



UTTOXETER RURAL PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of Council:

Cllr Dunn, Cllr Dartnell, Cllr Jones, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Moore, Cllr P Smith.

Dear Councillors

NOTICE IS HEREBY GIVEN that a meeting of Uttoxeter Rural Parish Council will be held at Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ commencing at 7.30 pm on Tuesday 1st June 2021 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

Issued by - *Mrs VRE Gibson* – Parish Clerk

Date: 25 May 2021

In line with Government COVID guideline please note: everyone attending must wear a mask (unless exempt), use hand sanitiser, sit in designated 2m distance areas and follow the one-way system to enter and exit the venue. SPCA update about Rule of Six forwarded to Councillors.

AGENDA

21.06.001 APOLOGIES AND APPROVAL OF ABSENCES

21.06.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.

*A failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011

21.06.003 TO RESOLVE THAT THE MINUTES OF THE ANNUAL MEETING HELD ON 4th MAY 2021 ARE A CORRECT RECORD

21.06.004 TO RESOLVE THAT THE MINUTES OF THE PARISH MEETING HELD ON 4th MAY 2021 ARE A CORRECT RECORD

21.06.005 COUNCIL VACANCY – NOTICE DETAILS AND VACANCY UPDATE FROM ESBC

21.06.006 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)

– ACCOUNTS & BANK RECONCILIATION 2020-2021 – EXERCISE OF PUBLIC RIGHTS NOTICES

21.06.007 ALLOTMENTS –TO CONSIDER AND ADOPT APPENDIX A FOR RESPONSIBILITIES DELEGATED TO CLERK POLICY AND RECEIVED ALLOTMENT REPRESENTATIVE REPORT.

21.06.008 PROTOCOLS BETWEEN COUNCILLORS AND CLERK POLICY – RATIFICATION

21.06.009 ELECTION OF OFFICERS - QUARRY REPRESENTATIVE, STRAMSHALL VILLAGE HALL REPRESENTATIVE, BRAMSHALL VILLAGE HALL REPRESENTATIVE.

21.06.0010 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING:

- WILDFLOWER BORDER – UPDATE ON STRAMSHALL AND BRAMSHALL

The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

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- VILLAGE SIGNS – CONSIDER SPECIFICATION MATRIX TO GAIN QUOTES
- STRAMSHALL PLAYING FIELDS – CONSIDER SEE SAW EQUIPMENT AND INSTALLATION QUOTES
- LOXLEY JUNCTION – WORKING GROUP UPDATE
- STILE REPAIRS – BRAMSHALL AND SPATH – CONSIDER REPAIRS REPORT AND LENGTHSMAN QUOTE
- SPEED INDICATOR SIGNS – BRAMSHALL - UPDATE ON PROGRESS AND QUOTES

21.06.0011 PUBLIC PARTICIPATION*

21.06.0012 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

21.06.0013 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

21.06.0014 FINANCE – TO CONSIDER AND AUTHORISE PAYMENTS OF LIST BELOW:

Voucher/Cheque Number	Details	Amount
26/233 – signed between meetings	Staffordshire Playing Fields Association – membership	£20
To be signed at meeting		
27/DD	ICO Data Protection 2021-2022– Annual Fee – Direct Debit	£35
28/SO	Council Administration	£449.67
29/234	SPCA – Training – Being a better Councillor (£50) and Planning Training (£30)	£80
30/235	Toplis Associates Ltd – Internal Auditor	£150 (inc £25 VAT)
31/236	SJL Landscapes Ltd – 1 st cut of season	£649.72 (inc £108.29)
32/237	Doveridge Landscapes Stramshall Church yard Saplings and wildflower border edge	£335
33/238	WH Durose – Install Bramshall Noticeboard, Install Goal Posts and make goal net ground fastenings	£523.20 (inc £87.20 VAT)
34/239	Mr Moore – refund for Dog Fouling posters	£11
35/240	Clerk – refund for Laminating Machine	£19.99
36/241	Clerk – Zoom License refund	£14.39

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37/DD	Pennon Water – Allotment Water	£25
38/242	Clerk expenses – includes stamps, anti bac for meetings, A4 paper, ribbon for goal opening	£34.49
RECEIVED		
3	Precept – 1 st instalment from ESBC	£16,064.50
Bank Balances - Dated		
09.12.2020	Leek BS – Earmarked Funds	£15,157.02
30.04.2021	Lloyds Bank	£20,717.42

21.06.0015 CORRESPONDENCE

21.06.0016 CLERK REPORT

21.06.0017 COUNCILLORS REPORTS

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