramshall FB page 16.03.2021.

<https://utttoxeterruralparishcouncil.org.uk/litter-picking-in-the-parish-details-of-help-available>

Chair asked for minute to reflect apology to resident as not response has been sent.

**Canal** – Resident contacted Council asking for support with regards the planning application for building over the canal – clerk replied by giving the reference from March Meeting 21.03.0013, copied the Chair and Vice Chair – 16.03.2021

**Let’s Beat Loneliness Together campaign** – Staffordshire County Council campaign – details on website 19.03.2021

**CODE OF RECOMENDED PRACTICE ON LOCAL AUTHORITY PUBLICITY (ENGLAND) / PUBLICITY DURING THE PRE-ELECTION PERIOD.** A code of recommended practice on local authority publicity (‘the Code’) was issued on 31 March 2011. By virtue of s.6 of the Local Government Act 1986, the Code applies to parish councils. It is recommended that parish councils follow the Code, which is available via the following link:

<https://www.gov.uk/government/publications/recommendedcode-of-practice-for-local-authority-publicity> - SPCA Bulletin 18.03.2021

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**Reading Friends Service** – Staffordshire Libraries – To find out more or express an interest please email [reading.friends@staffordshire.gov.uk](mailto:reading.friends@staffordshire.gov.uk) - details on website.

**Trent and Dove - Covid Hero Awards ceremony.** – 26<sup>th</sup> March 2021 – 7.30pm

**Election Notices 6<sup>th</sup> May 2021**– Notice of Election for the County Council Election and the Police, Fire and Crime Commissioner Election– all information on website and noticeboards – 23.03.2021

**Community Speed Watch (CSW)**- Serious consideration has been given to the relaunch of CSW and it has been decided that the go-live date is now going to be no earlier than 1st May 2021.

**P/2021/00302- Bramshall Boarding Kennels Oak Tree Farm Stone Road Bramshall ST14 5FP** - Erection of a detached building to form dog kennels (Revised scheme) – email from two residents asking Council to oppose application. Clerk advised both residents that Parish Council can only comment on planning law, local plan and material considerations and to contact ESBC, plus extended an invitation to the Council meeting with regards to any comments re application.

**Loxley Junction** – An accident reported to Clerk 24.03.2021 by Chair of Kingstone PC – informal zoom meeting to be held between Chairs/Vice Chair and Clerks to discuss junction improvements now Mrs C Smith Court case verdict confirmed.

**Code of Conduct** – SPCA bulletin – 25.03.2021 – NALC has confirmed its support for the recently drafted Local Government Association (LGA) model Member Code of Conduct and is recommending its adoption by parish and town council. Clerk guided councillors to the code.

**D&G Bus provided timetable for Bramshall Bus Stop** – 25.03.2021.

**Stafford Samaritans** – email regarding funding request – clerk advised of criteria, grants only awarded to individuals and organisations within the Parish – 29.03.2021

**Covid – Guidance on safe use of government buildings** - Guidance:

<https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-council-buildings> (SPCA bulletin 25.03.2021)

**Covid – Remote Meetings** - the powers for councils contained in the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) will lapse on 7th May 2021. (SPCA Bulletin 26.03.2021)

**Litter and Drones** – resident provided details of Bournemouth Council use of Drones for Litter <https://www.bbc.co.uk/news/uk-england-dorset-56538590> – Clerk advised resident to forward information to ESBC Community Team, as they have powers with regards to Litter and Parish Council does not – 30.03.2021

**Local Boundary Commission – Final Recommendations** – received by Council 30.03.2021 added to website - East Staffordshire Borough Council should have 37 councillors. Uttoxeter Rural Parish Council will be in two wards, Blythe and Stramshall & Weaver – with 3 Borough Councillors. <https://consultation.lgbce.org.uk/node/18788>

**Metal Works, Leigh Lane, Bramshall** – resident complained about delivery noise and possible planning breach regarding opening hours – 06.04.2021 – Clerk advised to contact East Staffordshire Borough Council - Industrial Noise - <https://www.eaststaffsbc.gov.uk/environmental-health/pollution/noise-odour-air->



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[pollution/commercial-and-construction-noise](#)

Planning Breach - <https://www.eaststaffsbc.gov.uk/planning/planning-enforcement/report-a-potential-planning-breach>

Calor Gas - The Community Fund – now open - <https://communityfund.calor.co.uk/start-crowdfunding-closing-date-21.04.2021>

**Best Kept Village** - The Community Foundation have made the decision not to run the usual BKVC competition, but instead, will be asking communities, whether a community within a town, a village or even a street or housing development to showcase what they have achieved. Through photographs, video footage, local articles, and good news stories this is an opportunity to shout about the great things that go on within your community. A chance to celebrate your community efforts and community spirit. To enter, please contact: [bkvc@staffordshire.foundation](mailto:bkvc@staffordshire.foundation)

**The Great British Spring Clean campaign 2021** was launched this week by Keep Britain Tidy. From 28th May to 13th June 2021, #LitterHeroes across the country are encouraged to get outside and get active, while helping Keep Britain Tidy on their mission to clean up a million miles of UK streets, coastline, parks, footpaths and neighbourhoods. Pledges can be made as an individual or a group, ensuring they follow the latest Covid-19 guidance about group gatherings outdoors. Keep Britain Tidy has also launched a charity web shop, where you can purchase high-quality litter picking equipment packaged in recyclable materials.

<https://shop.keepbritaintidy.org/collections/litter-picking-packs>

## 21.04.0013 CLERK UPDATE

**Bus Stop Cleaning** – email sent to SirLanceAlot Cleaning Services to accept quote 03.03.2021 – emailed Art Cleaning to decline quote 09.03.2021 – all bus stops cleaned and photos sent to Councillors 23.03.2021. Councillors extremely pleased with the outcome.

**Limecrofts Farm** – informed land owner that stile will be repaired. 03.03.2021

**Hollington Lane**, Flower Bed/Fruit Trees – clerk contacted resident advising of site visit in July/August 2021.

**Goal Posts** – Clerk contacted Lowe Engineering accepting offer of £300 Grant and thanking Lowe Engineering for their generous donation.

**Site Visit – Ditches, Litter Bin, Playing Fields** – 08.03.2021 – photos sent to Councillors 09.03.2021

**Hedge Footpath 87** – sent email to Mr Barker accepting quote and to landowner requesting contribution. 09.03.2021

**Stramshall Playing Fields** – corner fence – repaired by Lengthsman – 11.03.2021

**SIDs pole** - <https://www.staffordshire.gov.uk/Highways/licences/PermittoDig.aspx>

sent email to Richard Rayson to confirm this was the correct form.

SCC replied - By incorporating the moving of the pole within the wider S106 scheme will prove more cost effective. The cost for a permit and S50 licence are in the region of £500 whereas the costs could be covered within those of the scheme we intend to deliver. The application for a permit and licence are likely to be delayed as well due to current workloads of our NMU team. I strongly recommend that you defer applying for a licence to move the pole. I have already asked our design team to incorporate this



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within the overall design of the scheme and whilst I accept a delay may not be what the Parish want it will prove more effective in the long term. Apologies this scheme has been delayed, whilst Covid has made the roads a little quieter, it has not meant a reduced workload for highways in general. The S106 scheme is now committed for delivery in the 21/22 financial year and I hope to have a proposal to you shortly. Once agreed we can go to consultation and then delivery over the summer.16.03.2021

**Risk Assessment Training – SPCA** – clerk attended 2hr training (free) – need for 6 monthly risk assessment on playing fields and allotments – site visit for all assets annually and recorded on risk assessment.

**Litter Picking in the Parish** – clerk uploaded a press release to website and asked Stramshall and Bramshall Councillors to put it onto the Village FB pages. Advising residents to contact ESBC or Eco Centre for support with their litter picking groups. Requested information about any additional litter bins that are required – 16.03.2021

**Bramshall and Stramshall – Micro Library safety checks** – clerk requested them from Cllr Ollerenshaw and Cllr Pattinson- Evans 16.03.2021

**Allotment Waiting List Form-** uploaded to website in Stramshall Allotment area (Facilities) 17.03.2021

**Quarry Lighting** –clerk contacted quarry requesting the angle of the lights be altered and to provide confirmation that the arch/range of light is now within the planning permission limits. 17.03.2021

'The six lights installed replaced existing lights which have been in situ for the life of the Quarry (over 20 years). Each light was replaced "like for like" in regard to directional position and angle. The 400w Metal Halide bulbs were replaced with LED equivalents.' Would it be possible for the concerned person to identify which lights they are referring to as at the moment we are struggling to find an issue with any of them.

Cllrs advised they will provide photos - 23.03.2021- None received.

**Litter – Pigeonhay Lane, Beamhurst** – Clerk contacted JCB to find out if they have a litter picking team for litter on the Lane. Advised they investigated as follows: A number of my colleagues at our Beamhurst sites have been to check on the litter situation and have reported finding very limited amounts. Items found have been removed. Clerk to reply thanking for their efforts and the Councillors will continue to monitor the Lane.

**Community Events Planning** – 9th June 10am £30 – clerk booked a place due to need to have an annual event 19.03.2021 – informed Chair and Vice Chair. booking reference is: KAJ4F

**Laptop** – Marchington IT collected old laptop for clearing of files in order to donate to St Marys local school - 21.03.2021

**Speed Watch Van – Bramshall** – Clerk contacted Sue de Nicolas, Staffordshire Safer Roads Partnership, to ask for an update on the application for a speed watch van in Bramshall – process started in July 2020. – copied Chair, Vice Chair and Michelle Shaker into the email and updated Cllr Dartnell – 23.03.2021

**How to Report Guide and get involved** – created by Clerk for website – includes how to report a pot hole, dog fouling etc and how to get involved in local volunteer groups. Councillors RESOLVED to add to website and issue to Village Facebook pages

**Lord Lieutenant** – Clerk continues to gain letters of support. Received three, awaiting

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final letter 06.04.2021.

**Play Area – Covid Risk Assessment** - Clerk forwarded the Covid Risk Assessment to Councillors 16.03.2021 – Cllr Ollerenshaw and Clerk will carry this out.

**Clerk Holiday** – 3 hrs - 31<sup>st</sup> March 2021

## 21.04.0014 COUNCILLORS REPORTS (information only)

**Covid Hero – Certificates and Medals** – clerk forwarded advert from Clerk Magazine - £38.80 for 5 certificates inc medals. Councillors do not want to purchase.

**Working Group – Loxley Junction** – informal discussion took place on 29.03.2021 and Council will formally establish the working group with Kingstone Parish Council and ensure terms of reference for the working group are established at the May Meeting. Letter to Richard Rayson, Cllr Atkins, Cllr David Williams sent 30.03.2021

**Bramshall Plaque – Clerk trimmed** flower bed, but needs plants removing to create more space and additional plants to replace dead ones. SJL Landscapes, Clerk and Cllr Pattinson Evans to undertake a site visit

**Annual Meeting** – Clerk to invite either ACE Group or Eco Centre to deliver a 15 mins talk.

**Wildflowers – Bramshall** – more details to be brought to May Meeting.

Spath Footpath – Car Wash to Spath Layby – Grass overgrowing tarmac, report to SCC Highways.

**Wildflowers – Stramshall** – Clerk to request SJL Landscapes provide a maintenance programme, as weeds not flowers growing.

**Quarry Liaison Meeting** – Minutes of meeting will be distributed to Council – in brief, existing quarry due to finish in April 2023. Northern Extension only has 3yrs supply. Sports Hub – Staffs FA and SCC are leading the development – Staffs FA are providing £1m, SCC are looking to raise £500k, but total project is £2m. Quarry Lights – have been tilted to ensure lights to not affect road.

**Bramshall Bollards** – damage bollard and concerns for lighting in the area and not adequate reflective material on bollards, hence continual damage. Clerk to report to SCC Highways.

**Bramshall Village Sign** (Stone Road/Stocks Lane) – trees are growing over sign, report to SCC Highways.

**Bramshall Village Sign** (Daisy Farm Village entrance) – hedge is still overgrowing the village signage – Clerk to report again.

**Fly Tipping** – Gate Posts have been dumped on Bennetts Lane (Left side).

**Stramshall Speed Watch equipment** – Clerk to contact the group and request equipment be returned as not active

**Lawn Mower** – this has now been collected by Doveridge Landscapes

## DATE AND TIME OF THE NEXT MEETING:

The date for the ANNUAL Meeting is Tuesday, 4<sup>th</sup> May 2021 at 7.30pm on Zoom – This will be followed by the PARISH Meeting at 8pm, the Meeting ID will be issued on Agendas. The meeting was formally closed at 21.13.

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.....CHAIRMAN