

Minutes of the Uttoxeter Rural Parish Council Meeting – Tuesday 3rd October 2023

Present; Cllr Brookes, Cllr Crosby, Cllr Pattinson-Evans, Cllr Sargeant, Cllr Smith, Cllr Jones, Cllr Dobson, Cllr Pheonix
Also present C Holmes, 1 Parishioner

1. Councillor Co-option

Parishioner discussed reasoning for wanting to join the parish council. A vote was taken, and Cllr Pheonix was welcomed.

Action: Clerk to send out Register of Interests

2. Apologies for absence

Cllr Sankey, Cllr Whittaker, Cllr Beech

3. Declarations of Interest

None

4. Chairman's opening remarks

The Chairman welcomed the new councillor and the parishioner who has attended.

5. To resolve that the minutes of the Meeting of the Parish Council held on 6th June 2023 are a correct record.

All agreed to be a true record of the meeting.

Action: Clerk to convert to upload to website

6. To resolve that the minutes of the Meeting of the Parish Council held on 5th September 2023 are a correct record.

All agreed to be a true record of the meeting.

Action: Clerk to convert to upload to website

7. Matters arising from those minutes.

None

8. Public Forum (10 mins allocated)

A parishioner raised a planning permission that he has submitted and discussed the concerns the parish council has regarding the driveway.

9. County & Borough Cllr Reports

No report received.

10. Review Planning Applications

Decision	03.01.2023	29.01.2023	P/2022/01431	The Green Dagdale Lane Dagdale Staffordshire ST14 5BJ	Erection of a single storey side extension		Permits
Decision	19.07.2023	14.08.2023	P/2023/00811	Thorney Hollow Cottage Stone Road Bramshall Staffordshire ST14 8SH	Erection of a detached building to provide ancillary living accommodation.		Permits
Decision	26.07.2023	19.08.2023	P/2023/00831	The Green Dagdale Lane Dagdale Staffordshire ST14 5BJ	Change of use from agricultural land to garden land		Permits
<p>The council discussed application P/2023/00668 at Sweet Meadow. It was agreed to add comments to the application ensuring that a precedent isn't set and asking if the application is in line with the policies of the borough council.</p> <p>Action: Clerk to send comments to East Staffs Borough Council</p>							

11. To consider & approve report & budget repairs for footpath 45

It was agreed to defer this item to a later meeting after the area had been reviewed by the councillors to see what work is needed.

Action: Cllr Dobson to review.

12. Clerk's Report: to include banking changes, finance & correspondence.

• CORRESPONDENCE & ONGOING MATTERS

Details updated on the noticeboard for the park.

Blocked drain has been reported on My Staffs App

Contract with payroll company has been cancelled.

Order submitted to Severn Trent.

Hedge removal has been delayed as fencing discussion to take place – **It was discussed to still remove the hedge but replacement fencing is needed. The councillors will look at this on site.**

Bank mandate updated and Internet Banking registered.

DSK are currently inspecting the playing field monthly with a councillor doing it weekly – do we need to move the DSK inspections to quarterly? – **It was agreed to check this with the insurance company**

Parishioner correspondence regarding an allotment shed for tool storage. **It was agreed that the parishioner can proceed.**

Parishioner correspondence regarding the state of the hedge and path between Spath and McDonald's – **Cllr Atkins has taken this issue on now so will be chased by the clerk.**

Correspondence regarding the closure and re-opening of footpath 3 & 4 by DEFRA due to avian flu

No further correspondence regarding Loxley junction – **It was agreed that URPC would arrange a meeting with Kingstone to discuss further progress.**

Parishioner correspondence regarding the cleaning of the bus shelter near Waterlook Farm – **It was discussed that 3 perspex replacing.**

Parishioner correspondence regarding obtaining trees for Hollington Lane

Polling district consultation is taking place until 30th November.

Parishioner correspondence giving up an allotment position

Correspondence from Trent & Dove housing regarding a planning application on Hollington Lane – It was agreed to ask them to a parish council meeting and suggest that they host their own meeting at the village hall.

Action; Cllr Brookes and Cllr Dobson to review the hedge on site; Clerk to check the playing inspections with the insurance company; Clerk to inform allotment holder regarding the shed; Clerk to chase Cllr Atkins regarding hedge; Clerk to arrange meeting with Kingstone parish council; Clerk to respond to Trent & Dove housing

- FINANCE**

Date	No	Category	Invoice Detail	Invoice Amount		
				Net	VAT	Gross
03/10/2023	595	Clerks Salary	Sept	-£ 485.28		-£ 485.28
03/10/2023	596	Clerks Salary	sept	-£ 114.49		-£ 114.49
03/10/2023	597	Maintenance/Groundworks	SJL Landscapes	-£ 1,191.14	-£ 238.22	-£ 1,429.36
03/10/2023	598	Playing Field Maintenance	Sign replacement	-£ 8.48	-£ 1.70	-£ 10.18
03/10/2023	599	General Admin	Stationary	-£ 46.55	-£ 9.31	-£ 55.86
03/10/2023	600	Misc	Thank you gift	-£ 63.95		-£ 63.95
03/10/2023	601	Playing Field Maintenance	Slats on Climbing Frame	-£ 35.00	-£ 7.00	-£ 42.00
03/10/2023	602	Maintenance/Groundworks	Church Yard Strimming	-£ 270.00		-£ 270.00

- Bank Balances as of 30th September 2023**

Lloyds Account	£18,032.85
Savings Account	£13,044.11
TOTAL	£ 31,076.96

13. Councillors Reports

Cllr Pattinson-Evans discussed the data download, and it was agreed to review with Kingstone.

Cllr Dobson discussed the speed humps and it was agreed for the clerk to chase progress.

Cllr Jones discussed the Bennetts Lane accident – Cllr Atkins discussed reviewing the priority on the bridge. It was agreed for the clerk to chase Cllr Atkins

Cllr Pheonix raised the management of the allotment and the cutting of the allotment hedge. It was agreed for the clerk to contact Peter Smith to look at cutting it.

Cllr Phoenix discussed the flags at the village hall. It was agreed to purchase 2 union jacks.

Cllr Sargeant asked about the staffs county council app and it was agreed for the clerk to send the details.

Cllr Dobson wanted to thank the County Council for resurfacing the roundabout at JCB Heavy Products, thus removing the potholes.

Action: Clerk to chase Cllr Atkins regarding the priority on the bridge at Bennetts Lane;
Clerk to contact Peter Smith regarding the allotment hedge; Clerk to purchase two union
jacks for the flagpoles; Clerk to send MyStaffs App to Cllr Sergeant

Meeting closed at 20.18pm
Next Meeting of the Parish Council 7th November 2023

Parish Council information can be found on the internet at – utttoxeterruralparishcouncil.org.uk

Signed by Chairman

Name:

Signature:

Date: