

Uttoxeter Rural Parish Council

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Minutes of a meeting held on Tuesday, 7th March 2023, at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY The meeting commenced at 7.30pm.

Present: Cllr Brooks, Cllr Dartnell, Cllr Dobson, Cllr Pattinson-Evans, Cllr Sargeant, Mr Taylor (resident) Cllr C Whittaker (Borough) and the clerk.

23.03.001 APOLOGIES AND APPROVAL OF ABSENCES

1. Received and accepted – Cllr Ollerenshaw, Cllr Moss, Cllr Crosby, Cllr Jones APPROVED
2. Not received.

23.03.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. A failure to declare a disclosable pecuniary interest at a meeting is a criminal offence under section 34 of the Localism Act 2011 - NONE

23.03.003 TO RESOLVE THAT THE MINUTES OF PARISH MEETING HELD ON 7th February 2023 ARE A CORRECT RECORD - RESOLVED

23.03.004 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

• **KING CHARLES CORONATION – CONSIDER AND APPROVE**

Council approved **£500** in 2023/2024 Budget for Coronation.

Councillors RESOLVED to award Stramshall and Bramshall Community Events Team £250 each.

Stramshall and Bramshall provided details of the events that will take place for the Coronation.

• **THE CROFT, HIGH STREET, STRAMSHALL - HEDGE REMOVAL – UPDATE**

ESBC issued a revised hedge removal notice, with Trent and Dove as owners, comments for the application were 02.03.2023.

If no objections, Trent and Dove have agreed for the Council to remove the hedge in mid-September 2023, due to Bird Nesting Law (Wildlife and Countryside Act) coming into effect from 1st March to 1st September each year.

<https://www.rspb.org.uk/birds-and-wildlife/advice/wildlife-and-the-law/wildlife-and-countryside-act/>

SJL Landscapes cut the hedge w/c 21.02.2023, as per February minutes.

Michael Johnson Tree Surgery has confirmed removal of hedge will take place on Thursday 21st September 2023. – NOTED

Councillors RESOLVED for the Clerk to approach Trent and Dove for a contribution to bulbs for the area.

• **SPEED INDICATOR SIGN – STRAMSHALL – ALLOTMENTS – DISCUSS REPAIR**

The sign was moved, but not working correctly.

Morelock signs provided a quote of £300 for an out of warranty site visit to resolve the issues. RESOLVED to accept quote and for Morelock to carry out all works to ensure sign operates correctly.

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- **ALLOTMENTS – CONSIDER INFORMATION REGARDING LEASE AGREEMENT & ASSETS**

Councillors were provided with a copy of the standard National Allotment Lease and a list of Assets on site. Councillors RESOLVED to move this item for consideration to the June 2023 meeting.

- **ANNUAL PARISH COMMUNITY MEETING – DATE/VENUE/CATERING - CONSIDER AND APPROVE**

Councillors considered the date/venue/catering for the meeting and RESOLVED to hold the meeting on Tuesday 16th May at 7pm in Wilfred House, Carter Street, Uttoxeter. Councillors considered two quotes for refreshments and RESOLVED that Councillors will provide and serve refreshments. Councillors will ensure all local groups are invited to the meeting.

23.03.005 STAFFORDSHIRE COUNTY COUNCIL - A CONSULTATION ON DIVISION BOUNDARIES – DISCUSS AND APPROVE COMMENTS FOR SUBMISSION.

The Local Government Boundary Commission for England is carrying out a consultation of the division boundaries for Staffordshire County Council. The new arrangement if passed into law, will take effect in May 2025. <https://www.lgbce.org.uk/all-reviews/west-midlands/staffordshire/staffordshire-county-council> or <http://www.consultation.lgbce.org.uk/node/690>

Councillors considered the consultation and RESOLVED for no comment to be made.

23.03.006 ESBC MALTINGS, UTTOXETER - CONSULTATION – DISCUSS AND APPROVE COMMENTS FOR SUBMISSION

East Staffordshire Borough Council are carrying out a consultation for the Maltings, Uttoxeter.

<https://www.eaststaffsbc.gov.uk/burton-town-regeneration-programme/regeneration/uttoxeter-masterplan>

Councillors considered the consultation and RESOLVED to make the following comments:

The Parish Council feel that this consultation is a vanity project with very little possibility of short-term deliverance.

23.03.007 LITTER IN PARISH – DISCUSS

Councillors discussed the litter within the Parish and acknowledged that within the Budget for next year (2023/2024), funds to support local litter picking is £200.

Council RESOLVED for clerk to contact ESBC to find out if the Parish is on the litter picking rota carried out by ESBC.

Councillors RESOLVED for clerk to contact SCC to ask about CCTV operating within Parish for litter.

Councillors RESOLVED to write to Kate Kniveton MP to ask her to raise the issue and advise on national approach.

Councillors RESOLVED for Clerk to contact the Eco Centre and ask if they will arrange a litter picking event within the Parish.

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Cllr Dobson and Cllr Pattinson-Evans will coordinate a litter picking event before the Coronation in Stramshall and Bramshall.

Councillors acknowledged that the Parish Questionnaire has a question about litter (question no 4) and will consider all residents suggestions when Questionnaire replies received and results presented to June 2023 meeting.

23.03.008 PUBLIC PARTICIPATION.

Resident addressed the meeting regarding speeding traffic on St Michaels Road, Stramshall. Resident suggested a chicane at the top end of St Michaels Road. The Chairman updated the resident on the current S106 funding and the improvement to speed humps in Stramshall. Chairman advised the resident to join the Stramshall Working Group which is led by Cllr Dobson to ensure the community interest is represented in the Working Group.

23.03.009 ELECTIONS 2023 – UPDATE FROM EAST STAFFORDSHIRE BOROUGH COUNCIL.

Residents need photo ID to vote – posters on website, sent to Bramshall News and Stramshall website - 14.02.2023

Election Poster will be in noticeboards from mid-March.

Candidate Nomination paperwork will be available from 10th March and must be returned to ESBC, in person, by 4pm on 4th April 2023. Full details on ESBC website <https://www.eaststaffsbc.gov.uk/elections>

Clerk issued Councillors with letter re: publicity during sensitive time before election (April)

Candidates List to be issued by ESBC on 5th April at 4pm.

Notice of Poll – will be issued no later than 26th April 2023

Election 4th May 2023.

23.03.0010 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS

NEW

P/2022/01405 - Barn 2 Vicarage Drive Stramshall Staffordshire ST14 5DL - Installation of roof mounted PV (solar) panels, detached outbuilding and replacement windows. No comment added 17.02.2023

P/2023/00138 - The Beeches Cullamore Lane Willslock Staffordshire ST14 8NJ - Prior Approval for the conversion of an agricultural building to form a dwelling – deadline missed for comments

P/2023/00095 - 5 Broomyclose Lane Stramshall Staffordshire ST14 5AN - Erection of a boundary wall to the front of the property- No comment submitted 17.02.2023

P/2023/00134 - Cropwell House High Street Stramshall Staffordshire ST14 5AL - Erection of an oak framed gazebo, attached to the rear of the existing garage for the purpose of providing a covered amenity / barbeque area. – no comment to be added.

P/2022/01458 - Adjacent to 2-4 The Croft High Street Stramshall Staffordshire - Removal of 39m of hedgerow (**Revised Application Form**) – deadline missed for comments.

P/2023/00215 - The Walled Garden St Michaels Road Stramshall Staffordshire ST14 5DU - Reinstatement of glasshouse for a greenhouse area, work/hobby area and ancillary living accommodation (revised scheme). No comment to be added.

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P/2023/00216 - The Walled Garden St Michaels Road Stramshall Staffordshire ST14 5DU
- Listed Building Consent for the reinstatement of glasshouse for a greenhouse area, work/hobby area and ancillary living accommodation (revised scheme) –no comment to be added.

DECISIONS

None received

23.03.0011 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - Cllr Whittaker
Cllr Whittaker advised the Council that planning appeals panel has recently supported the ESBC planning decisions.

The parish council acknowledges the continue service of many years by Cllr Whittaker.

23.03.0012 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE FINANCE UPDATES:

Allotment Water Statement – 13th July 2022 – 31 January 2023 - £105.11 – account currently in credit £59.57 - NOTED

Audit - Clerk will ensure end of year accounts are prepared - 31.03.2023 – NOTED

Cheque ref: 178/500 signed in between meetings.

Lloyds Bank debit card – Clerk obtained application for Lloyds for a debit card linked to the main account. (Lloyds advised cannot open a separate account with debit card) – Councillors and Clerk to sign the application form and to authorise a £300 limit on the card for Clerk use only. RESOLVED

Lloyds Bank – new cheque book received.

Cheque Number	Details	Amount
165/DD	Allotment Water	£5
166/so	Council Administration	£537.76
167/so	SCC Pension	£176.98
168/491	Uttoxeter Rural Parish Council – Allotment Bond into Leeks	£22.88
169/492	SPCA – Election Training	£36 (inc £6 VAT)
170/DD	Allotment Water	£5
171/493	MPB Contractors – Stramshall SID sign	£450
172/494	MPB Contractors – Bramshall SID sign	£450
173/495	Men's Shed – Stramshall planter – Refund Clerk	£50
174/496	WH Durose – Grass path creation, Allotment plots 11a/b/c/d and path repair	£216 (inc £36 VAT)
175/497	Mobile Top Up – Refund Clerk	£10
176/498	Mobile Top Up – Refund Clerk	£10
177/499	Clerk Expenses – February	£39.11

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INVOICES RECEIVED AFTER AGENDA ISSUED		
178/500	650 Questionnaire printing – Lavin Printers Ltd	£294
179/501	Wilfred House – Feb and March Meetings	£70
180/502	DSK Engineering – Play Inspections – x 3	£108 (inc £18 VAT)
RECEIVED		
	Allotment Rent and Bond – two cheques (Bond paid into Leek BS)	£53.76
	Allotment Rent and Bond (one cheque)	£49.76
	Allotment Rent and Bond – two cheques (Bond paid into Leeks BS)	£49.36
	Nigel Davis Solicitors – refund on Land Registry invoice	£4
Bank Balances		
Lloyds	31.01.2023	£16,232.41
Leeks BS	14.02.2023	£12,996.55

Receipts and Payments - Reconciliation on 28.02.2023									
a	Opening Balance 1st April 2022								24,176.37
b	Total Receipts								57,787.68
c	Total Payments								54,963.34
d	Surplus/(Deficit) in year (b-c)								2,824.34
d	Closing Balance (a+d)								27,000.71

Bank accounts					
Current account - Lloyds					16,232.41
Building society - Leek					12,996.55
					29,228.96
Add: unrepresented income					134.82
Less: unrepresented cheques					2,362.37
					27,001.41

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23.03.0013 CORRESPONDENCE

JCB Pot Holes and SID sign - Beamhurst resident requested update on JCB pot holes and also requested the Council consider a SID for the A522, Beamhurst – 10.02.2023

Clerk provided Highways Log link and will investigate speed limit on A522 with regards to a SID. Section of road not within Parish, provided Croxden PC details to resident.

Road Closure – Cullamore Lane, Willslock – 7th March 2023 for one day.

East Staffordshire Borough Council Ward changes – the come into force on 4 May, Uttoxeter Rural Parish Council will be in Blythe ward and Stramshall & Weaver ward. To view the LGBC report – visit <https://s3-eu-west-2.amazonaws.com/lgbce/Reviews/West%20Midlands/Staffordshire/East%20Staffs/Final/Summary.pdf> or for full report <http://www.consultation.lgbce.org.uk/>

Road Closure – Stone Road, Bramshall – 5th April 2023 for one day.

Abbots Bromley – Neighbourhood Plan – Decision papers received.

Staffordshire County Council – Highways Programme details -

<https://www.staffordshire.gov.uk/Highways/Managing-the-highway-asset/Highway-Programmes.aspx>

Levelling Up and Regeneration Bill – NALC report re amendments - NALC is urging the House of Lords to make changes to the Levelling Up and Regeneration Bill to ensure local councils can play their part. President, Baroness Scott of Needham Market, has tabled nine amendments: Providing for councils to be able to hold remote meetings. Suspension of councillors who breach the code of conduct. Access to direct government funding and grants. A clear timetable for the neighbourhood governance review to make it easier to set up new local councils. Payment of dependent carers allowance to parish councillors. The extension of the general power of competence. Briefing provided to Councillors 01.03.2023

Willow tree in Church Lane (opp.Penygoran) ST14 5DF – a large branch, has broken and a lot of foliage is now reaching the floor – resident reported to Parish Council – Clerk reported to ESBC, who advised that ESBC does not own the land. Councillors discussed issue and RESOLVED to carry out tree works, once status of tree, i.e.: TPO confirmed.

NALC – Cost of Living project - <https://www.nalc.gov.uk/our-work/cost-of-living>

Playing Fields, Stramshall, Resident Event – Resident requested permission to hold an event on the playing fields on 25th March for approx. 30 people. Council RESOLVED to give permission, on the basis that the playing fields is still open to residents and that a risk assessment is carried out by resident. Clerk to contact Zurich Insurance to ensure cover in place for Council.

Bramshall Extraordinary Meeting – resident requested an update on Bennetts Lane funding. Updated that Cllr Atkins is considering the priority signage on narrow bridge project in his divisional meeting. The divisional meeting is held in late April.

23.03.0014 CLERK UPDATE

Allotment Waiting List – resident from Tean completed application – Councillors discussed terms and condition of application and RESOLVED to offer Plot 11d to resident. Clerk to issue contract.

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Allotment permissions. Plot 11a/11b made the following requests:

Installation of a wooden corner shed, the 2 back sides are 7' and the 2 window sides are 3'. The roof is 'pent/ flat'. The Height is 6'6" approximately, with slab base.

Plus the installation of a small shed, (4' x 4') with a pent/flat roof with slab base.

Installation of a slab path (2'x2' slabs over compacted soil), leading off from the main allotment pathway between 11c and 11d with continuation through the centre of plots 11a and 11b, for wheelchair access.

Installation of a low chicken wire and post fence construction to the base of the hedge line. Subject to approval the plot holder will carry out this work at own expense.

Councillors discussed the request and RESOLVED to give permission, as at plot holders' expense.

Election training - Clerk attended SPCA and ESBC training. Update sent to Councillors on their responsibility regarding nomination forms.

Bradleys Payroll informed of Council decision re Payroll and Pension – 14.02.2023

Speed Watch Signs – Stramshall – Clerk contacted Community Speed Watch (CSW) Coordinator for an update. 15.02.2023

Speed Indicator Sign – Stramshall (Allotments)– contacted Morelock for a quote to repair (NOTED that 2023-2024 Budget is £300)

Questionnaire – printed by Lavins and copies to be provided to Councillors at meeting for distribution in early March. RESOLVED to issue a press release and include on Council website.

Strawberry Garden Centre cards – updated list provided on 17.02.2023

Stramshall flower planter made by Men's Shed – installed on Broomyclose Lane/High Street. 24.02.2023. Councillors RESOLVED to send a letter of thanks to Men's Shed, Rocester.

Clerk Annual Appraisal – due March 2023. RESOLVED for Staffing Committee to provide dates to Clerk.

Bramshall Flowerbox/planter – sent hexagon plan to Men's shed for a quote, requested white paint– 24.02.2023

Loxley Junction – Public Loan for project – Clerk will contact SPCA to start the application process, can take up to 3 months to complete. It was RESOLVED to budget for a Public Loan (2021-2022) (Minute Ref: 21.11.0010 & 21.12.0010) and to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £40,000 over the borrowing term of 25 years for the Loxley Junction redesign. The annual loan repayments will be £2,070 and are in the Budget.

Loxley Junction – Update from SCC on 03.03.2023 – the Engineers will be marking out the area in the next few days on the Loxley Lane corner so landowners can see the extent of land needed and then SCC will be seeking to formalise the agreements (approx. 2 months).

Precept 2023-2024 paragraph on website – 01.03.2023

Play Inspection received – 03.03.2023

Register of Interest – Cllr Dobson provided updated form for ESBC – 06.03.2023

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23.03.0015 COUNCILLORS REPORTS (information only)

Cllr Brookes has planted Oak Trees on his land and the trees has been accepted as part of the Queen's Green Canopy project.

Cllr Dobson advised that residents have requested information on why precept reduced, Chairman suggested to direct residents to the precept paragraph and Parish Plans in the News area on website.

Cllr Dobson advised soil needed in goal mouths on playing fields.

DATE AND TIME OF THE NEXT MEETING:

The date of the next meeting was set for Tuesday, 4th April 2023 at 7.30pm at Wilfred House, 37 Carter Street, Uttoxeter, ST14 8EY. The meeting was formally closed at 20.40

.....CHAIRMAN