



UTTTOXETER RURAL PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING (LGA 1972)

To Members of Council:

Cllr Brookes, Cllr Crosby, Cllr Jones, Cllr Pattinson-Evans, Cllr Sargeant

NOTICE IS HEREBY GIVEN that an ANNUAL PARISH COUNCIL meeting of Utttoxeter Rural Parish Council will be held at Wilfred House, 37 Carter Street, Utttoxeter, ST14 8EY commencing at 7.00 pm on Tuesday 16th May 2023 and members of the Council are hereby summoned to attend for the purposes of transacting the following business. The meeting will be open to the public unless the Council otherwise directs. (Public Bodies (Admission to Meetings) Act 1960)

Council Pledge:

Let our debating be reasoned and temperate, recognising that others may have a different point of view; and may we always remember that our deliberations and decisions are ultimately for the good of the people of Utttoxeter Rural.

Issued by – Mrs VRE Gibson *Clerk*

Date: 09 May 2023

AGENDA

- AP 23.05.001 ELECTION OF CHAIRMAN INCLUDING DECLARATION OF ACCEPTANCE OF OFFICE (The Local Elections (Declaration of Acceptance of Office) Order 2012 – REF: section 83(1) and (4) of the Local Government Act 1972)
- AP 23.05.002 COUNCILLORS “DECLARATION OF ACCEPTANCE OF OFFICE” DOCUMENTATION - (The Local Elections (Declaration of Acceptance of Office) Order 2012 – REF: section 83(1) and (4) of the Local Government Act 1972)
- AP 23.05.003 PARISH COUNCIL COUNCILLOR VACANCIES X 3 – CONSIDER AND APPROVE URPC CO-OPTION POLICY AND APPLICATION ADVERT
- AP 23.05.004 TO CONSIDER AND APPROVE APOLOGIES AND APPROVAL OF ABSENCES
- AP 23.05.005 TO RESOLVE THE MINUTES OF PARISH MEETING HELD ON 4TH APRIL 2023 ARE A CORRECT RECORD.
- AP 23.05.006 TO RECEIVE COUNCILLORS’ DECLARATIONS OF INTERESTS FORMS (ESBC) AND TO CONSIDER REQUESTS FOR DISPENSATIONS.
- AP 23.05.007 TO CONSIDER AND APPROVE PARISH COUNCIL POLICIES FOR 2023-2024
- AP 23.05.008 ELECTION OF OFFICERS TO COMMUNITY ROLES

Duties	Councillor
Vice Chair	Cllr
Asset Inspection x 2	Cllr
Bramshall Village Hall Committee x 1	Cllr
Stramshall Village Hall Committee x 1	Cllr
Utttoxeter Charities Representative x 1	Cllr

The Openness of Local Government Bodies Regulation 2014 – allows the filming and recording of Parish Council meetings

* The item, Public Participation, allows 15 minutes of each Parish Council Meeting, for members of the public to make representations or give evidence in connection with items included on the agenda. Each representation must be a maximum of 3 minutes. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.



Utttoxeter Quarry Representatives x 2	Cllr
Footpaths x 2	Cllr
Stramshall Play Area Inspections -weekly	Cllr
Stramshall Telephone Box Library inspections	Cllr
Stramshall Noticeboard Key Holder	Cllr
Bramshall Noticeboard Key Holder	Cllr
Bramshall Telephone Box inspections	Cllr
Stramshall Defibrillator inspections	Cllr
Bramshall Defibrillator inspections	Cllr
Highways x 2	Cllr
Internal Audit Trail x 1	Cllr
Planning	Cllr
Speed Watch Representative x 2	Cllr
Staffing Committee x 3	Cllr
Complaints Committee x 3	Cllr
Confirm Working Group members	

AP 23.05.009 TO CONSIDER AND APPROVE THE PARISH COUNCIL 2022-2023 ASSET REGISTER VALUE

AP 23.05.0010 TO CONSIDER AND APPROVE DATES FOR PARISH MEETINGS IN 2023-2024

AP 23.05.0011 TO RECEIVE UPDATE ABOUT PROGRESS OF PREVIOUS RESOLUTIONS:

LOXLEY JUNCTION - UPDATE

STRAMSHALL HIGH STREET, FLOODING – UPDATE

S106 – STRAMSHALL SPEED HUMP IMPROVEMENT UPDATE AND STRAMSHALL WORKING GROUP UPDATE

FOOTPATHS – STILE REPAIRS AND FOOTBRIDGE – UPDATE

AP 23.05.0012 PUBLIC PARTICIPATION*

AP 23.05.0013 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS (details on website)

AP 23.05.0014 TO RECEIVE CONFIRMATION OF **NEW** EAST STAFFORDSHIRE BOROUGH COUNCIL WARD COUNCILLORS AND RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLORS

AP 23.05.0015 FINANCE – TO CONSIDER AND AUTHORISE PAYMENTS BELOW AND RECEIVE FINANCE UPDATES

Cheque Number	Details	Amount
13/SO	Council Administration	£537.76
14/SO	SCC Pension	£171.29
14a/DD	Pennon Water	£5
15/549	Michael Johnson Tree Surgery – Bramshall	£420

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16/550	SPCA – Good Councillor Guide	£44.13 (inc £0.94 VAT)
17/551	Bradleys Ltd – Payroll service	£108 (inc £18 VAT)
552 - VOID		
18/553	WH Durose – Stile Repair Footpath 55	£324 (inc £54 VAT)
19/554	WH Durose – Goal mouth soil and grass seed	£180 (inc £30 VAT)
20/555	WH Durose – refurbishment of Stramshall Village Green Bench	£156 (inc £26 VAT)
21/556	Zurich Insurance 2023-2024 Ref YLL-2720856403 1 st June – 30 th May	£917.86
22/557	Green Plan-IT Ltd – confidential waste for 2021 & 2022	£109.20 (inc £18.20 VAT)
23/558	Clerk expenses – April	£18
24/559	Councillor expenses – Cllr Jones	£31.99
25/560	Doveridge Landscapes – x 3 cuts of Stramshall Church Yard	£405
RECEIVED		
1	Wayleave Fee, Stramshall Allotments– National Grid	£20.92

- AP 23.05.0016 CORRESPONDENCE
- AP 23.05.0017 CLERK UPDATE
- AP 23.05.0018 COUNCILLORS REPORTS – (INFORMATION ONLY)

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