

# Uttoxeter Rural Parish Council

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Minutes for a meeting held on Tuesday, 4<sup>th</sup> April 2023, at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY. The meeting commenced at 7.30pm.

Present: Cllr Brooks, Cllr Dartnell, Cllr Dobson, Cllr Ollerenshaw, Cllr Pattinson-Evans, Cllr C Whittaker (Borough) and the clerk.

23.04.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr Dobson, Cllr Sargeant, Cllr Moss, Cllr Jones

23.04.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. A failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011 - NONE

23.04.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 7<sup>TH</sup> MARCH 2023 ARE A CORRECT RECORD – RESOLVED

23.04.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

- PARISH QUESTIONNAIRE – UPDATE

Residents have provided 37 replies to the questionnaire.

The results will be published in the June 2023 meeting.

Councillors discussed other ways to engage with residents and RESOLVED to investigate other options, i.e., stall at Village Events.

- LOXLEY JUNCTION REDESIGN– PUBLIC LOAN – UPDATE

Clerk received paperwork from SPCA for the Public Loan application and Councillors discussed the original resolution to use its powers to make a contribution to the scheme. (LGRA 1997 s.30)

It was RESOLVED to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a Public Works Loan Board loan of £35,860 over the borrowing term of 25 years for the parish council contribution to the Loxley Junction redesign scheme. The annual loan repayments will come to around £2,070 pa. Council resolved in December 2022 Budget meeting that it will not increase the precept in this financial year (2023/2024) for this years' replacement.

Councillor noted another accident was reported to police and SCC w/c

27.03.2023, a car has come straight out of the junction without stopping and hit the side of a van, just missed another car.

The Council noted that SCC confirmed that plans for the redesign are moving forward.

Council RESOLVED to issue a press release from the Working Group on the latest progress and loan application.

Councillors RESOLVED for the Clerk to investigate with Google Maps and other Sat Nav applications to get junction marked on the map, as currently it does not indicate a junction at the location.

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- **STRAMSHALL SPEED INDICATOR SIGN – UPDATE**  
Morelock required payment before site visit can take place. £300 – payment sent 24.03.2023 due to resolution in March Meeting.  
Site visit planned for w/c 3<sup>rd</sup> April 2023 to resolve the Speed Indicator sign issue.
- **STRAMSHALL HIGH STREET, FLOOD WATER – UPDATE**  
The Council has received no reply from Eon with regards to the request to remove the lamp post made in an email dated 18<sup>th</sup> January 2023 email.  
Clerk sent follow up email to Eon to ask for lamp post M23 to be removed to allow water to flow freely on 22.03.2023. No reply received by meeting date.
- **ELECTION – 4<sup>th</sup> May 2023 - UPDATE**  
Cllr Ollerenshaw informed the Chairman that he will retire at the May 2023 Election having been on the Council since 2006.  
The Chairman addressed the meeting and confirmed the Council are indebted to Cllr Ollerenshaw for this many years of service to residents of the Parish.  
Standing Orders were suspended in order that Cllr Whittaker, ESBC, could address the meeting and endorsed the Chairman's comments and thank Cllr Ollerenshaw for his dedication to public service.  
Cllr Ollerenshaw left the room while the Council discussed how to mark the retirement.  
Council RESOLVED to award Cllr Ollerenshaw the Freedom of the Parish to be presented in the May 2023 Meeting. Clerk to contact Cllr Ollerenshaw family to discuss a suitable gift.  
Council was updated that ESBC will provide a Candidate List by 5<sup>th</sup> April 2023 for website/noticeboards and Notice of contested or uncontested election. If uncontested, Notice will be provided by 12.04.2023  
The Election to be held on 4<sup>th</sup> May 2023

## 23.04.005 QUEENS CANOPY TREES, HOLLINGTON LANE, STRAMSHALL – DAMAGED TREES – CONSIDER AND APPROVE.

A number of Residents of Hollington Lane, Stramshall, reported by letter to the Clerk damage to two trees within the Queens Canopy, caused by strimming of the trucks by contractors on 09.03.2023. Both trees will die as a result of the damage (truck ringed). Clerk sent an email to SCC Highways to ask for a solution, as replacement trees estimated at £55.99 each – advised to put it on Report IT reference: 4316667  
Chairman advised Clerk to purchased two trees, plum and damson, to replace damaged trees. Chairman recommended Parish Council to claim back funds from SCC. RESOLVED

## 23.04.006 COUNCIL WEBSITE – ANNUAL CONTRACT – CONSIDER AND APPROVE

Eric Roy provided a quote for the annual contract - £150 – RESOLVED  
Chairman asked Clerk to provide legal guidance on websites and if they are required by Parish Councils. Clerk to contact SPCA for legal briefing.

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## 23.04.007 SUPER FAST BROADBAND FOR THE PARISH – DISCUSS

Bramshall resident requested the Council discuss the voucher scheme.

Councillors are aware that a Stramshall resident worked on this scheme and Council

RESOLVED to contact Stramshall resident to ask if they will liaise with Bramshall resident.

23.04.008 PUBLIC PARTICIPATION - The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest. NONE

## 23.04.009 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

### NEW

**P/2022/01044** - Former Stables Dagdale Lane Bramshall Uttoxeter ST14 5BJ - Retention of revised scheme for conversion and alterations of existing stables to form single dwelling including solar panels, amended drainage scheme and associated ground works along with the retention of new access gates, lighting and security camera installations, heat pump and garden shed/log store – No Comment to be added.

**P/2023/00335** - Land to the west of Uttoxeter A50 Bypass Uttoxeter Staffordshire - Application under Section 73 to vary condition 27 of outline planning application P/2013/00882 to develop 50.7 ha of land for up to 700 dwellings, 10ha of employment use (Classes B1, B2, B8), a first school, a mixed use local centre incorporating retail, leisure, social, cultural community and health facilities, green infrastructure, associated engineering works, access to New Road and Bramshall Road and associated internal access roads including demolition of Parks Farm and associated buildings, with all matters reserved to allow the occupation of no more than 550 dwellings until either details of improvements to the Silver Street/Dove Bank/Church Street junction have been submitted or a Traffic Assessment Report is submitted –

Comments added 06.04.2023

Uttoxeter Rural Parish Council has the following comments to make:

The Council are disappointed that the road improvements in Uttoxeter would potentially not go ahead if this condition is removed from the application, as this should have been carried out after 301 dwellings are occupied, this figure was reach some time ago.

### DECISIONS

**P/2022/01458** - Adjacent to 1-4 The Croft High Street Stramshall Staffordshire - Removal of 39m of hedgerow (Revised Application Form) – GRANTED

**P/2022/01292** - The Old Crossing Hook Lane Crakemarsch Staffordshire ST14 5AS - Change of use including the erection of a single storey side extension of existing commercial dog grooming parlour to form a dwelling – PERMITS

**P/2023/00138** - The Beeches, Cullamore Lane, Willslock, Staffordshire, ST14 8NJ - Prior Approval for the conversion of an agricultural building to form a dwelling – GIVEN

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**P/2023/00134** - Cropwell House High Street Stramshall Staffordshire ST14 5AL - Erection of an oak framed gazebo, attached to the rear of the existing garage for the purpose of providing a covered amenity / barbeque area – PERMITS

**P/2023/00095** - 5 Broomyclose Lane Stramshall Staffordshire ST14 5AN - Erection of a boundary wall to the front of the property - PERMITS

23.04.0010 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker  
Cllr Whittaker confirmed he is standing in the ESBC Election for Borough Councillor in Blythe Ward, as an independent. He would like to continue to support residents in the same way he has for the last 13 years.

Cllr Whittaker highlighted that he tried to report a missing drainage cover in Willslock to SCC and was advised, even on the Report IT website, that reports are not accepted. Cllr Whittaker reported it to the Police, as a hazard to drivers.

Chairman thanked Cllr Whittaker for his service to the Parish Council and looks forward to working with him in the future.

23.04.0011 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE FINANCE UPDATES:

All March payments made 08.03.2023

**Council Accounts** - end of year 31.03.2023 – internal auditor visit by Toplis Associates will take place in early May.

**Audit (AGAR)** - paperwork received from Mazars - 24.03.2023

**Lloyds Debit Card** application submitted 08.03.2023

**Cheques 503 and 504** signed in between meetings.

**Play Inspection Company** – repeat order form – to be signed by 3 Councillors. RESOLVED

**SCC Pension** – confirmation received Employer contribution rates for year ending 31 March 2024 - new monthly rate - £171.29 – 3 Councillors to sign new Standing Order - RESOLVED

**VAT re-Claim** submitted 29.03.2023 for £383.59

**ICO Data Protection** fee will be collected by DD on 14.05.2023- Reference: ZA372637

Cheque Number	Details	Amount
181/503	Morelock Signs – Stramshall SID sign site visit	£300 (inc £50 VAT)
182/504	Refund Clerk – Strawberry Garden Centre – Queen Canopy - Replacement Trees (Hollington Lane, Stramshall)	£111.98
<b>END of FINANCIAL YEAR</b>	<b>31.03.2023</b>	
1/SO	Council Administration	537.76
2/SO	SCC Pension Fund	176.98
3/DD	Pennon Water	£5

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4/541	Stramshall Coronation Event Grant – Stramshall ACE	£250
5/542	Bramshall Coronation Event Grant	£250
6/543	EA Roy – Annual website hosting services	£150
7/544	SPCA – Annual Subscription	365.09
8/545	Tesco Mobile Top Up – Refund Clerk	£10
<b>Received after Agenda Issued</b>		
9/546	Printer Ink (colour and B/W)– refund Clerk	£39.59
10/547	Clerk's expenses	£18
11/DD	ICO Data Protection – Annual Fee (14.05.2023)	£35
12/548	Wilfred House – Meeting Room Rent	£35
<b>RECEIVED</b>		
21.03.2023	Allotment Rent - Lloyds	£24.68
21.03.2023	Allotment Bond – Leeks BS	£24.68
<b>BANK BALANCES</b>		
27.03.2023	Lloyds	£13,024.82
20.03.2023	Leek BS	£13,044.11

## 23.04.0012 CORRESPONDENCE

**Opening School Facilities programme** in Staffordshire and Stoke-on-Trent, Staffordshire County Council announced funding by the Department of Education, over the next 3 years. This £57 million investment into physical activity opportunities couldn't come at a better time. It will provide young people and communities across Stoke and Staffs with more opportunities to be active, improve their physical and mental health, and bring communities together. 33 schools across the 3 years, which adds up to an almost £1.5 million investment in the area. We are working closely with our delivery partner the Hubb Foundation to ensure it reaches those who will benefit most from the money.

<https://togetheractive.org/funding-for-stoke-and-staffs-schools-to-open-their-facilities/>

**East Staffordshire Borough Council Housing Choice 2023 Supplementary Planning Document (SPD)**- report received <http://eaststaffsbc.gov.uk/planning/planning-policy/supplementary-planning-documents>

**Allotments** – Waiting List application form received.

**Rubbish Bin** – JCB roundabout, ST14 5PA – resident requested a rubbish bin for area, due to litter picking activities by residents' – Clerk contacted ESBC 21.03.2023

**Staffordshire Electoral Review** - Staffordshire County Council Boundary proposals to LBCE– report received

**Local Flood Authority**, Staffordshire County Council consultation - Flood Risk

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Management Team at: [flood.team@staffordshire.gov.uk](mailto:flood.team@staffordshire.gov.uk) Reports -

<https://consultation.staffordshire.gov.uk/insight-planning-and-performance/staffordshire-local-flood-risk-management-strategy/>

**Prince's Countryside Fund** (PCF) is inviting applications for grants of up to £25,000 from community projects - Applications for grants close on 11th April 2023 at midday -

<https://www.princescountrysidefund.org.uk/how-we-help/rural-communities/>

**Integrated Care Partnership Strategy** - developing a five-year strategy that will set out how organisations such as health and social care, councils, police, fire and the voluntary and community sector could work with communities to improve the health and wellbeing of the local population from birth to end of life. -

<https://nhs.welcomesyourfeedback.net/s/efsm2n>

**Bramshall Road Sign** (Bramshall Bank) – blown down/damaged – resident reported to SCC – Reference 431 7041. – 24.03.2023

**Road Closure** – Stone Road, Bramshall – 25<sup>th</sup> April 2023 – one day – details on website

**Biker Down** – free training for motorcycle riders – details on website

**Stramshall Playing Fields/Play area** – monthly inspection received from DSK Engineering, no issues to report.

**SCC Community Fund** – open for applications - <https://www.staffordshire.gov.uk/Your-council-and-democracy/Members/County-Councillors-Fund/County-Councillors-Fund.aspx>

## 23.04.0013 CLERK UPDATE

**Election nomination packs** to Councillors and on website

**Election posters** on website and notice boards

**Allotment** – report that grass path between 11d/10b has been reduced by digging. Council NOTED the report and Clerk will contact plot holder.

**Trent and Dove** – requested funds for 1500 Bulbs for verge in Stramshall once Hedge removed in September. <https://www.bostonbulbswholesale.co.uk/daffodil-bulbs-344>

**Allotment** – Contract received, payment of Rent and Bond receipt sent to plot holder 21.03.2023

**Spath Layby** – landowner advised by SCC that there is no right of way over layby to field gate – 22.03.2023. SCC are now dealing with landowner directly.

**Willow Tree, Church Lane, Bramshall** – Clerk contacted SCC to ask for permission to carry out tree works to remove branch. SCC Tree Officer provided the following:

“I would probably advise that as well as the broken branches, the whole tree ideally needs to be cut down as it is now overbalanced towards the highway, I suggest if it could be cut down to leave a stump / trunk at approximately 2m high, with it being a willow it will probably regenerate and form a smaller bushy head.”

Resident who made the request updated. Clerk obtained a quote from Michael Johnson Tree Surgery - £420 – RESOLVED to accept quote.

**Council Mobile** – due to PAYG contract, the Council are currently paying £10 per month – Council to advise on cost. Chairman RESOLVED to discuss at the next meeting.

**Mens Shed** Thank you letter sent.

**Litter in Parish** – clerk to update May meeting. (Minute reference: 23.03.007)

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**Policies for Review** – Clerk will issue a list to Councillors prior to the May Meeting.

**Clerks Annual Appraisal** –Staffing Committee to provide dates to Clerk.

**Speed Watch Signs – Stramshall** – Staffordshire Police Community Engagement Coordinator advised that Amey, who install the signs, have staffing issues but our signs are a priority.

**Goal Mouth, Stramshall Playing Fields** - WH Durose will deliver soil to the playing fields to repair goal mouth.

**Strawberry Garden Centre** discount cards – no update at time of meeting.

**Bramshall Flowerbox** – no update at time of meeting.

**Village Green Bench, Stramshall** – RESOLVED for the bench to be sanded and oiled by WH Durose (Asset Repair Budget). A price for removing concrete slab and moving bench to edge of Village Green, by installation of 4-foot slabs, to be provide in the May meeting for consideration.

## 23.04.0014 COUNCILLORS REPORTS (information only)

### **From previous meeting:**

**Litter Pick** - Cllr Dobson and Cllr Pattinson-Evans updated meeting on Coronation Litter picking date for litter pick in the villages: Stramshall Village will litter pick on 4th May and Bramshall will litter pick on 15th April.

**Flooding on Creighton Lane, Stramshall** – Clerk to approach new owner to discuss historic issue and possible solution.

**Liquid from horse manure pile** draining onto Broomyclose Lane, Stramshall, Clerk to report to Environment Health.

**Annual Community Meeting** – discussed refreshments needed and Councillors will bring a range of refreshments for residents.

Footpaths/stiles x 3 need repair on Footpath 47 and 55 intersect and bridge over Footpath 48 needs strengthening. Councillors RESOLVED for WH Durose to investigate and repair using the Annual Footpath Budget.

Sign, private property on Footpath in Spath reported, Councillors viewed the sign and concluded that landowners can put signs on their boundaries, but must not obstruction footpaths.

### DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting, Annual Parish Council Meeting is Tuesday 16<sup>th</sup> May 2023 at 7pm, followed by the Annual Parish Community meeting, both at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY. The meeting was formally closed at 20.16.

.....CHAIRMAN

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