



## UTTOXETER RURAL PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

### To Members of Council:

**Cllr Dunn, Cllr Dartnell, Cllr Jones, Cllr Moore, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr P Smith.**

Dear Councillors

NOTICE IS HEREBY GIVEN that a meeting of Uttoxeter Rural Parish Council will be held at Church Room, The Church of St Lawrence, Church Lane, Bramshall, ST14 5BQ commencing at 7.30 pm on Tuesday 6<sup>th</sup> July 2021 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960)

**In line with Government COVID guideline please note: everyone attending must wear a mask (unless exempt), use hand sanitiser, sit in designated 2m distance areas and follow the one-way system to enter and exit the venue. SPCA updated re: Rule of Six, which allows only 5 members of public to attend, as Council is 1 of 6. Residents are encouraged to email Council with any questions, rather than attend. Track and Trace Forms to be provided for public.**

Issued by - *Mrs VRE Gibson* – Parish Clerk

Date: 29 June 2021

### **AGENDA**

- 21.07.001 APOLOGIES AND APPROVAL OF ABSENCES
- 21.07.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. A failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011.
- 21.07.003 TO RESOLVE AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 1<sup>st</sup> June 2021.
- 21.07.004 COUNCILLOR CO-OPTION TO COUNCIL – TO CONSIDER AND APPROVE
- 21.07.005 ELECTION OF COUNCIL OFFICERS AS REPRESENTATIVE ON BRAMSHALL VILLAGE HALL COMMITTEE, STRAMSHALL VILLAGE HALL COMMITTEE, UTTOXETER QUARRY – TO CONSIDER AND APPROVE.
- 21.07.006 QUARRY MEETING MINUTES – DISCUSS AND UPDATE QUARRY RE SITE VISIT
- 21.07.007 FINANCIAL REGULATIONS – CONSIDER AND APPROVE AMENDMENTS TO SECTIONS: CONTRACTS and BANKING ARRANGEMENTS AND AUTHORISATION OF PAYMENTS.
- 21.07.008 PARISH COUNCIL ADMINISTRATION – CONSIDER AND APPROVE - MOBILE PHONE, COUNCIL STATIONARY ACCOUNT and HOME WORKING ALLOWANCE
- 21.07.009 SPECIAL MOTION TO CHANGE RESOLUTION (Standing Orders No 7, Previous Resolutions) – PREVIOUS MINUTE REFERENCE 21.06.007 – ALLOTMENT LETTERS TO TENANT 7A/7B/8A/8B/11A/11B.
- 21.07.0010 TREE SAPLINGS ON STRAMSHALL PLAYING FIELDS – DISCUSS DAMAGE AND APPROVE SOLUTION
- 21.07.0011 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING:
  - ALLOTMENT REPORT – FROM ALLOTMENT REPRESENTATIVE AND CLERK

The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

\* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.



- SEE SAW INSTALLATION – PLAY AREA, STRAMSHALL PLAYING FIELDS - UPDATE
- VILLAGE GATEWAY SIGNS – WORKING GROUP UPDATE – CONSIDER AND APPROVE
- BRAMSHALL SPEED INDICATOR SIGNS – WORKING GROUP UPDATE – CONSIDER AND APPROVE
- BRAMSHALL STILE REPAIRS – UPDATE – CONSIDER AND APPROVE FURTHER REPAIRS
- WILDFLOWER BORDER, HIGH STREET, STRAMSHALL – DISCUSS, CONSIDER AND APPROVE SOLUTION
- STRAMSHALL HIGH STREET BENCH INSTALLATION – UPDATE
- LOXLEY JUNCTION – WORKING GROUP UPDATE
- COUNCILLOR TRAINING – CONSIDER QUOTATION AND APPROVE
- HOLLINGTON LANE, STRAMSHALL – SITE VISIT FOR REQUESTED FLOWERBED – DATE TO BE APPROVED
- PARISH GRASS CUTTING TENDERS – DISCUSS PROCESS AND RESOLVE TIMELINE
- ASSET REPAIRS – BENCHES - CHURCH YARD (STRAMSHALL), PLAYING FIELDS (STRAMSHALL) VILLAGE GREEN (SPATH) – CONSIDER QUOTE AND APPROVE

21.07.0012 PUBLIC PARTICIPATION\*

21.07.0013 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS (DETAILS ON WEBSITE)

21.07.0014 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

21.07.0015 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW, TO RATIFY UPDATED ASSET REGISTER AND  
RECEIVE UPDATES REGARDING FINANCE:

| Cheque Number | Details  | Amount               |
|---------------|--|----------------------|
| 40/SO         | Council Administration – 1 <sup>st</sup> July                | £449.67              |
| 41/DD         | Pennon Water – Allotments                                    | £25                  |
| 42/244        | Council Administration – April, May, June, July underpayment | £184.48              |
| 43/245        | WH Durose – Bramshall Stile repairs                          | £1632 (inc £272 VAT) |

The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

\* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.



|               |   |                           |
|---------------|---|---------------------------|
| 44/246        | Doveridge Landscapes –<br>May - 2 cuts of Stramshall<br>Church Yard | £260                      |
| 45/247        | SJL Landscapes Ltd – cut 2<br>and 3 of 11                           | £649.72 (inc £108.29 VAT) |
| 46/248        | Ccleaner computer<br>software – refund Clerk                        | £24.95                    |
| 47/249        | SPCA – Community Events<br>Training – Clerk                         | £30                       |
| Bank Balances |   |                           |
| 01.06.2021    | Lloyds  | £18,930.33                |
| 09.12.2020    | Leek BS   | £15,157.02                |

21.07.0016 CORRESPONDENCE – DISCUSS AND APPROVE ACTIONS REQUIRED

21.07.0017 CLERK REPORT/UPDATE

21.07.0018 COUNCILLORS REPORTS (INFORMATION ONLY)

The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

\* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.