

# Uttoxeter Rural Parish Council – Agenda Pack

<https://uttoxeterruralparishcouncil.org.uk/>

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AGENDA PACK for a meeting to be held on Tuesday, 4<sup>th</sup> July 2023, at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY. The meeting will commence at 7.30pm.

ISSUED to: Cllr Brooks, Cllr Crosby, Cllr Dobson, Cllr Jones, Cllr Pattinson-Evans, Cllr Sargeant, Cllr C Whittaker (Borough), Cllr Sankey (Borough), Cllr Beech (Borough), Cllr Atkins (County).

## **To be read in conjunction with Agenda**

### **Council Pledge:**

Let our debating be reasoned and temperate, recognising that others may have a different point of view; and may we always remember that our deliberations and decisions are ultimately for the good of the people of Uttoxeter Rural.

23.07.001 APOLOGIES AND APPROVAL OF ABSENCES

23.07.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. A failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011

23.07.003 TO RESOLVE THE MINUTES OF PARISH MEETING HELD ON 6<sup>th</sup> June 2023 ARE A CORRECT RECORD

23.07.004 PARISH COUNCIL CO-OPTION VACANCIES – CONSIDER AND APPROVE APPLICATIONS. The Council will consider applications received for the 3 vacancies using the Co-option Policy. <https://uttoxeterruralparishcouncil.org.uk/parish-council/documents>

23.07.005 TO CONSIDER AND APPROVE AMENDED FINANCIAL REGULATIONS. The Council will consider and approve the inclusion of Internet Banking into the Financial Regulations and approve the Banking Mandates for each Councillor.

23.07.006 TO CONSIDER AND APPROVE AMENDED HOMEWORKING POLICY The Council will consider the inclusion of a weekly telephone call to the Clerk, as a lone worker.

23.07.007 TO CONSIDER AND APPROVE PUBLIC LOAN APPLICATION FOR LOXLEY JUNCTION PROJECT. The Council will consider the loan application and if approved, the Chairman and Clerk/RFO to sign the loan application for £35,860, repayable over 25 years.

23.07.008 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- QUESTIONNAIRE 2023 – RESULTS REPORT  
Cllr Dobson and Cllr Pattinson-Evans to report to Council.

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- STRAMSHALL SPEED INDICATOR SIGN – CONSIDER AND APPROVE SITE VISIT QUOTE.

Council to consider the quote for a site visit to resolve the inactivity of the sign.

- BENNETTS LANE, BRAMSHALL – UPDATE ON PRIORITY SIGNS FOR NARROW BRIDGE.

Council to receive an update from Staffordshire County Council on the request for priority signs on the bridge, request supported by Network Rail report.

## 23.07.009 FINANCE COMMITTEE CREATION – CONSIDER AND APPROVE

The Council to consider creating a Finance Committee for Budget and Precept. Terms of Reference for the Committee to be agreed.

## 23.07.0010 ALLOTMENTS – PUBLIC CONSULTATION AND ALLOTMENT PLOT HOLDERS CONSULTATION – CONSIDER AND APPROVE PROCESS.

The Council will consider how to consult both the public and the Allotment Holders on moving the allotment asset from the Council to a lease to be managed by an Allotment Holders Committee. (National Allotment Association lease). The Council will consider the appointment of a valuer and surveyor.

The Council will consider this item using URPC Financial Regulation 14.3. “No real property (interests in land) shall be sold, leased or otherwise disposed of without the authority of the council, together with any other consents required by law. In each case a report in writing shall be provided to council in respect of valuation and surveyed condition of the property (including matters such as planning permissions and covenants) together with a proper business case (including an adequate level of consultation with the electorate).”

## 23.07.0011 STRAMSHALL FOOTPATH (NEW) – ST MICHAELS ROAD – DISCUSS

The Council will discuss the 2023-2024 Parish Plan to create a new footpath parallel to St Michaels Road, Stramshall. The Council will discuss the research needed to fulfil this plan.

## 23.07.0012 ASSET REPAIRS – CONSIDER AND APPROVE.

The Council will discuss the Asset Repair List, resolved in the 2023-2024 Budget.

## 23.07.0013 PUBLIC PARTICIPATION - The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

## 23.07.0014 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

All planning applications are on the website -

<https://utttoxeterruralparishcouncil.org.uk/parish-council/planning>

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23.07.0015 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR.

The Council will receive oral/written reports.

23.07.0016 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS, THE LIST IS ON THE MAIN AGENDA AND TO RECEIVE FINANCE UPDATES.

23.07.0017 CORRESPONDENCE

The Council will consider all correspondence received.

23.07.0018 CLERK UPDATE

The Clerk will update Councillors about on work carried out and going projects.

23.07.0019 COUNCILLORS REPORTS (information only)

Councillors to bring items to meeting for consideration at forthcoming meeting.

23.07.0020 STAFFING MATTERS – PUBLIC EXCLUDED (Public Bodies (Admission to meetings) Act 1960)

The Chairman will ask the public to leave the meeting for this item.