

Uttoxeter Rural Parish Council

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Minutes of a meeting held on Tuesday, 1st March 2022, at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY The meeting commenced at 7.30pm.

Present: Cllr Brooks, Cllr Crosby, Cllr Dartnell, Cllr Jones, Cllr Ollerenshaw, Cllr Pattinson-Evans, Cllr Sargeant, Mr Stephen Dobson, Fay Phoenix (Allotment Rep) and the clerk.

22.03.001 ELECTION OF CHAIRMAN.

- a) Vote in Chairman – Cllr Jones – Unanimous Vote. Cllr Jones signed Declaration.
- b) vote in Vice Chairman – Cllr Pattinson-Evans – Unanimous Vote.

Chairman asks all present to be upstanding for a Minutes Silence in Memory of Mr David Oulsnam.

22.03.002 APOLOGIES AND APPROVAL OF ABSENCES – Cllr Moss – Accepted. Cllr Whittaker (Borough)

22.03.003 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. A failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011 - NONE

22.03.004 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 1st February 2022 ARE A CORRECT RECORD - RESOLVED

22.03.005 COUNCILLOR VACANCY – CONSIDER AND APPROVE

- a) Mr Stephen Dobson application was considered by Councillors and Voted Unanimously to welcome Mr Dobson to the Council.
- b) Cllr Dobson was provided with New Councillor Pack, Register of Interest and Declaration of Acceptance of Office Form.

22.03.006 MEMORIAL BENCH, STRAMSHALL - CONSIDER AND APPROVE.

Councillors discussed a memorial area and bench for Mr David Oulsnam on an area within Plot 2 on the Allotments. Councillors RESOLVED a budget for £1,200 for the memorial area and bench. A site visit to take place and the proposal will be discussed in April. Councillors noted suggestion received for the area from an allotment holder. Cllr Pattinson-Evans will attend the funeral to represent the Council. A sympathy card was sent to Mrs Oulsnam.

22.03.007 QUEEN JUBILEE - The Queen's Green Canopy (QGC) – CONSIDER AND APPROVE

Residents in Stramshall have made the following request the planting of seven trees (one for each decade of the Queen's reign) on the verge by the allotments as one enters Stramshall. Councillors discussed the idea however felt it would not be possible in that area, due to hedge maintenance issues. Clerk to write to resident to request an alternate site for consideration.

22.03.008 BRAMSHALL – PROPOSAL FOR LINK ROAD FROM STONE ROAD TO STAFFORD ROAD – DISCUSSION

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Lowes UK approached the Parish Council 03.02.2022 to ask for a discussion on this idea. Councillors discussed the suggestion and Clerk/Cllr Sargeant to write to Staffordshire County Council to make a request for this positive idea for the traffic calming of the village and Uttoxeter.

22.03.009 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- LOXLEY JUNCTION – WORKING GROUP UPDATE

The Working Group met on 28.02.2022 at 7pm.

Council updated on the following:

Kingstone PC have earmarked £8-10k for the project.

Staffordshire County Council confirmed the design is being worked to a detail design. The scheme sits in our Capital Programme for delivery from April. The BT pole will need to be moved, as part of the plan.

SID signs have now been installed on Holly Lane and Loxley Lane and feedback from residents is good.

Both URPC and Kingstone Clerks to carry out a site visit to understand the programming of the signs.

Cllr Bellenie will visit the resident to thank them for painting the railings and cutting back the grass.

Land needed for the scheme was discussed and both landowners will be approached. Next meeting is Monday 25th April 2022 at 7.30pm

- STRAMSHALL PLAYING FIELDS – COMMON ASH REMOVAL - UPDATE

a) Michael Johnson Quote accepted between meeting, due to risk to Council on 09.02.2022.

- BRAMSHALL GATEWAY SIGN – BENNETTS LANE – UPDATE

a) Joe Salt installed gateway framework – wc 7th February 2022.

Cllr Jones and Cllr Brookes to visit farmer to discuss access concerns.

b) Cllr Jones confirmed metal railings and installed boundary for framework will be completed by May.

c) "Bramshall Village" sign design will be presented at April meeting.

- BRAMSHALL – COMMUNITY GRIT BIN – CONSIDER AND APPROVE

Staffordshire County Council (SCC) confirmed a yellow community bin can be provided with an annual delivery of salt, but Parish Council will be responsible for keeping salt level full throughout the year.

Councillors discussed purchase of a non-standard bin, but RESOLVED to order a standard one from SCC. RESOLVED to ensure funds within budget to keep salt level full.

- SIDS SIGN – STRAMSHALL – DATA DOWNLOAD – DISCUSS AND APPROVE

a) Speed Watch Coordinator unable to download data to phone or computer.

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Councillors RESOLVED that Clerk would include the data download on monthly visit to Stramshall for Allotment Site Visit and Noticeboards. Staffing Committee to discuss time needed.

22.03.0010 A50 PLAN B – UPDATE FROM THE NORTH MIDLANDS MANUFACTURING CORRIDOR COMMITTEE

Council to consider information regarding delay of A50 Plan B Road improvements.

<https://www.midlandsconnect.uk/projects/roads/a50a500-corridor/>

<https://www.midlandsconnect.uk/media/1738/strategy-refresh-summary-document-final.pdf> Clerk attended Levelling up for A50 Midlands Connect launch to take place on

23rd February 2022 and provided video of meeting to Councillors.

22.03.0011 OLD UTTOXETER ROAD, SPATH – CLOSURE OF LAYBY – DISCUSS

Discussed request from resident to close layby due to litter, fly tipping and anti-social behaviour in the layby. Councillors RESOLVED by unanimous vote to make the request to Staffordshire County Council, by way of a set of removable bollards (access required)

22.03.0012 PUBLIC PARTICIPATION – 15mins allocated.

A resident sent 4 questions about Bramshall Gateway, Bennetts Lane.

1. Why do we need new signs? Councillors confirmed the gateways are part of the traffic calming measures within Bramshall.
2. Coming down the hill (Bennetts Lane) there is a bollard in front of the sign/structure on the right. Councillors noted the resident's comment.
3. The wider gate is not even square to the road like the smaller gate on the other side. Councillors noted the resident's comment.
4. These are the only ones to appear but there are no others at other entrances to the village. Councillors confirmed that traffic calming is an on-going project.

22.03.0013 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

NEW

P/2021/01688 - Dagdale Dagdale Lane Dagdale ST14 5BJ - Retention of a stable block, a domestic outbuilding and use of land as domestic garden.

P/2022/00065 - Hall Farm High Street Stramshall ST14 5AG - Erection of a 1.8m timber fence on top of existing wall – No comment to be added 01.03.2022

P/2022/00119 - Brenern Hollington Lane Stramshall Staffordshire ST14 5AJ - Erection of a part first floor, part two storey and part single storey rear extension and erection of a single storey front extension. No Comment to be added.

P/2020/00635 - Coppice Farm Hobb Lane Marchington Woodlands Staffordshire ST14 8RG - Erection of 2 additional poultry sheds with associated control room, feed bins & hardstanding. Formation of a 1.5m high soil bund and expansion to existing drainage attenuation pond on an established poultry farm (ADDITIONAL INFORMATION) (within Neighbouring Parish). No comment to be added.

P/2022/00180 - Knightsfield Cottage Cullamore Lane Willslock Staffordshire ST14 8NL - Installation of a waste treatment plant to replace septic tank and erection of gates. No comment to be added.

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DECISIONS

P/2021/01052 - West Lodge Stone Road Bramshall Staffordshire ST14 5BG - Erection of a detached 4 bay garage – PERMITS

P/2021/01607 - 3 Crakemash Hall Old Uttoxeter Road Crakemash ST14 5AR - Crown lift to 2.5m one Deodar tree (T1) crown lift to 3m one Yew tree (T2), crown reduce by up to 3m & re-shape one Lime tree (T3) , reduce height by up to 3m & re-shape one Lime tree (T4) and re shape one Yew tree (T5) W1of TPO 119 - GRANTED

P/2022/00037 - The Former Robin Hood Leigh Lane Bramshall ST14 5BH - Outline application for the erection of a dwelling with all matters reserved – REFUSED

P/2021/01688 - Dagdale Dagdale Lane Dagdale ST14 5BJ - Retention of a stable block, a domestic outbuilding and use of land as domestic garden - PERMITS

22.03.0014 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - None

22.03.0015 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVED FINANCIAL UPDATES:

The Village Group – Queens Jubilee Funds. Councillors reviewed funds available and RESOLVED to virement funds from Community Grants within 2022 budget. RESOLVED to award both Bramshall and Stramshall Village Events Groups £500 each.

Councillors will provide to the April meeting with the total number of children under 13yrs within the Parish, so a small memento of the occasion can be considered by Council.

VAT Claim submitted 11.02.2022 for £498.58

South Staffs Water (Pennon Water) – Allotment Water 8th July 2021– 26th January 2022 - £58.82. Account in credit £210.10

S137 - The Department for Levelling Up, Housing and Communities (DLUHC) has notified the National Association of Local Councils (NALC) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2022/23 is £8.82 per elector. This is the amount as a result of increasing the amount of £8.41 for 2021/22 by the percentage increase in the retail prices index between September 2020 and September 2021, in accordance with Schedule 12B to the 1972 Act (SPCA update 14.02.2022)

Council Administration –continue payment by Standing Order for next 4yrs – RESOLVED by unanimous vote.

Procurement thresholds – New Guidelines from Government:

<https://www.gov.uk/government/publications/procurement-policy-note-0921-thresholds-and-inclusion-of-vat>

RESOLVED to make the payments below:

Cheque Number	Details	Amount
138/SO	Council administration	£499.63
139/DD	Pennon Water – Allotments	£5

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140/331	MPB Contractors – repair and reinstallation of SID sign – Loxley Junction	£205
141/332	DSK Engineering – Play Inspections	£72 (inc £12 VAT)
142/333	White Bollard plus delivery– replacement – refund Clerk	£28.58 (inc 4.77 VAT)
143/334	Refund for Permit to Dig – (Lengthsman)	£332
144/335	Total Pest Control	£100
145/336	Clerk expenses – includes allotment stamps and black printer ink	£48.84
Received after agenda issued		
146/337	Peter Smith – Allotment Hedge and Playing Fields Hedge	£156 (inc £26 VAT)
147/338	WH Durose – supply and fit, 4 White Bollards and install one supplied bollard (repair), Hollington Lane, Stramshall	£187.15 (inc 31.19 VAT)
Cheque 339	VOID	
148/340	Uttoxeter Rural Parish Council – Allotment Bonds to be transferred to Leeks BS	£43.14
149/341	SLCC Membership	£112
150/342	Clerk additional expenses	£24.99
151/343	Wilfred House – Room Rent	£33
RECEIVED		
21	Allotment Rent	£26.36
22	Allotment Rent	£60.56
23	Allotment Rent	£34.10
24	Allotment Rent and 2 Bonds	£43.68
BANK BALANCES		
Lloyds	1 st February 2022	£14,901.40
Leek BS	2 nd February 2022	£12,882.27

22.03.0016 ALLOTMENTS – REPORT FROM REP AND CLERK

CLERK

a) Chair, Vice Chair, Fay and Ginny had a meeting and confirmed how Appendix A now works for reporting to Council.

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- b) Strawberry Garden Centre Discount cards and rent receipts– sent 16.02.2022
- c) Plot 12a requested permission to take his dogs on site. RESOLVED by unanimous vote.
- d) Plot 12a requested permission for a storage unit to be placed on his plot. RESOLVED by unanimous vote.
- e) Grass path between 5a/5b needs to be installed - RESOLVED by unanimous vote to request WH Durose to install.
- f) Plot 2 – a site visit will take place. RESOLVED by unanimous vote for WH Durose to remove shower doors/wire/canes along hedge.

ALLOTMENT REP REPORT

Thank you for the informal meeting on the 16th Feb. Plots 12a, 4c and 5b have all now been taken so the only vacant plot now on site is 2 which is being discussed. A plot holder has forwarded a suggestion for this plot which Ginny has also received. There is no one on the waiting list. A new path and site maintenance is required around plot 5b due to an identified tripping hazard. No other non-contract issues have been identified to me at this time. Council RESOLVED to ensure trip hazard removed.

22.03.0017 CORRESPONDENCE

Abbots Bromley Neighbourhood Plan - This consultation runs from 7th February 2022 until 21st March 2022 – comments to abbotsbromleynp@gmail.com

Groundworks – Green Doctor Energy saving advise and support for residents - <https://www.groundwork.org.uk/greendoctor/>

Loxley Lane, Loxley – Road Closure consultation

Parish Council Forum – minutes and SCC presentation from 9th December meeting received.

Blocked Gully, opposite The Walled Garden, St Michaels Road, Stramshall, ST14 5DU– resident requested information about reporting to SCC – Clerk provided details and link to historic Highways Logs on Council website – 08.02.2022

Road Closure – Stone Road and Bennetts Lane – Bramshall

- a) South Staffs water confirmed works will be carried out without the need for full road closure for the 6 weeks, but instead on weekends.
- b) Bennetts Lane resurfacing will not take place during South Staffs Water works, but later in the year.

Severn Trent – issued a PR article about Stramshall Allotments and the grant they provided for water troughs, wildflower border and fencing – 11.02.2022

Street or Road Closures - Platinum Jubilee Parties – SCC provided information on costs and forms to complete.

Footpath – Stocks Lane, Bramshall – report of unsafe ‘temporary’ stile over footpath – 15.02.2022 – Clerk contacted landowner to request a step be included.

Bennetts Lane/Loxley Lane Railway crossing – Network Rail advised they put cameras up during the gas repair road closures, so traffic not captured – Clerk suggested they keep the camera up for the next 3-4 weeks to be able to truly assess the situation, before a meeting is held on site. Parish Council are requesting a yellow hatch box on the railway junction and a priority sign so that traffic travelling down Bennetts Lane towards Stafford Road has priority.

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WH Durose – Lengthsman – provided Insurance cover details for 2022-2023

Play Inspection – DSK Engineering received – 28.02.2022

Boundary Commission for England (BCE) announced its 2023 Review of Parliamentary Constituencies. This included a consultation to get feedback on proposed new boundary lines and constituency names. BCE is now running a secondary consultation on their initial proposals. To have your say, you can send us your comments from 22 February in writing via our consultation website, <https://www.bcereviews.org.uk/> or by email or letter. These must reach us by 4 April 2022.

Councillor RESOLVED the following comments to be submitted by the Clerk:

Uttoxeter Rural Parish Council would like to highlight to the Boundary Commission that the proposed Ward name, "Stramshall and Weaver", highlights within the ward name, only one small village that sits within the Ward and there are many villages within the Ward. The Parish Council would recommend/request that the Ward name be amended to, Weaver Ward, which will be inclusive of all villages/residents within the Ward and not single out one village. Thank you for considering our comments on this matter.

Unrecorded rights of way - The government has announced that it will scrap the s.56 Countryside and Rights of Way Act 2000 1st January 2026 deadline to formally register on the definitive map unrecorded rights of way over private land created before 1949. Had the cut-off date been applied, after that date historic routes would no longer have been able to be added to official plans, meaning public rights of way would have been lost.

22.03.0018 CLERK UPDATE

Loxley Junction – Speed Indicator sign – repaired and replaced on 04.02.2022

Mr D Oulsnam – letter of Thank you for his service to the Parish Council sent – 02.02.2022

Bennetts Lane – Extraordinary Meeting – Clerk contacted SCC to request an update on questions asked for solution. 08.02.2022 – they advised for April meeting. Resident updated.

White Bollards – Hollington Lane, Stramshall – 4 new bollards installed 07.02.2022 – replacement bollard ordered enquiries@glasdon-uk.co.uk 08.02.2022 – installed 20.02.2022

Public Space Protection Orders 2022 – Council are happy with current arrangements sent to PSPO@eaststaffsbc.gov.uk on 09.02.2022

Pest Control – Stramshall Playing Fields – Mole request made 09.02.2022

Planning application - P2021/00969 - Responded to resident regarding Uttoxeter Rural Parish Council comments

Clerk will be unavailable on 15th /16th March 2022.

Farm Lane (Broomyclose Lane, Stramshall) – request for Stopping Up Order or Gated Road to SCC 18.02.2022

S106 Stramshall Traffic Calming – SCC have confirmed they will provide a response to the request for full road speed humps for the April Meeting.

Clerk Appraisal – documents provided to Staffing Committee, appraisal will take place on 10th March at 6.30pm.

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Creighton Lane, Stramshall – flooding on corner reported to SCC with photos of drain – 22.02.2022

Wayleave Payment – Allotments – Western Power confirmed as we have accepted payment then we are in agreement that the equipment is on the land. They provided a breakdown of how compensation/annual payment is calculated. 28.02.2022

Stramshall High Street, Stramshall (Dairy Farm) – flooding reported, with drain map and request for street lights to be investigated, as locally it is believed they have been installed through the drains, hence the water runs from open ditch along road to first open road drain – 23.02.2022

Bramshall Speed Indicator Signs – S50 forms sent to SCC on 25.02.2022 – MP Bloor will submit Permit to Dig. Speed Indicator signs will be delivered 28th February. Stocks Lane sign will be installed w/c 7th March (Facing towards chicane) and Stone Road sign will be installed after Water Mains works have been completed. Councillors RESOLVED to hold a site visit to establish Stone Road location.

22.03.0019 COUNCILLORS REPORTS (information only)

Printing costs – Councillors discussed printing cost of meeting papers. Clerk to investigate with SPCA and Audit if funds can be allocated to Councillors for printer ink/paper.

Bennetts Lane – Councillors discussed the priority signage on the narrow bridge. Councillors requested Clerk to request a sign from Staffordshire County Council as a priority.

Cllr Pattinson-Evans and Cllr Nick Crosby confirmed they will carry out Defib inspections on Bramshall and Stramshall equipment.

Councillors discussed Stramshall Footpath 26 that has been obstructed. Clerk to report to Rights of Way Team.

Councillors discussed Stramshall Church and the survey that has been circulated to villagers.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 5th April 2021 at 7.30pm at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY. The meeting was formally closed at 20.56.

.....CHAIRMAN