

# Uttoxeter Rural Parish Council

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Minutes of a meeting held on Tuesday, 4<sup>th</sup> October 2022, at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY. The meeting commenced at 7.40pm.

Present: Cllr Brooks, Cllr Crosby, Cllr Dartnell, Cllr Dobson, Cllr Jones, Cllr Pattinson-Evans, Cllr Sargeant, Fay Phoenix (Allotment Rep), Cllr C Whittaker (Borough), Mr Peter Wright and the clerk.

Cllr Jones Chaired the meeting until 8pm, then Cllr Brookes Chaired the meeting.

**22.10.001 APOLOGIES AND APPROVAL OF ABSENCES** – Cllr Moss, Cllr Ollerenshaw

**22.10.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS.** A failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011 - NONE

**22.10.003 TO RESOLVE THE MINUTES OF PARISH MEETING HELD ON 6<sup>th</sup> September 2022 ARE A CORRECT RECORD - RESOLVED**

**22.10.004 LATE HM QUEEN ELIZABETH II**

“London Bridge” guidance followed. Condolence Statement made to Echo Newspaper. The Council RESOLVED not to take any further action.

**22.10.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING**

- **BUS STOP PERCH SEATS – UPDATE**  
All perch seats installed by WH Durose – locations, Stramshall High Street both Brick and Perspex shelter, Bramshall Stone Road, Perspex shelter.  
Feedback received they are too tall, too flexible and Clerk to investigate if they can be modified to stop the flex.
- **MEMORIAL BENCH – UPDATE**  
David Oulsnam memorial bench installed at the Allotments 13.09.2022.  
Mrs Oulsnam informed. Feedback received, looks very good.
- **BRAMSHALL SPEED INDICATOR SIGN – UPDATE**  
Sign ordered 07.09.2022  
S50 License applied for 21.09.2022 to SCC – RESOLVED to sign a cheque in between meetings for the S50 fee when invoice arrives
- **STRAMSHALL SPEED INDICATOR SIGN – NEW LOCATION – UPDATE**  
Contacted Morelock to ask if they would advise on location to avoid buildings on Broomyclose Lane, Stramshall. 21.09.2022
- **STRAMSHALL SPEED CAMERA VAN APPLICATION - UPDATE**  
Community Speed Watch (CSW) Co-ordinator updated Cllr Dobson and Clerk on our application for a Camera Speed Van in Stramshall. (Application submitted 22.10.2021)

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Our analyst has had a look on the speed compliance tool and we are getting an 85th %ile measurement of 33.5mph, which is approx. in-line with the below results you provided. Unfortunately, this falls just under the NPCC recommended enforcement guidelines of 10%+2 (i.e. 15% of traffic would need to be evidenced travelling over 35mph) which by the looks of it, the SID records also show just under 15% of traffic are doing these speeds. The area therefore falls under the enforcement threshold for a camera van route and is unlikely to be approved as a location at this time.

Councillors discussed the response and RESOLVED to send further data to Community Speed Watch Co-Ordinator in 6 months. The new data will include the Stramshall Allotments Speed Indicator sign, once it has been moved.

22.10.006 **PUBLIC PARTICIPATION** – Member of the public invited to participate but declined.

22.10.007 **TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS**

## **NEW**

**P/2022/01027** - Dale End Barn Dagdale Farm Dagdale Lane Dagdale Staffordshire ST14 5BJ - Erection of a detached garage and workshop. Noted

**P/2022/01081**- 3 Church Lane Bramshall Uttoxeter ST14 5BQ - Erection of a part two storey, part single storey rear extension including first floor balcony. Noted

**P/2022/00355** - The Former Robin Hood Leigh Lane Bramshall ST14 5BH - Outline application for the erection of a replacement dwelling with all matters reserved. Noted

## **DECISIONS**

**P/2022/00854** - Mulberry House 3 Crakemarth Hall, Old Uttoxeter Road Crakemarth Staffordshire ST14 5AR - Erection of part single and two storey rear extension to dwelling including balcony and erection of a single storey rear extension to existing garage – PERMITS

**P/2022/00551** - Rodway Bennetts Lane Bramshall Staffordshire ST14 5BN - Demolition of the attached garage and utility/wc to facilitate the erection of a single storey rear extension, rear dormer and detached double garage (AMENDED PLANS RECEIVED) – PERMITS

**P/2021/01631** - Bramshall Industrial Estate Bramshall Uttoxeter ST14 8SH - Application under Section 73 of the Town and Country Planning Act 1990 for the erection of extensions to existing manufacturing unit without complying with Conditions 2 and 7 relating to amendment to approved drawings by way of alterations to parking layout to accommodate new roller shutter position, rear projection omitted, internal ramp and 6 additional rooflights, surplus fire escape omitted and use of insulated panels in lieu of vertical cladding – PERMITS

**P/2022/00563** - 10 Church Croft Bramshall Staffordshire ST14 5DE - Erection of a single storey rear extension – PERMITS

**P/2020/01353** - The Garage Stramshall Road Spath ST14 5AE - Demolition of existing commercial and industrial buildings, erection of three buildings to form 9 x Class B2

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(Industrial) and Class B8 (Storage and Distribution) units including the retention of one building forming two units (revised plans and additional information) - PERMITS

22.10.008 **TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR** – Cllr Whittaker updated the meeting that the Robin Hood planning application has been passed. Moulton Corrs Museum will be closing down. Architect engaged to draw plans for Maltings, Uttoxeter due to compulsory purchase moving forward.

22.10.009 **FINANCE – TO CONSIDER & AUTHORISE PAYMENTS AND RECEIVED FINANCIAL UPDATES:**

All September payments made 07.09.2022

SLCC advised that pro-rata £1925 be added to the Budget for 2022-2023 pay and pension contribution and pro-rata £1925 plus 5% be added to the Budget for 2023-2024 pay and pension.

Asset Register updated with perch seats and memorial bench– new total £72,510.42 – details sent to Zurich Insurance – signed by Cllr Jones

Reference/ Cheque Number	Details	Amount
75/DD	Pennon Water – Allotments	£5
76/SO	Pension	£166.33
77/SO	Council Administration	£496.30
78/413	Midlands Air Ambulance Charity – Ian Davies	£50
79/414	Midlands Air Ambulance Charity- Lloyds	£66
80/415	Jean Pattinson Evans – Cllr Expenses	£20
81/416	Queens Canopy Platinum Jubilee Trees – repair Miss Smith	£93.46
417	VOID	
82/418	Eric Roy – Website update	£25
83/419	David Ogilvie – Memorial Bench	£1,045.20 (inc £174.20 VAT)
84/420	David Ogilvie – Bus Stop Perch Seats – x 6	£1,374 (inc delivery and £229 VAT)
85/421	SJL Landscapes Ltd – Grass Cutting	£665.95 (inc £110.99 VAT)
86/422	Michael Johnson Tree Surgery – felling of Conifer Tree, Stramshall Village Green	£250
87/423	Wildflower Seeds – Bramshall Gateway – Refund Clerk	£17

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88/424	Creative Play (UK) Ltd – Repairs to Climbing Frame, Stramshall Play Area	£510 (inc £85 VAT)
<b>RECEIVED</b>		
13.09.2022	Western Power Distribution – Grant for Allotment Path Project	£350
27.09.2022	WH Durose – overpayment on invoice 64	£9
<b>RECEIVED AFTER AGENDA ISSUED</b>		
89/425	WH Durose – Removal of Tree Stump – Stramshall Village Green	£144 (Inc £24 VAT)
90/426	WH Durose – installation of 6 Bus Stop Perch Seats	£246 (inc £41 VAT)
91/427	WH Durose – Playing Fields Play Area – Fence Repair	£120 (inc £20 VAT)
92/428	WH Durose – installation of memorial bench – Allotments	£176.40 (in £29.40 VAT)
93/429	WH Durose – installation of Christmas Tree ground screw, Bramshall	£130.80 (inc £21.80 VAT)
94/430	Staffordshire County Council – Speed Watch Signs x 4 – Stramshall	£769.02 (inc £79.52)
95/431	Clerk Expenses	£43.44
96/432	Wilfred House – Meeting Room	£33
<b>BANK BALANCES</b>		
07.09.2022	Leek BS	£5,904.77
13.09.2022	Lloyds Bank	£18,747.96

## 22.10.0010 ALLOTMENT REPORTS – REPRESENTATIVE AND CLERK

### REPRESENTATIVE:

All plots are being maintained as per contracts other than some wood leaning against the fence which was observed during site visit. Clerk will contact plot holder.

The issue of the water troughs been dirty was raised and after speaking to several plot holders it has been identified that maybe people have been washing off crops in them. I have posted a notice on the board requesting that this is not done.

I have also been asked to raise when the path between 7b and 8a is to be slabbed at the bottom of the allotment as it has been reported that the pebbles are unsafe to walk on. It will take 6 slabs long ways to go to allotment boundary fence.

**Councillor discussed the request and RESOLVED by unanimous vote to ask WH Durose to install.**

Initial of Chairman.....4

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I sent a letter or email to all plot holders consulting about the management of the allotments as requested at the last meeting. I asked plot holders if they were interested in submitting a proposal for self or devolved management with a constitution, rules and an elected committee with a Chair, Secretary and Treasurer. I am still waiting for a couple of responses but currently it is looking that the majority are happy to attend a meeting to discuss further or agree with the principle but do not want to take an active part in the management. There have been questions asked that I have been unable to answer about cost and parish council responsibilities so can I please request that a Parish Council representative be available to attend the meeting to answer any questions. We currently have two people on the waiting list and no vacant plots.

**Councillors RESOLVED to add to November Meeting Agenda.**

## **CLERK:**

Site Visit 23.09.2022 – pallets against fence – email sent to plot holder.

**Main Allotment Path Project** due to start 3<sup>rd</sup> October – Notice in Allotment Noticeboard, all plot holders affected by the project (2,3c,12a,12b,13a) emailed. 27.09.2022.

Clerk received emails as one plot holder unhappy with the construction and communication. Clerk sent apology and site visit offered.

RESOLVED for Clerk to send a Thank you letter to Aggregate Industries and Western Power for their grants.

## **22.10.0011 CORRESPONDENCE**

SPCA Bulletins

SLCC Bulletins

**NHS** Provision of in-patient mental health services for adults in south east Staffordshire Stakeholder update received and forwarded to Councillors.

**Queen Green Canopy** – Village Maintenance Group – sent a letter requesting a budget of £100 be provided to keep the site maintained. Councillors discussed and RESOLVED to add £100 into 2023-2024 Budget as an ongoing expense.

**Spath Layby** – litter is now being dropped both over the bridge and over the white fencing into the river and field – Landowner asked if SCC would erect a fence over the white railings to stop litter – Clerk contacted SCC – 04.10.2022

## **22.10.0012 CLERK UPDATE**

**Loxley Junction Working Group** – letter to Kingstone PC – 07.09.2022

**Loxley Junction Speed Indicator Sign** – Cllr Green from Kingstone PC altered sign wording to Crossroads, as Junction was not large enough to make an impact. Clerk asked SCC for guidance and they confirmed wording acceptable 27.09.2022. Clerk contacted Mrs C Whittaker to update her.

**Queen Elizabeth II – London Bridge protocol followed:** condolence statement on website and issued to Echo newspaper 09.09.2022

**David Oulsnam Memorial Bench** installed 13.09.2022

**Bus Stop Perch Seats** installed Stramshall High Street, Stramshall by Church, Bramshall Stone Road – 13.09.2022-16.09.2022

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**Footpath 42a, Barnwell Close, Stramshall** – email to 2 residents regarding the new stile sent 13.09.2022

**Stramshall Village Hall** – requested Accounts – 14.09.2022

**Stramshall S106** – the speed hump redesign for Olive Tree hump and High Street (by Church) Hump details sent to SCC – SCC updated ( 23.09.2022) that plans are now with design team and an update on process will be sent to Council by end of October 2022.

**Parish Questionnaire** – This will now be delayed until February 2023.

**Bramshall Christmas Tree** – Village Green site – ground screw installed 15.09.2022

**Civility and Respect pledge** (NALC) on website in policy area. The logo will be added to Parish Council page of website and added to clerk email signature.

**Dignity at Work policy** on website

**Western Power Grant** for Allotment Main Path Project received.

**Grass Cutting Tender Acceptance Letter** – sent to SJL Landscapes 20.09.2022

**Stramshall Stile Repairs Report** carried out in 2020-2021 – sent to Cllr Dobson – 21.09.2022

**Conifer Tree felled** – Stramshall Village Green – 22.09.2022

**Stramshall Playing Fields** – Play area fencing repaired 22.09.2022

**Stramshall Play Fields** – Climbing Frame platform and ramp repaired 25.09.2022 – photos sent to Chair and Vice Chair.

**Spath Speed Indicator Data** – sent to Cllr Dobson – 28.09.2022

**Stramshall Speed Watch Signs** x 4 – invoice received and in payment for this meeting.

**Footpath 22, Hollington Lane, Stramshall** – reported to Rights of Way - web reference number is: 220947614 – email reference for this enquiry is 18189 - The enquiry has been assessed as: C3. This assessment aligns with the rights of way service standards, which can be viewed at: <https://www.staffordshire.gov.uk/environment/RightsOfWay/Rights-of-Way-Charter.aspx> The standards are dependent on many factors, including available manpower and budget, weather and ground conditions, accessibility to the site, and environmental issues.

**Footpath 43, Stramshall** – broken step – details provided to WH Durose who will carry out works in October.

**Remembrance Sunday Poppy Wreaths** ordered for Stramshall and Bramshall 04.10.2022

## 22.10.0013 TO CONSIDER PREVIOUS RESOLUTION – REFERENCE 22.09.0018 – COMPLAINT CORRESPONDENCE – PUBLIC EXCLUDED (Public Bodies(Admissions to meetings)Act 1960)

Councillors discussed the previous resolution and the request from complainant to include Cllr Brookes in the interview.

Councillors RESOLVED to amend the previous resolution. Councillors RESOLVED the interview with complainant will be carried out by Cllr Brookes, Cllr Moss and Cllr Sargarent. Clerk to arrange a mutual date and book venue for the interview.

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## 22.10.0014 COUNCILLORS REPORTS (information only)

Councillors will provide details of projects for 2023 -2024 Budget to Clerk by 18<sup>th</sup> October in order that costs can be included in Draft Budget to be consider in November meeting.

Bramshall Telephone Box – repairs needed to door hinges. RESOLVED for Clerk to arrange for repairs.

Bramshall Speed Indicator Signs Data – Councillors discussed downloading data for Speed Watch Team. RESOLVED for Clerk to download monthly for the next 6 months.

Cllr Dobson to train Cllr Dartnell on how to analyse data. Staffing Committee to discuss extra time required with Clerk.

Stramshall Speed Indicator sign – speed numbers now only flash in green, not red over 30mph, Clerk to correct

Bramshall Gateway Sign – Grass seed has been sown and Wildflower seeds provided tonight will be sown

Bramshall Parish Magazine – items about Parish Council work will be included by Cllr Pattinson-Evans along with website link.

Christmas Trees x 2 for Bramshall – will be ordered by Cllr Sargeant.

Speed Watch Team Data – Bramshall – Meeting advised that a high proportion of information provided to Police is rejected. Chairman thanked both Cllr Dartnell and Cllr Dobson for the work they carry out for the residents, it is much appreciated by the Parish Council.

Public Excluded item – going forward this item will be last item meeting.

Cllr Brookes thanked the Clerk for her work with the successful completion of projects.

## DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 1<sup>st</sup> November 2022 at 7.30pm at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY. The meeting was formally closed at 20.35.

.....CHAIRMAN