

# Uttoxeter Rural Parish Council – Agenda Pack

<https://utttoxeterruralparishcouncil.org.uk/>

---

AGENDA PACK for a meeting to be held on Tuesday, 6<sup>th</sup> June 2023, at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY. The meeting will commence at 7.30pm.

ISSUED to: Cllr Brooks, Cllr Crosby, Cllr Dobson, Cllr Jones, Cllr Pattinson-Evans, Cllr Sargeant, Cllr C Whittaker (Borough), Cllr Sankey (Borough), Cllr Beech (Borough).

## Council Pledge:

Let our debating be reasoned and temperate, recognising that others may have a different point of view; and may we always remember that our deliberations and decisions are ultimately for the good of the people of Uttoxeter Rural.

## **To be read in conjunction with Agenda**

23.06.001 APOLOGIES AND APPROVAL OF ABSENCES

23.06.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. A failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011.  
Councillors will declare interests using the URPC form.

23.06.003 TO RESOLVE THAT THE MINUTES OF **BOTH** THE ANNUAL PARISH MEETING AND ANNUAL COMMUNITY MEETING HELD ON 16.05.2023 ARE A CORRECT RECORD.  
Council will review both sets of minutes.

23.06.004 FREEDOM OF PARISH – AWARD TO RETIRED COUNCILLOR OLLERENSHAW.  
The Freedom of the Parish to be presented to Mr Tom Ollerenshaw who retired in May 2023. The award will be presented by Parish Council Chairman, Cllr David Brookes in recognition of Mr Ollerenshaw 17 years of service to the Council.

23.06.005 TO CONSIDER AND APPROVE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) – AUDIT 2022-2023  
The Council will consider the AGAR forms, Internal Audit Report, Bank reconciliation, Variance Table, Public Rights Notice.

23.06.006 TO CONSIDER AND APPROVE THE APPOINTMENT OF INTERNAL AUDITOR 2023-2024  
The Council will consider the appointment of the internal auditor for the Council accounts.

23.06.007 LOXLEY JUNCTION – PUBLIC LOAN APPLICATION – UPDATE  
Council will consider submission of the loan application for the Council contribution to the redesign of the junction. This project is being carried out in conjunction with Staffordshire County Council and Kingstone Parish Council.

23.06.008 TO CONSIDER AND APPROVE STAFFING COMMITTEE RECOMMENDATIONS  
The Council will consider the recommendations of the Staffing committee having completed the annual clerk appraisal.

# Uttoxeter Rural Parish Council – Agenda Pack

<https://utttoxeterruralparishcouncil.org.uk/>

---

## 23.06.009 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- CREIGHTON LANE, FLOODING – UPDATE  
Council to consider works required to resolve the flooding.
- COMMUNITY SPEED WATCH SIGNS – UPDATE  
Council to consider the quote to install the 3 signs by MP Bloor
- FOOTPATH STILE REPAIRS – TO CONSIDER AND APPROVE  
Council to consider the quote from Lengthsman stile repairs on Footpath 24, 28b, 55

23.06.0010 PUBLIC PARTICIPATION - The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

## 23.06.0011 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS The Council are provided with planning applications that are uploaded onto the website:

**P/2022/01464** - Hanging Wicket Farm Scounslow Green Road Scounslow Green Staffordshire ST14 8RD - Formation of Pond including ground source heat pump and septic tank.

## 23.06.0012 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR.

## 23.06.0013 FINANCE – TO CONSIDER & APPROVE PAYMENTS OF LIST BELOW AND RECEIVE FINANCE UPDATES:

Payments are listed on Agenda.

Finance updates to consider and approve:

1. Council mobile phone contract – Standing Order to refund Clerk each month
2. Lloyds Bank Mandate – Council Administration monthly increase
3. Lloyds Bank Mandate - SCC Pension monthly increase

## 23.06.0014 CORRESPONDENCE

To consider 6 items of correspondence.

## 23.06.0015 CLERK UPDATE

## 23.06.0016 COUNCILLORS REPORTS (information only)

Councillors to bring items for consideration at future meetings.