

Uttoxeter Rural Parish Council

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Minutes of a meeting held on Tuesday, 5th July 2022, at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY. The meeting commenced at 7.30pm.

Present: Cllr Crosby, Cllr Moss, Cllr Ollerenshaw, Cllr Pattinson-Evans, Cllr Sargeant, Cllr C Whittaker (Borough), Fay Phoenix (Allotment Rep), Mrs Perkins, Mrs Green and the clerk.

22.07.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr Dobson, Cllr Brookes, Cllr Jones, Cllr Dartnell. Approved. Chair of meeting RESOLVED as Cllr Ollerenshaw.

22.07.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. A failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011 - NONE
URPC Dispensation Form sent to all Councillors 28.06.2022

22.07.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 7th June 2022 ARE A CORRECT RECORD - RESOLVED

22.07.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- ALLOTMENT MAIN PATH PROJECT - UPDATE
Donation of £50 from Joy Lane Timber –Thank you letter to be sent.
Donation of £200 from Cllr Colin Whittaker CCF Fund – Thank you letter to be sent.
Donation/Match Funding of £200 from Parish Council
Donation of all materials from Aggregate Industries –Thank you letter to be sent.
Uttoxeter Knights unable to donate
Remaining Funds needed to complete project- £450
Clerk approached National Allotment Association for funding bodies list – 24.06.2022
- BRAMSHALL SPEED INDICATOR SIGN (Stone Road)– UPDATE
Clerk sent SCC a location map with a request for approval of the site.
Stone Road (B5037) on Verge by lamp post C1 – nearest postcode ST14 5BQ – 15.06.2022. Awaiting approval.
- STRAMSHALL SPEED INDICATOR SIGN – RELOCATE – UPDATE
Councillors requested Clerk to send a location map with a request for approval for a new location – between Allotment Gate and Field Gate (before Bus Stop).
Costs for moving application received and will be presented to September meeting.
- BENNETTS LANE/LOXLEY LANE – PRIORITY SIGNAGE ON NARROW BRIDGE – UPDATE FROM NETWORK RAIL
Update from Minute Reference: 22.05.007 with regards to working with the Parish Council to submit a safety case to the SCC Highways department so the

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necessary improvements and road calming measures can be implemented successfully.

Network Rail provided a report supporting priority signs on narrow Bridge.

RESOLVED for Clerk to send Report to SCC Highways and request signage.

- **BRAMSHALL GATEWAY SIGN- BENNETTS LANE – UPDATE**

Council received design spec from Joe Salt Carpentry.

Discussed design and Councillors requested a review of lettering size, as 57mm too small.

Clerk to measure existing Highways sign to gain appropriate lettering size and provide Councillors with details.

Wild seed purchase for area not discussed, will be added to September Agenda.

22.07.005 BRAMSHALL EXTRAORDINARY MEETING – UPDATE FROM SCC

SCC provided a detailed reply to Councillors.

Separate Report to be produced and added to website entitled Bramshall Extraordinary Meeting – Staffordshire County Council Report.

Clerk to make enquiries regarding how to get report requests onto Cllr Atkins DHP list for 2023-2024.

22.07.006 PUBLIC PARTICIPATION - The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

- Allotment Holder advised that Mud still affects main path and weeds are still an issue.

22.07.007 STRAMSHALL VILLAGE HALL – TRUSTEE REQUEST UPDATE

The Parish Council received the Village Hall Deeds on 28.05.2022.

Alan Toplis Associates reviewed the Deeds and advised Council to obtain the following for full transparency before decision on Trustee request can be made:

- provide an explanation why the Parish Council have been approached to become a trustee of the village hall
- viability of trust
- what original appointing bodies still exist
- why are there problems with recruiting trustees
- current number of trustees
- how the trust management committee works and dates for 2022 meeting and date for the next AGM
- provide a full set of accounts for the village hall.

Cllr Crosby provided an update to the Parish Council meeting from Stramshall Village Hall Committee meeting and Councillors RESOLVED to request the above from the

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Village Hall Committee by 18th August 2022, in order that a decision can be made about becoming a Trustee in September 2022 Parish Council meeting.

22.07.001 BRAMSHALL PLAQUE – FLOWER BED AND BRAMSHALL VILLAGE ENTRANCE FLOWER BOX – DISCUSS

Budget has funds for local group to maintain the flower bed at the Bramshall plaque and could include the small flower box on Stone Road Bramshall entrance. Flowerbed needs plants removing and replacing. Clerk to follow up approach to local residents regarding the project and bring prices for replacement/removal of plants to September meeting.

22.07.002 GRASS CUTTING TENDER DOCUMENTS 2023-2026

Tender document reviewed by Cllr Jones, Cllr Sargarent, Clerk. Councillors RESOLVED document correct. Councillors RESOLVED to issue Tender document to 2 contractors (Financial Regs 11.1b/h) with the following deadlines:

Return date for Tender prices – 16th August. Decision on awarding contract in Public Excluded item at 6th September 2022 meeting.

22.07.003 STRAMSHALL S106 – TRAFFIC CALMING DESIGN – UPDATE FROM STAFFORDSHIRE COUNTY COUNCIL.

Further to minute Reference 22.06.005, Staffordshire County Council replied to Council request for new design with estimated prices for the design.

“The Parish Council has been awarded S106 contribution of £16k for traffic calming in Stramshall. The following is an estimate cost for the new design submitted by the Parish Council. Changing the remaining 5 sets of cushions to road humps would typically cost £30-35k and the raised table at the Hollington Lane junction would be at least £45-50k due to the amount of work required to lift ironwork, kerbs, adjacent footways and adjust levels at the interfaces with driveways. There is also drainage to consider which would need specialist design input if the scheme is progressed to detailed design.”

Councillors discussed the above costs and the considerable difference in funds available and funds needed for proposed design. RESOLVED to discuss further in September meeting.

22.07.004 BRAMSHALL CHRISTMAS TREE – Village Green – CONSIDER AND APPROVE

Resident requested a second Christmas tree in Bramshall, by WW1 Bench.

Councillors reviewed budget and RESOLVED to provide a tree and footings. Resident agreed to provide decorations for the tree. Clerk to obtain permission from ESBC Open Spaces Team and obtain a quote for footing from Ian Davies Fabrication, Bramshall.

22.07.005 ALLOTMENTS – ALLOTMENT REP AND CLERK REPORT

ALLOTMENT REP

All plots are being maintained and no issues identified to me. The weeds have started to be cleared from previous reported issue. No one has requested that I raise anything else on their behalf this month. We currently have one person on the waiting list and no vacant plots.

A further report on weeds was received just before the meeting.

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CLERK

1. Clerk received an email from tenant regarding the June 2022 minute to send a non-cultivation letter. This was forwarded to Chair and Vice Chair. Councillors discussed the letter and RESOLVED to not send, as work had started on weed removal. Clerk to discuss with tenant the offer of a cultivation calendar, a new allotment buddy/mentor, possible plot reduction.

2. Clerk received an email from tenant to advise weeds and mud of path still an issue. Mud on path could spread disease to other plots (clubroot).

Councillors RESOLVED to write to each plot holder to highlight weed issue and mud on path issue – Clerk to draft letter and gain guidance from Allotment Rep and Chairman before sending.

3. Clerk received an email from tenant to request guidance on Allotment Rep time in office.

Clerk updated meeting on the history of the role and advised that no guidance for length of role had been set. Councillors discussed the length of role and RESOLVED by vote – For 3 – Against 1 – Abstain 1 to adopt the following: The Allotment Rep role will be for a term of 4yrs (with mentoring of new Rep in the final year). New Rep to carry out role for 6 months before confirmation to role.

Clerk to produce an official procedure, with timelines to be displayed on the website in existing policy (Clerk Delegated Duties – Appendix A). RESOLVED

The Parish Council confirmed the current working relationship with the Allotment Rep is working successfully.

22.07.006 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

NEW:

P/2021/00969 - Land West of Ashbourne Road Spath Stramshall Uttoxeter ST14 5AD - Change of Use to a Gypsy / Traveller Site to provide 3 no. family pitches including 3 x Amenity blocks, formation of earth bund, level changes across the site, package treatment plant and alterations to existing driveway (Revised boundary, updated Flood Risk Assessment and new Ecological Assessment)

Uttoxeter Rural Parish Council welcomes the revised reports for the application. The Parish Council notes the information and the recommendation in the GeoSmart Flood Risk Assessment and the Camlad Ecology Ltd Ecological assessment. The Parish Council are concerned that this is an aspirational application and does not demonstrate a local need. The Parish Council would like to provide further comments regarding the flood area. The site lies in open countryside as defined in SP 2 of the Local Plan. The development lies within the flood plain of the River Tean as per Environmental Agency documentation. With the addition of the earth bunds around the site when the river does flood (which is more frequent due to climate change) the flood water will have to be displaced across new ground probably the adjacent property and the road to Spath and Stramshall causing un-wanted flooding. The note from the applicants that the adjacent culvert will cater for the flood water is incorrect as when the river does flood so does the culvert which is connected directly to the river, the adjacent property is not currently affected by this as it is situated on higher ground with a concrete wall of the

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culvert as a defence. Comments submitted 14.06.2022

P/2022/00355 - The Former Robin Hood Leigh Lane Bramshall ST14 5BH - Outline application for the erection of a replacement dwelling with all matters reserved – Comments to be submitted are: Uttoxeter Rural Parish Council supports this application for the betterment of the area. The Parish Council would ask for a restriction to a single dwelling only.

P/2022/00496 - Land to the West of Uttoxeter Bramshall Meadows Phase 2D A50 Bypass Uttoxeter - Residential development comprising 137 No. dwellings together with access, parking, public open space, landscaping, and associated works (Re-Plan of Phase 2D to provide an additional No. 56 dwellings).

Councillors discussed this application and asked Clerk to gain information about S106 funds for the project, as traffic will increase in Bramshall (Stone Rd/Bennetts Lane) as a result.

P/2022/00658 - Bankside Abbots Bromley Road Willslock Staffordshire ST14 8NH - Erection of single storey and first floor side extensions, single storey and first floor rear extensions, rear conservatory and front porch. No comment

DECISIONS:

P/2022/00034 - The Chapel House Uttoxeter Road Beamhurst Uttoxeter Staffordshire ST14 5DY - Retention of detached building to house livestock – PERMITS

P/2022/00393 - 42 Kiddlestitch Road Uttoxeter Staffordshire ST14 5FQ - Conversion of existing integral garage to form additional living accommodation - PERMITS

22.07.007 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker
Borough Councillors fund has been increased to £2,000 for this year.

Bidding of £20m has been submitted for Burton improvements. Blue Bag collects are being discussed.

22.07.008 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND TO RECEIVE
FINANCE UPDATES:

AGAR forms sent to Mazars – 07.06.2022

AGAR unaudited forms and Public Rights onto website 07.06.2022

Bramshall Jubilee Events Team. The Team wish to thank the parish council for the donation of £500 provided details of event accounts and offered back the surplus funds, £337.53, back to Parish Council. RESOLVED for Events Team to keep the surplus, with suggestion not stipulation to spend on Jubilee item.

Stramshall ACE Community Group wish to thank the parish council for the generous donation of £500 towards the Queens Platinum Celebration and provided accounts for the event showing all funds spent.

Pennon Water (Source for Business)– Allotment Water - item 11/DD and 24a/DD not taken from account – Clerk requested DD to be reinstated and statement to be issued- 15.06.2022. Source for Business advised new DD to be signed. RESOLVED and signed.

Lloyds Bank Signatures – RESOLVED to add Cllr Moss and Cllr Dobson to signature mandate.

Cheque Ref:39/382 signed in June Meeting

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Item/Cheque Number	Details	Amount
39/382	Wilfred House – Meeting Room Rent	£33
40/SO	Council Administration	£525.18
41/SO	SCC Pension	£134.45
42/383	DSK Engineering – April/May play inspections	£72(in £12 VAT)
43/384	Bramshall Bin Paint – Refund Clerk	£21.02
44/385	SJL Landscapes – May invoice	£665.95 (inc. £110.99 VAT)
45/386	Doveridge Landscapes – Grass Cutting x 3 Stramshall Church Yard	£405
46/387	WH Durose – replace stile (Hollington Lane, Stramshall) and repair finger post (St Michaels Road, Stramshall)	£324 (inc.£54 VAT)
47/388	WH Durose – new steps on stile (Creighton Lane. Stramshall)	£120 (inc.£20 VAT)
Received after agenda issued		
48/389	Mobile Phone Top Up – Refund Clerk	£20
49/390	Clerks expenses	£24
50/391	Wilfred House Centre, Meeting room Rent	£33
RECEIVED		
4	VAT Refund	£1,338.70
5	Joy Lane – Allotment Path Project – Donation	£50
BANK BALANCES		
08.06.2022	Leek BS	£5,875.71
22.06.2022	Lloyds Bank	£23,937.25

22.07.009 CORRESPONDENCE

12 items received.

Church Lane/Leigh Lane, Bramshall – resident emailed with concerns of speed of traffic and requested 30mph signs and speed humps to be installed – 24.06.2022. Clerk advised to contact Safer Roads Staffordshire and report 30mph signs to SCC.

Councillors suggested that Bramshall Speed Watch Team use the current spot (17 Leigh Lane) in their rota. Clerk to make request to Speed Watch Team.

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22.07.0010 CLERK UPDATE

Memorial Bench ordered 07.06.2022- delivery in September/October

Perch Seats ordered 07.06.2022 - delivery in September/October

Tree Surgery – quote confirmed 07.06.2022 – work will take place early August.

Climbing Frame Ramp repairs – quote confirmed 07.06.2022 – work scheduled for 9th September 2022

Footpath 87 – Spath layby to McDonalds roundabout –The resident of Spath Field cut all weeds back and hedge back on 16.06.2022 – Thank you for his work to keep the footpath clear. Clerk advised SJL Landscapes to go back in 6 weeks to carry out cut.

Lamp Post M6 – Spath – reported as broken and exposed wires to SCC County Council – 08.06.2022

Salt Bin – Bramshall (by The Croft driveway, ST14 5BQ) – sent photos and location to SCC – 15.06.2022

30 mph Signs – Stramshall High Street – made request for signs via Staffordshire Report IT system – logged on Highways Log. 15.06.2022

QR Code for Council website created – 15.06.2022

Lantern Society – Thank you letter for Broomyclose Lane bench refurbishment – 15.06.2022

Wildflower border – Stramshall – some evidence of Borage within the border 17.06.2022

Loxley Hall/A518/Bennetts Lane – postcode ST14 8RS– overgrown vegetation reported to highways

Watery Lane/A518 – postcode ST14 8RU– overgrown vegetation reported to highways

Spath Layby Closure – SCC updated Clerk 16.06.2022 - SCC has been agreed that we will undertake further work to extend the bunds to the junction of Stramshall Road to deter fly tipping and parking, this has been agreed by Cllr Atkins.

Old Uttoxeter Road, Spath (Footpath 87)– SCC vegetation maintenance of bunds and verges. Clerk continued to request confirmation of the agreement to maintain after road closure by SCC. Requested contract from SCC – February 2022 and 21.06.2022

Stramshall Speed Van (Police)- Staffordshire Safer Roads Partnership, completed request on 22.10.2021 – sent follow up 21.06.2022 to De Nicolas, Susan (E,I&S).

Narrow Road sign – Railway Crossing/Bridge – Bennetts Lane/Loxley Lane damaged – reported to SCC Highways – 22.06.2022

Bramshall Bus Stop Rubbish Bin – painted on 26.06.2022 – ESBC informed.

Clerk Timesheet – submitted to Staffing Committee – 10 hrs overtime – time off in lieu (2 days) –RESOLVED

Stramshall Play Area inspection – DSK Engineering made the following recommendation - Some of the posts on the Climbing Frame have developed large cracks and would benefit from being in filled with filler and smoothed down - RESOLVED to carry out work.

22.07.0011 COUNCILLORS REPORTS (information only)

Stramshall Speed Watch permanent CSW signs – Cllr Dobson requested signs and costs from Community Speed Watch Team at Police – 05.07.2022 – Clerk will obtain costs to be presented in September meeting

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Cllr Pattinson-Evans approached about a zebra crossing on Stone Road – Clerk to investigate with Staffordshire County Council.

Bramshall Extraordinary Meeting – resident requested double white lines through Bramshall Village (no overtaking) – Clerk to investigate with Staffordshire County Council.

Stramshall Village Hall signs – Brick Bus Stop, Stramshall – Councillors discussed replacement/refurbishment – Clerk to gain prices for two signs.

Cllr Crosby received a Thank you card from a young resident in Stramshall for the 50p Jubilee coin – Clerk to put onto the website.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 6th September 2022 at 7.30pm at Wilfred House, Carter Street, Uttoxeter. The meeting was formally closed at 20.36

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.....CHAIRMAN