



UTTTOXETER RURAL PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of Council:

Cllr Dunn, Cllr Dartnell, Cllr Jones, Cllr Moore, Cllr Ollerenshaw, Cllr Oulsnam, Cllr Pattinson-Evans, Cllr Slater, Cllr P Smith.

Dear Councillors

NOTICE IS HEREBY GIVEN that a **PARISH** meeting of Utttoxeter Rural Parish Council will be held at will be held **on Zoom on line platform** (<https://zoom.us/>) commencing at 7.45 pm on Tuesday 2nd February 2021 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These regulations come into force on 4th April and allow Parish Councils to hold meetings via an on-line platform. <http://www.legislation.gov.uk/ukxi/2020/392/part/2/made>

The Zoom Meeting ID is <https://us02web.zoom.us/j/81661471303>– Members and Residents without computer access can telephone 0131 460 1196 and enter Meeting ID

Issued by - Mrs VRE Gibson– Parish Clerk

Date: 26 January 2021

AGENDA

- 21.02.001 APOLOGIES AND APPROVAL OF ABSENCES
- 21.02.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- 21.02.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 1st December 2020 ARE A CORRECT RECORD
- 21.02.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING:
 - ASSET REPAIR/MAINTENANCE – DISCUSS BUS STOP CLEANING QUOTE
 - FOOTPATH STILE REPAIRS – STRAMSHALL/BRAMSHALL – UPDATE
 - SPEED INDICATOR SIGNS – RESOLVE TO APPLY FOR SIGN TO BE MOVED
 - SEVERN TRENT WATER – ALLOTMENT GRANT – UPDATE
 - STRAMSHALL PLAYING FIELDS – FOOTBALL PITCH/GOALS UPDATE
 - LOCAL BOUNDARY COMMISSION CONSULTATION – UPDATE
 - PARISH COUNCIL GRANT APPLICATION FORM – REVIEW AND RESOLVE NEW WORDING
- 21.02.005 LAND REGISTRY FOR STRAMSHALL PLAYING FIELDS – CONSIDER AND RESOLVE TO REGISTER
- 21.02.006 HOLLINGTON LANE, STRAMSHALL – REQUEST FOR FRUIT TREES/SHURBS – CONSIDER
- 21.02.007 BROOMYCLOSE LANE, STRAMSHALL – CONSIDER SOLUTION TO RESOLVE FLOODING
- 21.02.008 ALLOTMENT REPRESENTATIVE REPORT
- 21.02.009 PUBLIC PARTICIPATION*
- 21.02.0010 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS (all details on website)
- 21.02.0011 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR

The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.



21.02.0012 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE UPDATES:

Cheque Number	Details	Amount
95/173	Soil for Allotments – Refund to Clerk	£122.77 (incl. £25 delivery)
96/174	Marchington Computer Solutions – refund to Clerk	£30
97/175	Mazars LLP – External Audit	£240 (in £40 VAT)
97a/176	Zoom Invoice – January – Refund to Mrs VRE Gibson	£14.39
98/SO	Council Administration	£352
99/DD	Pennon Water – Allotments	£25
100/177	DSK Engineering – Nov/December play inspections	£72(incl £12 VAT)
101/DD	Pennon Water – allotment water	£25
102/SO	Council Administration	£352
103/178	WH Durose Stramshall bus stop repair	£70.80 (£11.80 VAT)
104/179	WH Durose Willslock Bus Stop repairs	£115.44 (£19.24 VAT)
105/180	WH Durose – stile step added, stocks lane	£84 (£14 VAT)
106/181	SPCA Training – 19.01.2021 Planning	£30
107/182	Laptop – new memory board – refund clerk	£70.47
108/183	Zoom Invoice – Feb – refund to Mrs VRE Gibson	£14.39
109/184	Refund to Allotment Plot 13a – as deposit sent by tenant in error	£12
110/185	Clerks expenses Includes both of the Allotment contract printing, folding, enveloping– refund clerk, plus postage for both mailings, A4 paper, Lever Arch file	£102.21
Received		
1A	Leek BS interest 01.01.2020	£12.52
13	VAT Refund	£1352.13
14	Allotment Rents from Plots: 3b,10,10a,10b,6a,4b,12c,12d	£81.15

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15	Allotment Rents from Plots: 9b, 13a plus £12 deposit for 13a to be refunded	£33
16	Allotment Rent from 9a and 4d	£31.35
Balance	Leek BS	£15,157.02
	Lloyds 24.12.2020	£18,433.16

21.02.0013 CORRESPONDENCE

21.02.0014 FREEDOM OF INFORMATION REQUEST – UPDATE ON INFORMATION REQUESTED AND PROVIDED

21.02.0015 CLERK UPDATE

21.02.0016 COUNCILLORS REPORTS

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Parish Clerk: Mrs VRE Gibson, 6 Alexandra Crescent, Uttoxeter, ST14 7LQ urpcparishclerk@gmail.com